

On **TUESDAY, September 10, 2024**, the **PROCUREMENT COMMITTEE** met at the Carl T. Langford Board Room Orlando International Airport, One Jeff Fuqua Blvd. Orlando, FL 32827. Chair Griffin called the meeting to order at 9:32 a.m. Chair Griffin read the Lobbyist Disclosure and the Appeals Statement. The meeting was posted in accordance with Florida Statutes and a quorum was present. All Procurement Committee members confirmed no violations regarding the Aviation Authority's Code of Ethics and Business Conduct; lobbying activities policy; or the Florida Sunshine law regarding any agenda item.

Committee Members present:

Marquez Griffin, Chair, GOAA Senior Vice President, Operations
Judith-Ann Jarrette, GOAA Vice President, ORL Operations
Marie Dennis, GOAA CFO, Finance
Iranetta Dennis, GOAA Vice President, Small Business Development
Jeff Daniels, GOAA Assistant Vice President, Facilities

Also participating:

Jo Thacker, Legal Counsel (Nelson Mullins Riley & Scarborough LLP)
Ian Brooks, GOAA Contract Manager, Information Technology
Dillan Montenegro, GOAA Procurement Recording Secretary

NEW BUSINESS

A. Request for recommendation to the Aviation Authority Board for Approval of Amendment No. 1, Contract Adjustment, for Procurement Contract 24-280-C-RFP, Low Voltage Wiring and Installation Services (On-Call) to Orlando Business Telephone Systems, Inc.

Upon Motion by Mrs. Marie Dennis, seconded by Mr. Daniels, vote carried to approve the following be recommended to the Aviation Authority Board: (1) Approve Amendment No.1, Contract Adjustment to Procurement Contract 24-280-E-RFP, Low Voltage Wiring and Installation Services (On Call) with Orlando Business Telephone Systems, Inc; (2) authorize funding in the not-to-exceed amount of \$450,000 from the Capital Expenditure Fund; and (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.

B. Request for recommendation to the Aviation Authority Board for Approval of Amendment No. 1, Contract Adjustment, for Procurement Contract 24-280-E-RFP, Low Voltage Wiring and Installation Services (On Call) to Quality Cable Contractors, Inc.

Upon Motion by Mrs. Marie Dennis, seconded by Mr. Daniels, vote carried to approve the following be recommended to the Aviation Authority Board: (1) Approve Amendment No.1, Contract Adjustment to Procurement Contract 24-280-E-RFP, Low Voltage Wiring and Installation Services (On Call) with Quality Cable Contractors, Inc; (2) authorize funding in the not-to-exceed amount of \$450,000 from the Capital Expenditure Fund; and (3) authorize the Chief Executive Officer or an Aviation Authority Officer to execute the necessary documents following satisfactory review by legal counsel.

C. Request for recommendation to the Aviation Authority Board for Approval of Amendment No. 2, Contract Adjustment, for Procurement Contract 24-101-A-RFP Information Technology Continuing Consulting Services Agreement to Barich Inc.

This item was pulled from the agenda.

INFORMATIONAL ITEM

- A. The Award of Request for Proposal 24-375-RFP Insurance Consultant Services to Siver Insurance Consultants (Siver).

ADJOURNMENT

1. No public comments were made during the meeting. There being no further business for discussion, the meeting was adjourned by 9:37 a.m.



Marquez Griffin, Chair
Procurement Committee
Senior Vice President Operations