

Developing Accountabilities

Do something → To something → To achieve a result

Do something → To something → To a standard

Action Verbs

Accomplish	Convert	Help	Persuade	Structure
Accumulate	Coordinate	Hire	Plan	Study
Achieve	Counsel	Identify	Prepare	Submit
Adapt	Create	Illustrate	Present	Summarise
Adjust	Critique	Implement	Process	Supervise
Administer	Decide	Improve	Provide	Supply
Advise	Delegate	Initiate	Produce	Support
Advocate	Demonstrate	Inspect	Programme	Survey
Allocate	Design	Install	Promote	Synthesise
Analyse	Detect	Instruct	Propose	Systematise
Appraise	Determine	Integrate	Publicise	
Approve	Develop	Interpret	Purchase	Take
Arrange	Diagnose	Interview		Test
Ascertain	Dictate	Invent	Receive	Train
Assemble	Direct	Investigate	Recommend	Transfer
Assess	Distribute	Issue	Reconcile	Translate
Assign	Draw		record	
Assist		Judge	Recruit	Update
Assure	Enable		Rectify	Uphold
Audit	Encourage	Keep	Register	
Authorise	Engineer		Regulate	Validate
	Enhance	Lead	Repair	Verify
Budget	Ensure	Limit	Report	
Build	Establish		Represent	Write
	Estimate	Maintain	Research	
Calculate	Evaluate	Manage	Research	
Chair	Examine	Measure	Resolve	
Check	Execute	Mediate	Respond	
Clarify	Expedite	Meet	Restore	
Coach	Explain	Model	Review	
Collect	Explore	Monitor		
Compare		Motivate	Safeguard	
Compile	Facilitate		Schedule	
Complete	Forecast	Negotiate	Search	
Compute	Formulate		Secure	
Conduct	Fulfil	Observe	Seek	
Consolidate	Furnish	Operate	Select	
Construct		Organise	Sell	
Consult	Gather	Overhaul	Serve	
Contact	Generate		Set	
Contribute	Give	Participate	Solve	
Control	Guide	Perform	Specify	
			Standardise	