



## Continuing Education Petition Application for NCCPT

There is a \$25 petition fee for every course/program you submit.

Complete this form for each continuing education course/program that is not provided by NCCPT or ISSA.

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### Contact Information:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City

State

Zip code

Email Address: \_\_\_\_\_

### CEU Information

Course/ CEU Activity Title \_\_\_\_\_

Type of Activity:  Workshop  Seminar  Home study  Conference  Other

Date(s): \_\_\_\_\_ Contact Hours (excluding break hours) \_\_\_\_\_

Course/ CEU Provider \_\_\_\_\_ Phone Number \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City

State

Zip code

Website: \_\_\_\_\_ Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

**Please answer the following questions in addition to supplying the required information and documentation.**

- Which certificate are you applying your CEU petition towards?
- How has this course, workshop or educational product provided knowledge, skill and/or ability towards improving your expertise?
- Please include a course description from a catalog, website or marketing piece as well as a breakdown of the course curriculum, learning objective, etc. Please include contact hours without breaks or lunchtime.

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**When complete, send forms and all supporting documentation (including the Certificate of Completion) to support@nccpt.com. Please call (877) 355-1640 with questions.**