



Code of Conduct Violation Reporting Form

If you believe anyone is in physical danger, please notify appropriate law enforcement before submitting a report to us.

If you would like to report a violation of our, please fill out the following report form and email it to support@nccpt.com. All responses to the Ethics and Appeals Committee regarding professional and ethical misconduct must be in writing. Correspondence from the Certification Board will also be provided in writing. In the event a disciplinary action is deemed necessary, the accused party or parties will have 30 days to file an appeal to the Ethics and Appeals Committee for consideration. The goal of the Ethics and Appeals Committee is to ensure ethical and professional practice and conduct by setting forth fair and reasonable expectations for NCCPT Certified Fitness Professional and creating an avenue for enforcement of these expectations.

Name

First and last name — or input "anonymous" if preferred.

Contact information

Please provide an email address or other method for contacting you for follow up.

Location and time of incident

Please be as specific as possible.

Account of incident

Please provide your account of what occurred. If there is a publicly available record (e.g. a mailing list archive, a tweet, etc.) please include a link.

Do you believe this incident is ongoing?

Additional information

Please provide any extra context you believe important about the incident.

NCCPT Professional Code of Conduct

NCCPT and its designated Certified Trainers and Instructors are committed to best industry standards and a professional code of conduct to safeguard clients and the profession's reputability. The following serves as the NCCPT Professional Code of Conduct and should serve as guidelines all NCCPT certification candidates and certificants will follow. This code is not an exhaustive list, nor does it address every situation:

- Demonstrate respect, dignity, welfare, and objectivity with all clients. This includes non- discrimination, fairness, and privacy.
- Comply with all applicable laws, policies, and regulations in the personal training scope of practice. This includes local, state, and federal laws as well as NCCPT policies and procedures.
- Maintain a professional relationship with clients, like any other qualified professional, by documenting training sessions, evaluations, fitness programs, and any supplemental fitness and nutrition recommendations.
- Respect the client-trainer relationship as professional and advisory.
- Not knowingly endanger clients or put them at risk. This includes striving to maintain the well- being of all clients.
- Refer clients to more qualified fitness, medical, health, or nutrition professionals when appropriate or outside of the personal trainer's scope of practice. This includes never providing a diagnosis or medication recommendations.
- Continuously work toward clients' ultimate goal. This includes not placing financial gain above the welfare of potential, existing, or past clients.
- Strive to remain current with industry knowledge and practice through continuing education.
- Not misrepresent qualifications, skills, or services.
- Not falsify records or attempt to obtain certification by fraud. This includes assisting others in the like.
- Not distribute NCCPT confidential certification exam materials or other NCCPT course materials.