

DATA PROTECTION INFORMATION

As Apptension, we pay attention to security regulations concerning any personal data. We therefore kindly ask you to familiarize yourself with the Data Protection Information found below.

Name and Address of the controller	The controller of your personal data, which you provide via apptension.com, is Apptension sp. z o.o. with its registered office in: Nowowiejskiego 55, 61-734 Poznań, Poland, NIP: 7831720203, REGON: 360404804, registered in the Regional Court Poznań – Nowe Miasto I Wilda in Poznań, VIII Commercial Division of the National Court Register, registered in the commercial register (KRS) under no. 0000534235.
How I can contact Apptension in regard of my personal data?	You can contact Apptension at poznan@apptension.com and jobs@apptension.com .
What is the scope of processing my personal data by Apptension?	Apptension is processing data for business development as well as current and future recruitment purposes.
What is the purpose of the processing my personal data by Apptension? What are the legal basis for such processing?	Apptension is processing data in order to contact you with information regarding services offered by Apptension as well as to carry out current and future recruitment processes.

	Purpose of processing	Legal basis for processing
	<ul style="list-style-type: none"> - Current and future recruitment needs. - Outreach with information regarding Apptension services and purposes of the legitimate interests pursued by the controller. 	<ul style="list-style-type: none"> - Art. 6 para 1a of the GDPR - Art. 6 para 1f of the GDPR
Is my data processed in any other way?	We don't process your data in any other way.	
Who are the recipients or categories of recipients of my personal data?	Your personal data is processed by members of the sales and marketing teams only. The personal data of job applicants may be received by providers supporting our current and future recruitment processes.	
Will my data be transferred to a third country or an international organization?	Data transfers to units outside the EU may take place as long as it is necessary for the purpose of fulfilling contractual obligations. We declare that in a such case, we conclude an data processor agreements with our service providers, in compliance with GDPR.	
For how long will my data be processed?	<p>We will process the personal data of sales contacts for as long as it is necessary to complete the outreach sales process (no more than 4 weeks) or when you request to restrict processing or delete your data.</p> <p>We will process the personal data of job applicants for as long as it is necessary to complete the current recruitment process and also for the future processes but no longer than for two years from the day you send your application.</p>	

Is providing my personal data my obligation?	<p>You do not have any obligation to provide any data unless you're applying for job at Aptension. In such case, providing your personal data follows the wording of art. 22¹ of the Labour Code.</p>
What are my rights?	<p>As a controller of your personal data we provide you with the right to access your data anytime. You have also the right to:</p> <ul style="list-style-type: none"> a) rectification of your data (art. 16 of the GDPR), b) erasure of your data (art. 17 of the GDPR), c) restrict processing (art. 18 of the GDPR), d) object (art. 21 of the GDPR), e) if applicable – to data portability (art. 20 of the GDPR), f) lodge a complaint with an appropriate data privacy regulatory authority, g) withdraw any consent given by you to process your data. <p>You can withdraw any consent granted to us for the processing of personal data at any time. Please note that withdrawal only applies to the future. Processing that was carried out before the withdrawal is not affected by it.</p>
Definitions	<p>Gdpr – Regulation (Eu) 2016/679 Of The European Parliament And Of The Council Of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing directive 95/46/ec (general data protection regulation).</p>