


# Registration Information and Educator Quick Tips


## STEP 1 - Educator Registration:

1. Type *iwitness.usc.edu* in Chrome or Firefox
2. Click *Sign In*
3. Click *Register Here*
4. Click *Educator*
5. Fill out all required information
6. Read and check *Terms of Use* and *Community Guidelines*
7. Click *Submit*
8. Use your User Name and Password to log in

## STEP 2 - Creating a Student Group:

1. Click *Students and Groups* 
2. Click *Make a Group* in the upper right corner
3. Enter a name for this group (ex: Period 1: World History)
4. Click *Make Group*
5. Copy the key code (*Students will need the key code to enroll in your IWitness Group*)

## STEP 3 - Assigning Activity to Group:

1. Click *Activities* 
2. Search for a topic, or explore the library
3. Click desired IWitness activity to open
4. Click *Actions*
5. Choose *Assign*
6. Check the box next to group
7. Set due date
8. Click *Assign Activity*

## STEP 4 - Student Registration:

1. Type *iwitness.usc.edu* in Chrome or Firefox
2. Click *Sign In*
3. Click *Register Now*
4. Click *Student*
5. Type the key code provided by your teacher
6. Follow your teacher's instructions to create your *User Name*
7. Create a *Password* connected to digital access at school
8. Read and check *Terms of Use* and *Community Guidelines*
9. Click *Submit*
10. Use your *User Name* and *Password* to log in
11. Click *Activities*, then *Assigned*