



**BUS STOP CHANGE / CANCELLATION APPLICATION**

Name of the Student: .....

Grade: ..... Sec: ..... Scholar No: .....

Please fill details in the appropriate section below.

**CHANGE** (Official Bus Stop List is available in the Transport Application Form)

**From:** Bus Stop name from official stop list: .....

**To:** Bus Stop name from official stop list: .....

With effect from: .....

**New Address:** Flat/Villa No: ..... Bldg/Gate No: ..... Road No: .....

Block No: ..... Area: .....

**CANCELLATION**

Bus No: ..... Bus Stop name from official stop list: .....

With effect from: .....

Name of Parent/Guardian: .....

Mobile No: .....

I have read, understood and agree to abide by the rules and regulations mentioned below.

Date: ..... Signature of Parent/Guardian: .....

**Rules and Regulations**

- Request for cancellations should be made 1 month in advance.
- If bus facility is used for any part of the month, fee for the whole month is liable to be paid.
- Changes will be accepted and approved subject to availability of seats in the new bus.
- Any untoward mischief or misbehavior in the bus will lead to the withdrawal of the transport facility.