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Affiliated to C.B.S.E., Delhi | Affiliation No: 5230002

**CIRCULAR**

21-03-2023

**Dear Parents,**

**Admission to Grades 2 and above**

Please be informed that there is no seat availability in Grades 2, 3 and 5 to 10 as we have not received the expected number of TC requests. Seats for Grade 4 are also very limited.

**Books**

The shipment of books has not arrived from India despite our best efforts in trying to procure them before the beginning of the new academic year. As this is not entirely under our control, we are unable to provide an exact date for availability of books. Consequently, books will not be available on the result day. We will intimate you as and when the books are available and ready for distribution. There is also a change in the approximate price of books from what was mentioned in the earlier circular. The new approximate prices are given below.

Grade	LKG	HKG	1	2	3	4	5	6	7	8	9	10	11	12
Full Set Price	16	13	31	32.500	33	34.500	36.500	46.500	40	40	40	34	As per stream	As per stream

The school diary will be available for sale from tomorrow at the school bookstore at a price of BD 1/- (**cash only**) and also on the result day. Every student must procure and carry the diary to school on a daily basis. Pages 3, 4, 159, 160 and 37, 157 (if applicable) of the diary must be filled carefully and completely before the first day of school. The duly filled last page will be retained by the school for any emergencies and for our records so please ensure correctness of the data entered.

**Fees**

Please be informed that fee collection at NEC branches or via their app will be stopped after 24<sup>th</sup> March 2023 and the service will resume after 1<sup>st</sup> April 2023. In the interim, fees can only be paid at the school counter.

Fees for the new academic year can only be paid after 1<sup>st</sup> April 2023 as the transition to the new year can be done in our system only by then. Therefore, fees for the new academic year cannot be paid on the result days.

After 1<sup>st</sup> April, parents are required to pay the Annual Fee of BD 18/- for LKG to Grade 6, BD 36/- for Grades 7 & 8 and BD 48/- for Grades 9 & 10, along with the new Tuition Fee of BD 39.600 (for LKG to Grade 10) for the month of April 2023. If availed, the Transport Fee of BD 15/- and Computer Fee of BD 5/- must also be remitted.

The Tuition Fee of BD 82.500 for Grade 11 must be remitted on the day of admission to confirm the admission.

Grade 12 students who received scholarships in Grade 11 will continue to receive the benefit only if they have secured 75% aggregate in Grade 11. Tuition fee for the other Grade 12 students will be BD 82.500.

Parents are reminded that fee payments must be remitted before the 10<sup>th</sup> of every month without fail.

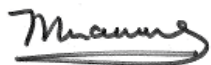
The results of fee defaulters will not be declared on the result day and will be withheld until all pending outstanding fee dues till March 2023, have been paid.

**Uniform**

Parents are reminded that as informed in the earlier circular dated 08-03-2023, there will be a change to the P.E. uniform in the next academic year. The new uniform colour will be based on the house allotted to the student which will be mentioned in the Annual report card. A change-over period of one year will be granted wherein the student can continue to wear the white uniform on days when they have a P.E. class. Please refer circular dated 08-03-2023 for complete details.

**Miscellaneous**

As per directives from CBSE vide their circular, the new academic year for Grade 10 and 12 will begin only on 1<sup>st</sup> April. Students going on long leave must submit a hard copy of a written/typed leave application at the school office and fees must be remitted in advance. Henceforth, applications for long leave by email, will not be considered.



**Principal**