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Affiliated to C.B.S.E., Delhi | Affiliation No: 5230002

CIRCULAR

10-03-2023

Dear Parents,

Details regarding closing, annual results, re-opening and approximate cost of books for all grades are given below.

GRADE	DATE OF CLOSING	DATE OF RESULTS & BOOKS COLLECTION	TIME FOR RESULTS & BOOKS COLLECTION	DATE OF RE-OPENING	APPROXIMATE COST OF BOOKS
LKG		26-Mar-23	8:00 - 10:00 & 10:30 - 13:00	04-Apr-23	BD 12.500
HKG		26-Mar-23	8:00 - 10:00 & 10:30 - 13:00	04-Apr-23	BD 13.500
1		26-Mar-23	8:00 - 10:00 & 10:30 - 13:00	03-Apr-23	BD 26.000
2		26-Mar-23	8:00 - 10:00 & 10:30 - 13:00	03-Apr-23	BD 27.000
3		26-Mar-23	8:00 - 10:00 & 10:30 - 13:00	03-Apr-23	BD 28.000
4		27-Mar-23	8:00 - 10:00 & 10:30 - 13:00	02-Apr-23	BD 29.500
5		27-Mar-23	8:00 - 10:00 & 10:30 - 13:00	02-Apr-23	BD 31.000
6		27-Mar-23	8:00 - 10:00 & 10:30 - 13:00	02-Apr-23	BD 43.500
7		27-Mar-23	8:00 - 10:00 & 10:30 - 13:00	02-Apr-23	BD 33.000
8		27-Mar-23	8:00 - 10:00 & 10:30 - 13:00	02-Apr-23	BD 34.500
9		21-Mar-23	8:00 - 10:00 & 10:30 - 13:00	02-Apr-23	BD 35.000
10				23-Mar-23	BD 26.000
11		21-Mar-23		02-Apr-23	
12				23-Mar-23	

Parents are requested to clear all outstanding dues at the earliest as defaulters' results will not be declared.

Students who remain absent on the re-opening day without prior written intimation to the school will have their names struck off from the register. Such students will be re-admitted only on the availability of seats and on payment of a re-admission fee of BD. 5/-.

After the results, parents are requested to pay the Annual Fee of BD. 18/- for LKG to Grade 6, BD. 36/- for Grades 7 & 8 and BD. 48/- for Grades 9 & 10, along with the new Tuition Fee of BD. 39.600 for the month of April 2023.

Parents are requested to write the Scholar Number of their children as reference when they communicate with the school. They are also requested to give the Scholar Number at the time of remitting the fees for their children.

Parents who wish to buy text books and note books from the school can do so on the result day. Please remit exact change when paying fees and buying books. If there is a delay in the sale of books, it will be informed via email.

Uniform

It has been noted that there have been several variations from the set uniform colour and pattern of the school during the last academic year. Please go through the school diary for detailed information regarding appropriate school uniform. Deviations will not be accepted at all in the coming year.

School / Bus Badge

It is compulsory for all students to wear a badge (a bus badge by those travelling by school bus and a non-bus school badge by the rest). The cost is BD. 1/- per badge along with the lanyard. The colour of the lanyard will differentiate children who avail school transport from those who do not.

Verification of Mobile numbers

Many parents do not receive important SMS's and urgent calls from the school as their mobile number recorded in the school database is erroneous. To rectify this, parents are required to verify and correct if required their mobile number and personal email address in the parent portal.

Please also ensure that in the future you update the portal if your primary mobile number changes for any reason. This should be accorded utmost importance as the school should be able to contact you in an emergency or otherwise.

Students who avail school transport

Parents who want to enrol their children newly in school transport system during the next academic year are requested to fill in the required Transport Application and submit it to the school office before 25th March 2019. Also those parents who wish to withdraw the school transport or change the bus stop during the next academic year should submit the application for it before 25th March 2019. Once the routes are set, change of bus stop and new enrolment will depend on the availability of seats in the bus.

Observation of discipline in the bus is of utmost importance for the safety and security of students. Parents are requested to advise their children to strictly adhere to queue system while getting into the bus and follow the instructions given by school authorities. Unnecessary movements and loud sounds may distract the drivers which in turn can cause mishaps.

Students are required to line up at the bus stops and not be seen about, playing. They should board the bus in an orderly manner without rushing or pushing. It has been observed that some students loiter about with friends when dropped at the bus stop. Parents are required to ensure that this does not happen. Children who are escorted by parents will be brought back to school if parents are not present at the bus stop.

As a precautionary measure of safety and to avoid confusion and chaos, students collected by their parents / guardians will not be sent out of their classrooms until all the buses leave the school premises.

Parents who wish to collect their children from the school during class hours for any genuine reason must do so before 12.30 pm. After 12.30 pm no such request will be entertained. Parents who collect their children during school hours must procure a 'Gate Pass' from the reception and submit it at the gate while going out with their children.

Students who do not avail school transport

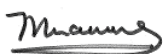
It has been found that students who avail private transport are often late to school. Parents of these students are hereby informed that their children should reach the school by 7:30 am as the school gate closes at 7:35 am. Regular late comers will not be permitted to attend classes for the day.

Parents are requested to avoid using private transport services as far as possible. Their disregard for safety norms is shocking. During peak hours, they leave little children outside the school premises and do not collect them from the waiting rooms in the afternoon. Children are asked by them to wait outside the school premises where they may be exposed to road mishaps. The undisciplined and unruly behaviour of students who travel by private transport may prove dangerous as no responsible person escorts them. So, as far as possible, parents are requested to opt for school transport if they cannot personally reach their children to school.

Students will not be allowed to leave the school premises alone, unless the concerned parent makes a request and obtains permission from the school. Relevant pages (pages 37 & 157) of the school diary need to be filled out for this purpose. These students may leave the premises after the rush period, i.e. at 1:40 pm.

New Admissions

Seat availability for Grade 2 and above will only be known by 27th March 2019.



Principal