

**ReEntry Retreat Team Meeting  
18 October 2019 1.00 pm**

**MINUTES**

**Venue:** Pioneers of Australia office (first floor) 1/39 Railway Road Blackburn (diagonally opposite Blackburn railway station on the North side). Should you wish to bring lunch with you and eat it during the meeting you will be most welcome to do so and hot drinks will be provided.

1. **Welcome and short devotion:** Dawn 1<sup>st</sup> meeting - Grace 2<sup>nd</sup> meeting – Power. Today's meeting Provision Ps. 65 9-13
2. **Present:** Dawn, Andrew, Mark, Michael, Jane, Jenny, John, Daniel (skype)
3. **Apologies:** Robyn & Maree
4. **Confirm previous minutes:** Michael
5. **Business arising 1:**

**TCK Feedback**

a. Meal times - had together – team felt it worked well. Some families sat with children at every meal. TCK facilitators found the meal time set up satisfactory – not responsible for the children at all times and had chance to interact with parents also.

Easier for El Kanah if everyone eats together.

**ACTION:** 2 tables end to end to offer others a seat – Dawn/El Kanah

b. Interactive time with parents – singles unaware if invited and timing. As discussed at our last meeting, there will just be one finish time on the brochure in future. We will have this activity prior to afternoon tea.

**ACTION:** Dawn to adjust timetable accordingly

**Michael – Feedback**

c. Main theme identified the retreat doesn't focus on the future.

**ACTION:** Adjust the way we introduce Reflection 4 Vision for the Future & the way we describe the retreat. ? include in reflection what has transpired over the years and how past experiences have been incorporated into new role.

d. Reflections – confusion on reflecting on questions

**ACTION:** Include questions/prompts

e. Craft/object – some people felt under pressure – Maree – had feedback from a participant who was task-oriented and felt

under pressure to produce something for small group. When she let this go, she really started to share.

**ACTION:** Modelling a simple non-verbal aid when reflection is given.

- f. Children's bedtime late. One family had Dad put the children to bed while Mum went to the falls. Not much can be done about program.
- g. Reflection 2 & 3 on one day? Needed.
- h. Length of day – can't change length. Make parents aware.

**ACTION:** Include in Welcome Letter the length of the day and that it is a full program – **Michael/Dawn**

- i. Discussion on days for retreat. Friday – some facilitators need to take the Friday off but it would be the same if it was Monday.
- j. Feedback collection: in past: paper progressively – spoils event puts people into critical mode. TCK program does feedback survey informally with the children on final day.

**ACTION:** Continue with electronic voluntary survey

- k. TCK Re-Connect Camp report – **John** - tabled
- l. Google calendar – **Mark** - not used well. Can be created again for 2020.

**ACTION:** Add QR code to information page in folder. **Mark & Michael**

- m. **Transport** – thank you **Mark, Andrew & Jenny**  
Feedback on transport – distance from airport.
- n. Sound system at 'El Kanah' – **Mark** – thank you. Worked well.  
Time spent with John was helpful. Made for a better-quality presentation.

## 6. Business arising 2:

- a. ReEntry Retreat Team Report (to MIV) – **John** asked if TCK facilitator names could be included.

**ACTION:** Add names of TCK facilitators to the Re-entry Retreat Team Report - **Dawn**

- b. Terms of Reference – **Michael** pointed out that SLT needed defining. **Done**.  
Discussion:
  - Andrew: 8-12 members on team – 8 is minimum if we have 24 participants.
  - TCK Program – John – there is one reference to the TCK program

- Composition of the ReEntry Retreat Team. **Michael** pointed out the need to expand the statement in the 3<sup>rd</sup> paragraph referring to WWCC to include any other facilitators being required to have a current WWCC.

“...Each team member will be required to have a current ‘Working with Children Check’ or state equivalent.”

**ACTION:** add after the word *equivalent*, “as do any other facilitators on the retreat.” – **Dawn**.

- c. MIV Celebration Dinner – **Dawn** attended and gave presentation on the Re-entry Retreat. MIV encourages members of the team to attend.
- d. Third signatory – Jane

**ACTION:** We authorise Jane Window to be a signatory on the Missions Interlink Victoria ReEntry Retreat Team account.

7. **Team Members – Andrew Vines** unable to be a part of retreat team in 2020. Thanked for being part of the team and for transport – is willing to be contacted for airport transport in the future.

Need new members- male, female, preferably from Victoria and not from CMS or Pioneers.

Rachel Sinclair MAF (Dawn contacted) interested for 2020 – has some parameters to observe. If timing doesn't work out, she suggested just being an observer next year.

**ACTION:** **Dawn** to continue correspondence with Rachel

? Geok **Dawn** to ask **Robyn**

? Paul Pearce – **Mark** suggesting. **Dawn** suggests wait a year 2021

\*\*Sandra Oh – **Jenny** to recontact

8. **2020 ReEntry Retreat – 17-20<sup>th</sup> September**

Cat Turnbull, Rogers family. 4 enquiries about retreat requesting brochures when available. One family 4 children (2 in secondary school & 2 young adults).

9. **Finance report:** Some resources given as donation plus donation of \$500. Almost \$1,000 donated from the team. Gives us a good balance in the bank. NB Member Care Network didn't give donation this year. **Dawn** is awaiting response from TCK facilitators re amount spent on resources.

**ACTION:** **John** to follow up

10. **Other business:** MI requirements – Natalia MI National Director is working towards having everything centralised in the national office and this is going to bring about some changes for us:
- There is now going to be one data base called 'Planning Centre' for all MI events and it is quite likely that from now on all our fees will need to be paid online.
  - We are going to be required to give two sets of fees on our brochure – one for members and associates of MI and one for non-MI constituents; the latter is expected to be 50% more than the former. eg. With the normal annual 5% increase, the cost for a couple in 2020 will be \$1023.75. If this figure has to have 50% put on it for non-MI constituents, it brings it up to \$1535.65. Dawn has written to Nataliya and suggested that a more reasonable amount for us would be 20%, which still takes the figure up to \$1228.50.
  - We also have to provide a link on how to become a member or an associate.
  - Another question that Dawn has asked is that the ReEntry Retreat is considered to be a

'religious service' and as such we are GST exempt. GST is being claimed but it is going into the national account instead of ours and I have asked why? No answer yet.

If accounting moves centrally, does the funding of the retreat fall to MI?

**ACTION: Dawn** to follow up with Nataliya Osipova MI National Director

**11. Next meeting: Feb 4<sup>th</sup> 6 pm at Pioneers of Australia office** – bring your dinner if desired

**12. Close in prayer: Mark**

## ACTION POINTS

### ALL

1. From feedback - the retreat doesn't focus on the future. **ACTION:** Adjust the way we introduce Reflection 4 Vision for the Future & the way we describe the retreat. ? include in reflection what has transpired over the years and how past experiences have been incorporated into new role.
2. Reflections – confusion on reflecting on questions **ACTION:** Include questions/prompts
3. Craft/object - **ACTION:** Modelling a simple non-verbal aid when reflection is given

### Dawn

- 1.2 tables end to end to offer others a seat – liaise with El Kanah
2. Adjust timetable to reflect afternoon tea after the interactive time with parents on the last day
3. Length of day – can't change length. Make parents aware.  
Include in Welcome Letter the length of the day and that it is a full program – **Michael/Dawn**
4. Add names of TCK facilitators to the MIV ReEntry Retreat Team Report
5. **Terms of Reference** document: Composition of the ReEntry Retreat Team. "...**Each team member will be required to have a current 'Working with Children Check' or state equivalent.**"  
Add after the word *equivalent*, "as do any other facilitators on the retreat."
6. Contact Rachel Sinclair re possibly coming on team - early next year
7. Ask **Robyn** re Geok being invited to consider coming on team.
8. Receive notification of amount spent on TCK resource from **John**.
9. Follow up with Nataliya Osipova MI National Director re central planning and implications.

### **Michael**

1.Continue with electronic feedback survey

**2.Google Calendar** Can be created again for 2020 - Add QR code to information page in folder. **Mark & Michael**

### **Mark**

**1.Google Calendar** Can be created again for 2020 - Add QR code to information page in folder. **Mark & Michael**

### **Jane**

1.Become third MIV ReEntry Retreat bank account signatory

### **Jenny**

1.Recontact Sandra Oh – possibly join team

### **John**

1.Follow up on amount spent on TCK resources – notify **Dawn**