

MIST State Coordinator’s Report Form

Please complete after each MIST and send to the MIST National Coordinator

State:

Date held:

Number of Participants who attended MIST:

Agencies and Churches represented and their respective numbers:

Agency/Church	Participants who attended
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Number of facilitators involved in running MIST:

Agencies or Churches represented by these facilitators:

Reminder Checklist (please tick):

- ☐ On **top of your expenses per person**, have you paid the **20% single levy per participant to MI** (*\$40 per person is a cap, but there is no minimum!*). This levy is split as follows: 5% (max \$10) to MI state branch; 5% (max \$10) to MI National; 10% (max \$20) to MIST training/development fund.
- ☐ Have all MIST facilitators completed all of the online MI Facilitation Foundations units within 2 years to continue our commitment to ongoing adult education training (availability detailed below)?
- ☐ Did you have at least 3 facilitators involved in MIST full-time, or obtained a dispensation from the MIST National Coordinator?
- ☐ Are you providing ongoing adult education training opportunities for facilitators via peer mentoring and/or the MIST Facilitator's Feedback/Self-reflection Sheet (available on MI website)?
- ☐ Are all facilitators using the latest versions of the MIST Facilitator's Manual, MIST Participant Manual and MIST Powerpoints (available on MI website – details below)?
- ☐ Are you providing cross-cultural learning experiences for participants (eg. cross-cultural dress, eating different food and in a different manner, etc)?
- ☐ Have participants experienced a range of emotions and had an opportunity to reflect on them?
- ☐ Have you reported any changes/additions made in your delivery of the MIST session plans and/or curriculum to the MIST National Coordinator? [These changes/additions will be reviewed at the next annual MIST National Meeting where all MIST State Coordinators are consulted about changes/additions to our MIST session documentation].
- ☐ Are you covering all the compulsory MIST sessions listed below?
 - a. Purpose and place of short-term mission
 - b. Who am I (self-knowledge as a tool to help identifying & prepare for possible points of culture shock and stress)
 - c. Cross-cultural communication
 - d. Culture shock & stress
 - e. Being in another culture
 - f. Re-entry
 - g. Spirituality/spiritual warfare
 - h. Authority
 - i. Health/practicalities
 - j. Cross-cultural worship session
 - k. Language Learning (video is available for participants to view online in MIST Preparation Activities page on the MI website prior to MIST)

- I. Good Development (video is available for participants to view online in MIST Preparation Activities page on the MI website prior to MIST)

REMINDERS AND RESOURCES:

To **advertise** MIST courses on the MI website and in the MI Bulletins, please send your MIST event details to the MI Administrator at admin@missionsinterlink.org.au. The MI Administrator will also produce a MIST Flyer for you to use [*Please ensure you use this to present a better, consistent 'look'*]

Resources FOR YOU on the MI (Missions Interlink) Website:

- **MIST Participants** Resources -
 - MIST Pre-Reading - <https://missionsinterlink.org.au/mist-participant-pre-reading>
 - MIST Additional Reading - <https://missionsinterlink.org.au/mist-participant-additional-pre-reading>
 - MIST Preparation Activities - <https://missionsinterlink.org.au/mist-preparation-activities>
 - *Please encourage all facilitators to read and familiarize themselves with this material before each MIST.*
- **MIST Facilitators** Resources (MIST National Resources) - <https://missionsinterlink.org.au/mist-facilitators-resources>
 - MIST Facilitation Foundations (Facilitators online adult education modules)
 - MIST Facilitators Manual
 - MIST Participants Manual
 - MIST PowerPoints
 - MIST Administrative and Promotional Resources).
- **Facilitators mentoring, self-review and/or peer-review** – *please also ensure that all facilitators are engaged with a mentor, in self-review and/or in peer-review sessions, to facilitate ongoing growth in adult education skills for all team members. If you have any questions in this regard, please contact the MIST National Coordinator.*