**MI Missionary Transition & Re-entry Retreat Planning Meeting**

**January 31, 2014**

**MINUTES**

Held at Graeme and Maree Vines’ home – thank you

**For your convenience and ready reference there is an action point list at the end of the minutes.**

1. Welcome: **Graeme Vines**

**Present:** Helen Macnaughtan (via skype), Graeme Vines, Maree Vines, Faye Donaldson, Dawn Taylor, Elspeth Carr, Michael Collie, Jenny Johnston (minutes).

2. Venue – El Kanah.

 Dates booked Sept 19-22.

 Families: Sept 19-23 but may end 22nd

(number of days may possibly be reduced for families due to finances and other reasons). May end later on the afternoon of the 22nd – TBC)

 (**Christine Bird** to coordinate TCK retreat if **Brent** unavailable)

**Helen** to follow up possible change of children’s dates with **Christine Bird** & *Vera*

**Helen** has written to Vera re high cost for families – no reply as yet.

3. Admin role – **Dawn**. **Dawn** has confirmed that she can continue in this role.

**- Dawn** tabled financial statement. Attached.

- MIV retained monies – still awaiting confirmation.

- Deposit at Elkanah: ? May $1,000 – **Helen** to follow up with Vera

4. Progress on finding new facilitators.

**Faye Donaldson** was welcomed to the team. ☺

**Helen** approached *Sue Strugnell* - can’t, *Helen Nixon* not this year, possibly next,

*Diana Wall* – unable

**Graeme Vines**: *Jeni Mitchell* – possibly declined

*Katherine Fletcher* – can’t do it with young family

**Elspeth Carr** spoke with *Elspeth Collie*: unsure – possibly have her daughter *Kate* as part of the TCK program

Possibly both able – **Michael** reports

**Helen** suggests that we contact mission agencies to seek out new facilitators – send to Sheila Stewart MI. – would need to put new people through a process of orientation

**Graeme** to draft letter to agencies

**Jenny** to go through former minutes for names of people.

**Faye** to look at CMS former missionary list

**Helen/Elspeth Carr** to look through former participants lists

**Elspeth Carr** to contact Tim & Carol Derbyshire (MAF)

**Michael Collie** to contact Berris Nixon (Interserve) & Mark Glover

1. Communication with agencies: **Michael** suggests that we send an update letter to agencies promoting the retreat - send to CEO & MC person – include: retreat date, booking deadline, who needs it, past participants comments.

– MI list of contacts - Sheila Stewart - **Graeme** will draft a letter

1. **Helen –** has indicated that this is her last year coordinating the retreat. **Michael** querying appointment of a chair for the re-entry retreat team.

**Helen** was thanked for all she has done ☺

1. Preparation of brochure – **Michael** to do:

Suggests re-entry brochure be sent with agencies letter – wait until all details confirmed

 - Date for retreat – **Helen** to check with **Christine** about date

 - Retreat costs – **Helen** to confirm

- New inclusion Dawns email address – most participants applied by email

- Closing date for registrations - ? 31st July - **Helen** to check with *Vera*

 - TCK camp

1. Facilitators available: Helen Macnaughtan, Dawn Taylor, Maree Vines, Elspeth Carr, Michael Collie, Graeme Vines, Faye Donaldson, Jenny Johnston

Possible – Charlie Fletcher, Ian Oates, Peter & Wendy Ellis – **Graeme** to contact

1. Possible participants:

*PoA*: Possibly 7 families with 18 children, 1 single, 1 married former member (husband not former missionary) = 16 adults & 18 children.

*Soffes*= 2 adults - **Helen** to contact

*Robyn Langford, Haines* x 2 – **Faye** to contact

Potentially:

= 21 Adults

= 18 + children

**Helen** to contact Wycliffe MC to see if any returned missionaries)

**Dawn** to contact Laurence to get contact for MAF to enquire about returning missionaries.

**Elspeth Carr** to contact Qld. CMS

1. Promotion of retreat – see above agencies, MC providers, MI, churches eg Crossway – **Jenny** to contact Daron
2. Replacing Laurence’s contribution – *Changing Cultures* – prefer retreat personnel to present. **Faye** asked to lead session – willing – thank you

 9. Date for next meeting.

1. June 13th 11 am Venue: 69 Luckie St. Nunawading – Vines

2. August 1st 11 am Venue: 69 Luckie St. Nunawading – Vines Thank you ☺ for hosting

Meeting ended with prayer – **Michael –** meeting was followed by lunch

**Action Points:**

**Helen**:

1. Follow up change of children’s dates with **Christine Bird**

 2. Follow through with *Vera*:

- let *Vera* know *if* there is a reduction in dates for the families/TCK retreat

- follow up with *Vera* Deposit at Elkanah: ? Due in May ? $1,000

- to hear back from *Vera* re if there can be a reduction in fees for families

- confirm retreat costs

- confirm closing date for registrations - ? 31st July

 3. Re possible facilitators:

- look through former participant list for possible names for new facilitators

 4. Re possible participants:

- to contact *Phil & Brenda Soffe*

- contact *Wycliffe MC* to see if any returned missionaries

- contact *Kirsten Drew* at *Crossway* re returned independent missionaries

- send *‘Changing Cultures’* documents to **Faye Donaldson**

**Graeme:**

1. Re new facilitators

- Draft letter to *agencies* to seek out new facilitators

- Contact *Charlie Fletcher & Ian Oates, Peter & Wendy Ellis*

2. Promote Re-entry Retreat to agencies – drafting a letter: **Michael** suggests that we send update letter to agencies promoting the retreat’s value:

Send to CEO & MC person – include: Retreat date, booking deadline, who needs it, past participants comments. **2014 brochure to be sent with letter.**

(MI has list of contacts- Sheila Stewart)

**Elspeth Carr**:

1. Re possible facilitators

- Look through former participant list,

- Contact *Tim & Carol Derbyshire* (MAF)

1. Re possible participants

- Contact *Qld. CMS* re returned missionaries

**Dawn :**

1. Contact *Laurence* to get contact details from *MA*F to enquire about returning missionaries.
2. Hear from *Richard* re possible past monies retained with MIV
3. Continue in admin. Role – thank you ☺

**Jenny:**

1. Look through minutes for past suggestions of people to facilitate
2. Contact *Elspeth Young* – (Awaiting answer)
3. Contact *Daron Himstedt* (Crossway Baptist) to promote retreat to independent missionaries
4. Send **Faye’s** email address to **Helen** (done) for her to send *‘Changing Cultures’* doc. to **Faye.**

**Michael:**

1. Contact potential facilitators in training: *Berris Nixon* (Interserve), *Elspeth Collie* & *Mark Glover*
2. Prepare 2014 brochure: *New inclusion* **Dawn’s** email address

**Faye:**

1. Re possible participants:
* look through list of *CMS missionaries*
* contact *Robyn Langford*
* *the Haines*