Email to all facilitators Pre-MIST including links to resources - Send out about 4-6 weeks prior

*[This template is provided to save you time and is expected to be used with personal touches added]*

Hi,

MIST is fast approaching!  Yeah!  I am looking forward to serving with you soon.

The MIST timetable is attached.  Please take note of your allocated sessions.  As well as the MIST Facilitator’s Manual, please also look at the relevant notes in the MIST Participant’s Manual and the MIST Pre-reading to prepare for your sessions.

As a general rule we expect facilitators to stay for the whole weekend to provide informal training opportunities over meals and in free time, informal pastoral care/debriefing of participants after confronting experiential learning, as well as to chip in during sessions they are not facilitating when appropriate (MIST is a team teaching environment!). Missions Interlink requires that to call ourselves MIST, we must have at least 3 facilitator’s present throughout the whole of the MIST weekend.

Please note: It is important to read the MIST Facilitator’s Manual for the sessions you're facilitating well ahead of time. As one facilitator put it:

“I have just found that I'm meant to have read a whole book that I've not read before ... a book that looks really good (relates to the ‘Who Am I’ session) and that I've just purchased on Kindle, but sheesh - I am wishing I'd started preparation earlier… Having said that, usually I'm prepping the night before I teach, so am ahead still ;-)   … I [also need to] purchase a beach ball or equivalent for the wrap up session.”

[Note: we are now following the Facilitator’s Manual prescriptively (since the re-write in 2018), unless permission has been granted to adjust it.  If you want to vary delivery, please request permission with me (MIST State Coordinator). Then I will report the variation at the next MIST National Meeting, for possible inclusion in the latest version of the MIST Facilitator’s Manual.]

There are 3 resources for you on the Missions Interlink website:

1. [MIST Participants Resources](https://missionsinterlink.org.au/mist/)

Password: Shortterm851

1. [MIST Facilitators Resources (Search for MIST National Resources)](https://missionsinterlink.org.au/mist-national-resources/)

Password: MIST-National!

1. F[acilitators online adult education modules](http://www.missionsinterlink.org.au/courses)

Login details, see below. This training is compulsory for all facilitators. Please repeat these every 2 years to facilitate reflection and continued development as life-long learners.

You don’t need an account for 1 & 2 but you need the passwords to access these resources. For 3, we now have a general login to all MIST facilitators:

                **User: mist**

**Password: MIST-National!**

* + *Note: It is important that all facilitators have completed all of the online adult education modules before they facilitate at MIST (preferably with others or a mentor since this makes the training more effective).*
	+ Everyone can use this general account, as long as you don’t mind your progress resetting when others use the same account.  If you want to do the online course individually, we can create an individual account for you.  To organise an account, please contact Avy, the MI National Administrator, at admin@misssionsinterlink.org.au.

Please also be praying hard in preparation for our MIST!

Please also feel free to ask if you have any questions.

Looking forward to working with you all.

Cheers,

Xxxxx

MIST [State] Coordinator