

## Health & Safety Protocols for In-Person Attendees

The health and safety of our conference participants and staff are our number one priority. We continue to monitor local, state and federal guidelines and are working closely with our hotel partners to responsibly and thoughtfully implement safety protocols to provide you a safe, enjoyable onsite experience.

We respect your privacy and appreciate your cooperation as we work together so we can be together. By entering the conference event space, all in-person participants agree to follow current health and safety guidelines and adhere to applicable requirements including the following:

- **Proof of vaccination or a negative COVID-19 test within 72 hours** of the first date of event participation is required to gain access to the event space and collect conference badge/credentials.
- **Masks** will be required at all times unless actively eating or drinking within the event space.
- **Covid-19 Waiver** safety acknowledgement requirement
- **Social distancing** protocols will be adopted within all event spaces and applied to practices around networking events. All efforts will be made to lessen any negative impact these protocols may have on the overall event experience

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### Proof of Vaccination

All vaccinated conference participants will be asked to **show proof of vaccination via CLEAR Digital Vaccination Card** to collect their conference badge/credentials and enter the event space.

For Association of International Certified Professional Accountants' conferences through calendar 2021, providing "proof of vaccination" will be defined as showing – through the CLEAR Digital Vaccination Card available through the CLEAR App on a participant's personal device – that the participant has received either: (i) the second dose of a two-dose vaccine (Pfizer-BioNTech, Moderna, AstraZeneca-Oxford (e.g., Covishield, Vaxzevria), Sinopharm, or Sinovac) or (ii) a dose of the single-dose vaccine (Johnson and Johnson/Janssen).

The Association is not scanning, collecting, storing or reporting any participant's vaccine data.

### Process

- **Step 1** - Please download the app onto your smartphone or device and follow the prompts to enroll:
  - CLEAR - Fast, Touchless Access from the [Apple App Store](#).
  - CLEAR - Health, travel, sports from [Google Play](#).

- **Step 2** - There are a few options to digitally verify your COVID-19 vaccine. Start by clicking "Add my Vaccination" under the Digital vaccine card tile. Then, please select the option that works best for you:
  - **Option 1** - Upload a photo of your CDC Vaccine Card
    - When prompted to add your vaccination, select '**Add your vaccination card**'
    - Take a photo of your vaccination card and confirm your vaccine information
    - Please note, the photo of your CDC card is just used to generate a digital vaccine card. You will not be able to access it again after it is taken.
    - Once confirmed, proceed to complete your digital vaccine card
  - **Option 2**- Digitally link a vaccine
    - Select your vaccine provider in the menu or by searching 'other providers'.
    - Log-in to your patient portal and follow instructions to securely link your account with CLEAR. The CLEAR app is integrated with select healthcare providers and pharmacies.
    - If you are unable to find your provider in search, CLEAR may not be able to link with them at this time.
    - Check that your COVID-19 vaccine appears in your patient portal, if not we recommend you reach out to your provider directly.
    - Your results will link automatically - do not try to resync your results
    - Note, sync time varies by provider and may take up to 30 minutes
    - Once synced, proceed to complete your digital vaccine card
- **Step 3** - Once completed, you can then view a digital vaccine card via your device.
- **Step 4** - A visual inspection will be conducted upon initial entry to the conference space to confirm vaccination prior to picking up your conference badge/credentials in the registration area.

## **Proof of Negative Covid-19 Test Result**

**Proof of negative result** from either a PCR or antigen COVID-19 viral test, taken within 72 hours of the start of the conference and with results available prior to collection of conference badge/credentials and enter the event space.

The following are acceptable as proof of a negative COVID-19 viral test result:

- A printed document (from the test provider or laboratory) showing test result
- An electronic test result (email, text message, or mobile application record) displayed on attendee's phone or mobile device.

**Please Note:** Test results must clearly show the name of the tested attendee, type of test performed, date of the test, and the negative test.

## **Face Masks Required**

All participants are required to wear a face covering that covers both the nose and mouth at all times, unless actively eating or drinking regardless of vaccination or test status. For the safety of everyone, participants unable to wear proper face coverings will not be permitted within the event space and will be asked to participate through our virtual conference platform.



Gaiters, bandanas, and coverings with exhalation vents are not acceptable; a face shield still requires a face covering.

## **Covid-19 Waiver**

You will be asked to accept the waiver prior to arriving on site.

### **COVID 19 ASSUMPTION OF RISK, WAIVER AND RELEASE**

The novel coronavirus, COVID-19, is extremely contagious has been declared a worldwide pandemic. COVID19 is thought to spread mainly through person-to-person contact. People who are infected but do not show symptoms can also spread the virus to others. There is no known cure for COVID-19, although authorized vaccines can help protect you from COVID-19. Evidence has shown that COVID-19 can cause potentially life-threatening illness and death.

Because of these risks, the Association of International Certified Professional Accountants, the American Institute of Certified Public Accountants and the Chartered Institute of Management Accountants (all three entities are referred to collectively herein as the "Association"), has put in place event health and

safety protocols to reduce the risk of transmission of COVID-19 to attendees (which includes being present in any capacity, including without limitation, as a member, vendor, participant, speaker, attendee, exhibitor, committee member, or guest) at an AICPA & CIMA Conference (the “Event”). However, the Association cannot guarantee the Event will be free from the risk of COVID-19, or that you will not become infected with COVID-19. As a result, as an in-person attendee at the Event you are required to read, understand, and sign this Assumption of Risk, Waiver and Release as a condition of attendance.

1. ACKNOWLEDGEMENT AND ASSUMPTION OF COVID-19 RISKS: I am aware of the contagious nature of COVID-19 and the risk that I may be exposed to or contract COVID-19 anywhere that there is person-to-person contact, including while on the premises of and engaging in the Event. I hereby choose to accept the risk of contracting COVID-19 for myself and my guests (if any) in order to attend the Event. The Event is of such value to me that I accept the risk of being exposed to, contracting, or spreading COVID-19 in order to attend. I understand that I had a choice between attending the Event in person, attending the Event virtually online, or not participating at all, and I have elected to attend in person. I hereby freely and knowingly agree to accept and assume all risks of personal injury, illness, disability and/or death related to COVID-19 arising from my attendance at the Event, regardless of cause, fault or conduct the Association or any other person or entity.

2. COMPLIANCE WITH HEALTH AND SAFETY GUIDELINES: The Association has taken reasonable steps to reduce the risk of transmission of COVID-19 at the Event by implementing health and safety protocols and working in conjunction with the hosting venue. Association protocols are consistent with guidance from the CDC and state and local authorities (the Association reserves the right to amend health and safety protocols in the event CDC guidance changes prior to the Event). These protocols are communicated and enforced during the Event. I hereby agree that I will comply with all Association policies and protocols relating to health and safety at the Event regardless of my vaccination status. I acknowledge that my failure to comply with any of the protocols may result in my removal from the Event. If I am removed from the Event due to such noncompliance, I understand that any registration, conference, or other fees that I paid to attend the Event may be forfeited. For more information about the Association’s health and safety protocols, you may contact [service@aicpa.org](mailto:service@aicpa.org). I acknowledge I have received reasonable notice of actions taken by the Association for the purpose of reducing risk of transmission of COVID-19 to those present at the Event.

3. WAIVER AND RELEASE OF CLAIMS: I hereby forever release and waive all claims and rights, now known or hereafter known, including without limitation any right of indemnification, against the Association, its officers, directors, employees, contractors, agents, affiliates, successors, and assigns (collectively, the “Releasees”) on account of injury, illness disability or death arising from any act or omission alleged to have resulted in my or any other person’s contraction of COVID-19 before, during or after the Event. I understand that this waiver means I give up my right to bring any claims including for personal injury, illness, death, disease or property losses, or any other loss, including but not limited to claims of negligence and give up any claim I may have to seek damages, whether known or unknown, foreseen or unforeseen. I specifically give up my right to initiate suit against any Releasee and covenant not to make any such claim, and forever release and discharge the Releasees from liability under such claims.

4. ATTENDEE DUTIES: I agree to self-monitor for signs and symptoms of COVID-19 and to contact the Association at [service@aicpa.org](mailto:service@aicpa.org) if you experience symptoms of COVID-19 within 72 hours of start of the Event, at any time during the Event, or within 14 days after participating in the Event. I also agree to notify the Association if I learn during the Event that I have been exposed to someone who is contagious with COVID-19 within the prior 14 days. I agree that I will comply with all orders, directives and guidelines

related to COVID-19 while participating in the Event, including instructions of the Association and CDC guidance.

5. ENTIRE AGREEMENT: This Assumption of Risk, Waiver and Release constitutes the sole and entire agreement between the Association and me with respect to the subject matter contained herein and supersedes all prior agreements. All matters arising out of or relating to this agreement will be governed by and construed in accordance with the laws of the State of Nevada without giving effect to any choice of law or conflict of law provision or rule.

I HAVE CAREFULLY READ AND FULLY UNDERSTAND ALL PROVISIONS OF THIS WAIVER AND RELEASE, AND FREELY AND KNOWINGLY ASSUME THE RISK AND WAIVE MY RIGHTS CONCERNING LIABILITY AS DESCRIBED ABOVE: