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WELCOME TO YOUR NEW AICPA® & CIMA® EXPERIENCE!

We've built an enhanced user experience for AICPA® & CIMA® learning content! Our goal is to provide a stream-lined, easy-to-use way of accessing all your learning content. We also have a new mobile app that can be used on Apple and Android devices, making learning even more convenient.

MOBILE APP QR CODE

Get the mobile app:

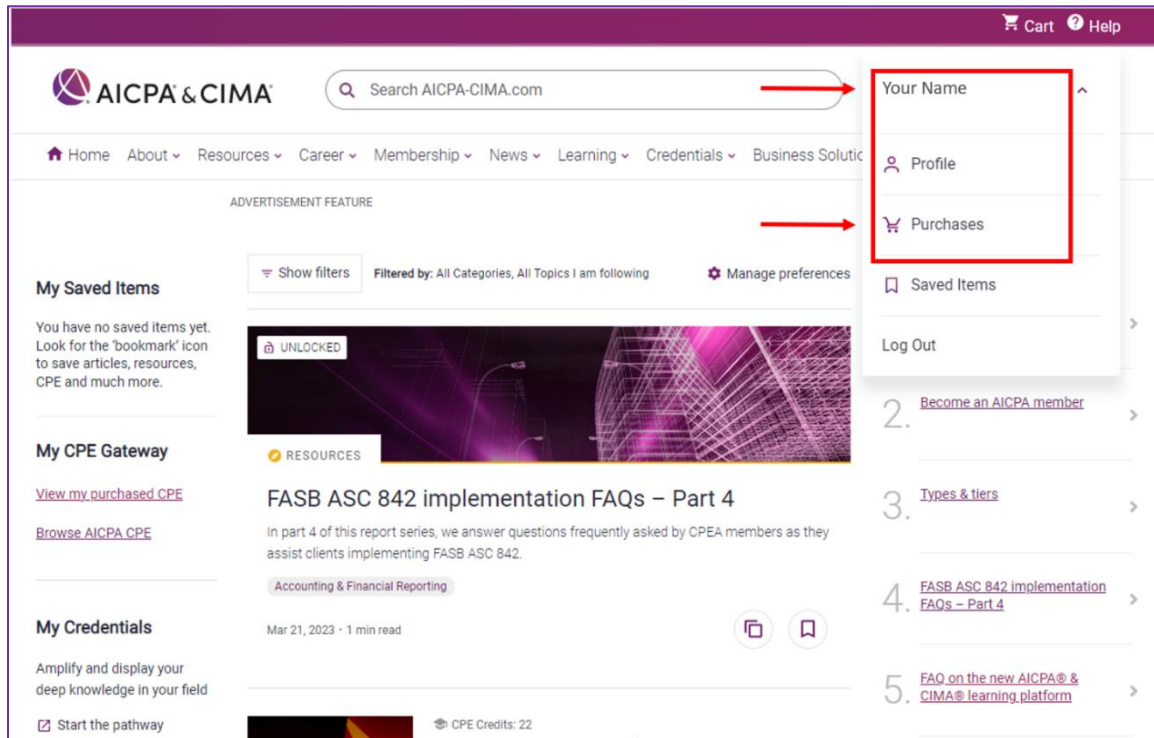
1. Open your device's camera app and point the camera at this QR code. Click as shown on your device to get to your app store. Then install the "Bridge: People Matter Most" app.
2. After the app is on your device, open it and where you see "My Bridge domain URL" enter **learning-aicpacima.bridgeapp.com**.
3. In the areas indicated, input your username and password from your existing AICPA® & CIMA® learning account.



1. Log in to the AICPA® & CIMA® website using your current username and password.

The image shows a screenshot of the AICPA & CIMA website. At the top right, there are links for 'Cart' and 'Help'. Below the search bar, there is a 'Log in' button highlighted with a red box, and a 'Register' button. A red arrow points to the 'Log in' button. Below the navigation menu, there is a banner for 'Town Hall Series' with a 'Catch the next Town Hall' button. A modal window is open, showing the login form. The modal has the AICPA & CIMA logo at the top, a 'Back to previous page' link, and the heading 'Log in or create an account'. Below the heading, there is a message: 'To ensure your data is saved we are creating an account for you'. There are two links: 'Already have an account?' and 'Create an account'. Below these, there is a section for 'Log in with your AICPA account' with an 'Email address' field and a 'Forgotten email' link. Below that is a 'Password' field and a 'Forgotten password' link. At the bottom of the modal is a 'Log in' button. The 'Email address' and 'Password' fields are highlighted with red boxes.

2. Click **Your Name** on the top right and select **Purchases** from the drop-down menu.



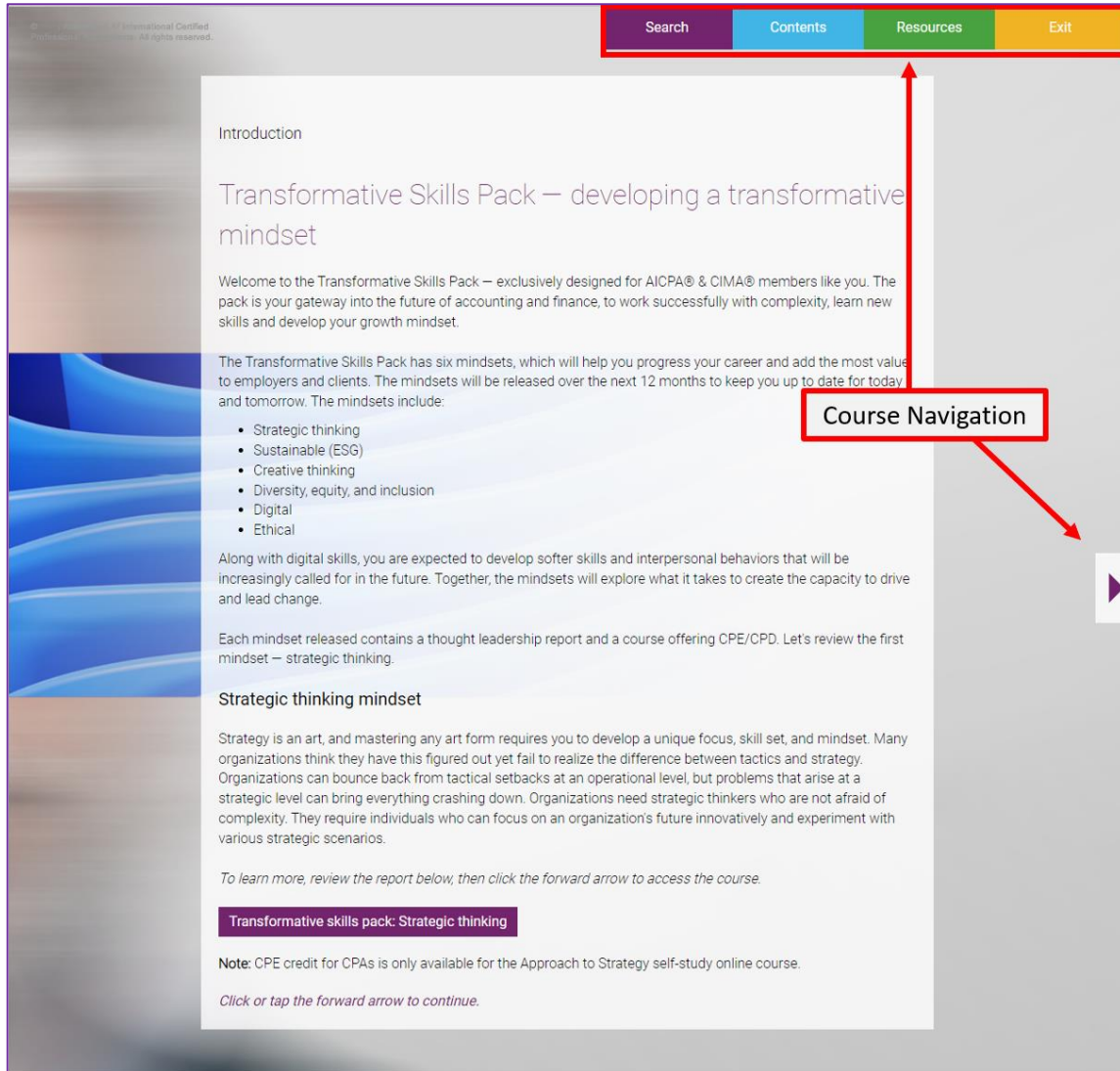
4. Click the **My Learning** button to access all of your learning, or click the **Access Now** button next to one of your courses.

For most courses, the **Access Now** button will launch directly into your course, but for some larger programs or subscription products like CPEXpress and Annual Webcast Pass, you'll be taken to the **Learning Library**, where you'll be able to sort and filter the contents of those catalog-based programs. See those product sections for more details.

The screenshot shows the AICPA & CIMA user interface. At the top, there is a navigation bar with 'Cart' and 'Help' icons, a search bar, and a user profile dropdown. Below this is a main navigation menu with options like Home, About, Resources, Career, Membership, News, Learning, Credentials, and Business Solutions. The user is currently viewing their 'My Purchases' page, which includes tabs for 'My memberships and benefits', 'My credentials and benefits', 'My sections', and 'My products and subscriptions'. The 'My products and subscriptions' tab is active, showing a list of purchases. There are filters for 'All', 'Membership Products', and 'Individual Products'. A red arrow points to a 'My Learning' button. Below the filters, there are dropdown menus for 'Date of purchase' (set to 'All time') and 'Status' (set to 'Active'). Two course listings are visible: 'Transformative Skills Pack - Strategic Thinking Mindset' and 'Audit Staff Essentials - New Staff: Core Concepts'. Each listing includes an image, title, order number, product number, format, and expiration date. A red arrow points to the 'Access Now' button for the first course.

Course Title	Order #	Product #	Format	Expires
Transformative Skills Pack - Strategic Thinking Mindset	21679924777486	FLP21IMP035BSS0	Online	Mar 27, 2024
Audit Staff Essentials - New Staff: Core Concepts	21679671576095	ASE122SS0	Online	Mar 24, 2024

5. If you've clicked the **Access Now** button you should see a pop-up screen similar to the one below. That means you're now into your training program and can follow the on-screen steps and navigation to complete it.



NOTE: If you see a Popup Blocked message, click the **Launch Course** button. You can enable popups in your browser for this site to skip this step in the future.

Popup Blocked

We attempted to launch your course in a new window, but a popup blocker is preventing it from opening. Please disable popup blockers for this site.

[Launch Course](#)


- For some larger programs comprised of multiple courses or modules, you will see an overview screen that is intended to step you through the program as the courses build on each other. Click the first course title or the **Let's Get Started** button to start the program.

[← BACK TO MY LEARNING](#)


Data Analytics Modeling Certificate

11 Steps / Takes about a few seconds


[LET'S GET STARTED](#)

 **Data Analytics Modeling Certificate: Module 1: Understanding Your Business**
Takes about a few seconds / 1.5 credits / [See details](#)


Course Description The Data Analytics Modeling Certificate will expand your ability to work with structured and unstructured data to drive a successful analytics practice. To start, you will learn to define clear business outcomes for your analytics practice to ensure your efforts align with your organization's...

 **Data Analytics Modeling Certificate: Module 2: Data Profiling**
Takes about a few seconds / 1.5 credits / [See details](#)

Course Description The Data Analytics Modeling Certificate will expand your ability to work with structured and unstructured data to drive a successful analytics practice. To start, you will learn to define clear business outcomes for your analytics practice to ensure your efforts align with your organization's...

 **Data Analytics Modeling Certificate: Module 3: Data Cleansing**
Takes about a few seconds / 1.5 credits / [See details](#)

Course Description The Data Analytics Modeling Certificate will expand your ability to work with structured and unstructured data to drive a successful analytics practice. To start, you will learn to define clear business outcomes for your analytics practice to ensure your efforts align with your organization's...

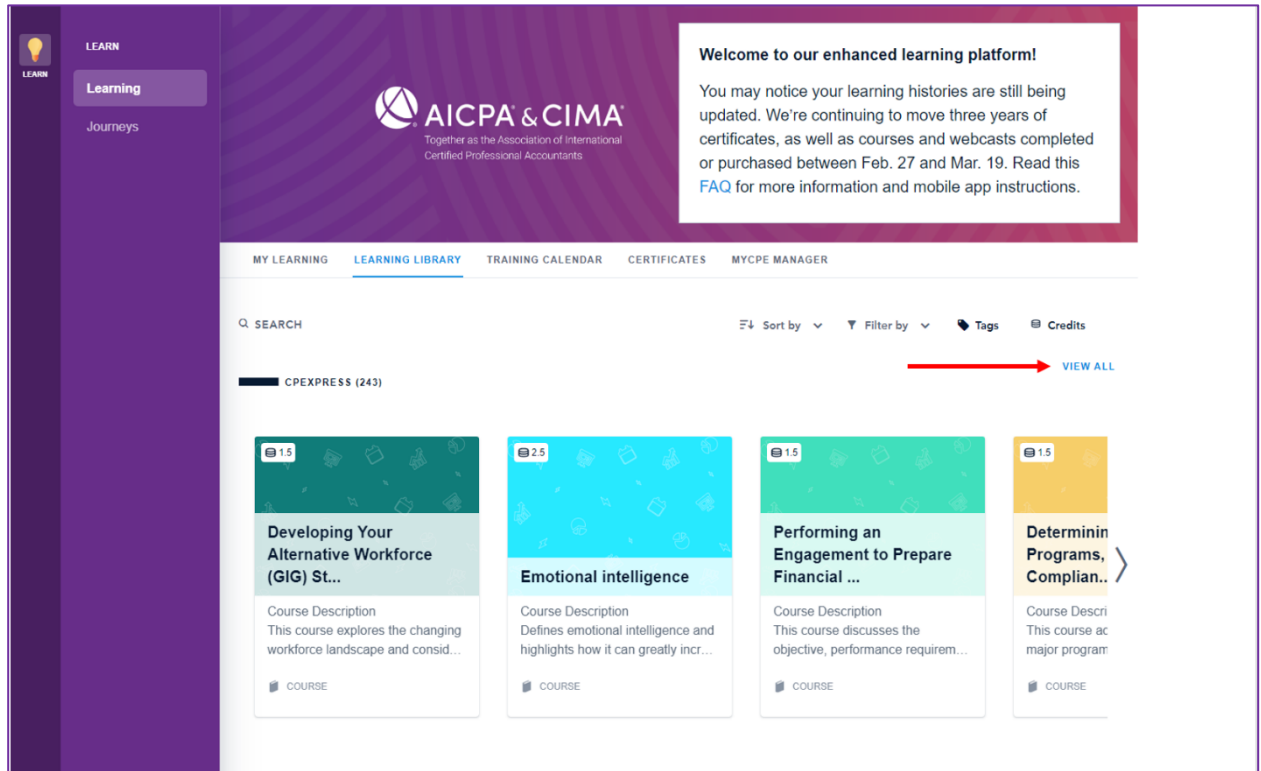
 **Data Analytics Modeling Certificate: Module 4: Data Quality and MDM**
Takes about a few seconds / 1 credit / [See details](#)

Course Description The Data Analytics Modeling Certificate will expand your ability to work with structured and unstructured data to drive a successful analytics practice. To start, you will learn to define clear business outcomes for your analytics practice to ensure your efforts align with your organization's...

1. Log in to the AICPA® & CIMA® website using your current username and password, then click on **Your Name** and **Purchases** from menu on the top right. Click the **Access Now** button next to CPEExpress.

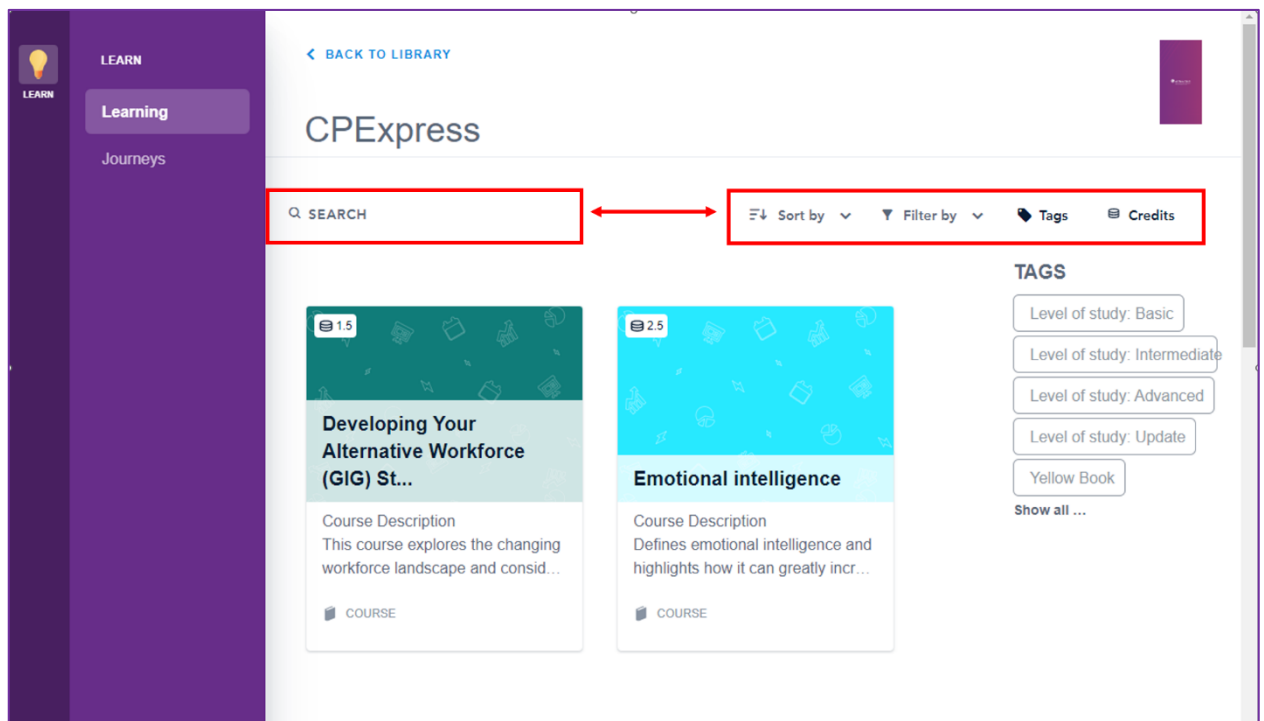
The screenshot displays the AICPA & CIMA website's user interface. At the top, there is a navigation bar with the AICPA & CIMA logo, a search bar, and a user profile dropdown labeled 'Your Name'. Below the navigation bar, there is a main menu with options like Home, About, Resources, Career, Membership, News, Learning, Credentials, and Business Solutions. The main content area is titled 'My Purchases' and includes a 'Back to profile' link. There are four tabs: 'My memberships and benefits', 'My credentials and benefits', 'My sections', and 'My products and subscriptions'. The 'My products and subscriptions' tab is active. Below the tabs, there is a 'Purchases' section with filter buttons for 'All', 'Membership Products', and 'Individual Products'. A message states: 'To renew products attached to your membership, you need to activate the auto renewal of your membership'. There is a 'My Learning' button. Below this, there are filters for 'Date of purchase' (set to 'All time') and 'Status' (set to 'Active'). A list of purchases is shown, with the first item being 'CPEExpress'. The details for this item are: Order # 21643814441952, Product # BYT-XX, Format CPE Self-Study, and Expires Sep 14, 2023. A red arrow points from the 'CPEExpress' item to an 'Access Now' button. At the bottom of the page, there is a 'Your Learning dashboard' section with a 'My Learning' button.

2. A new window or tab will pop-up depending on your browser settings. You'll be in your Learning Library. Click the **View All** button to see all CPEexpress courses.

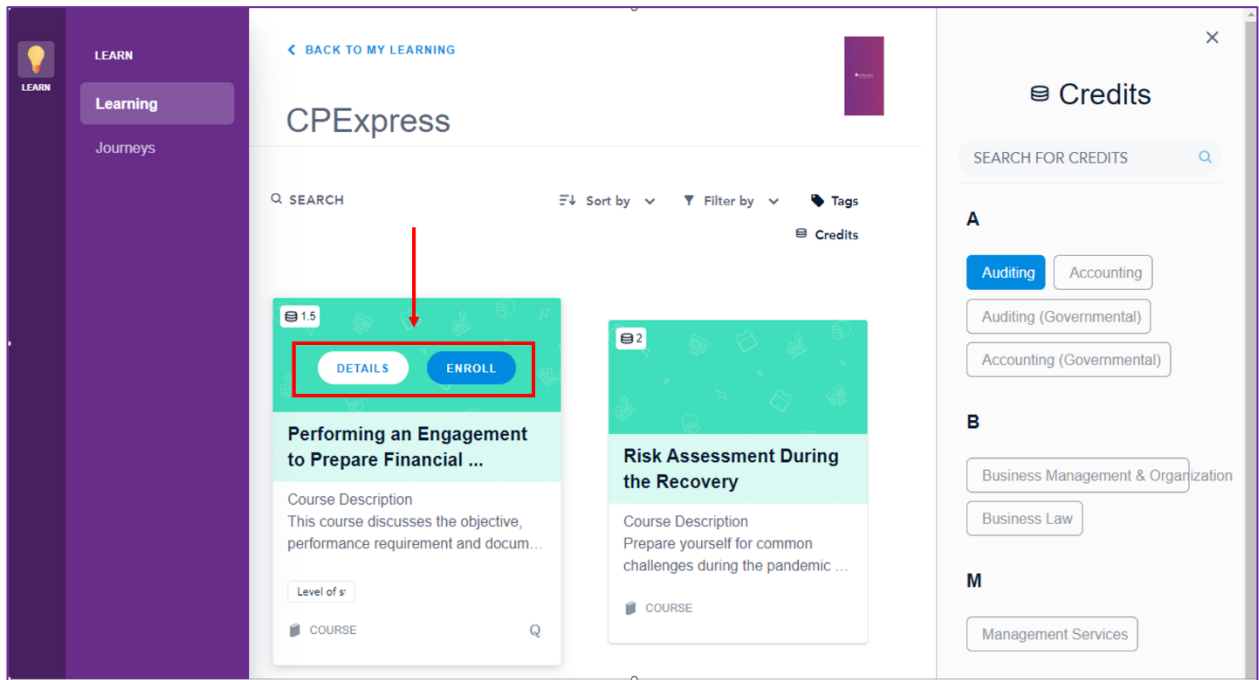


3. On the next page, you can scroll through all the courses in CPEXpress. You will also have access to the following sorting and filtering tools:
 - a. **Search:** Search for courses by name or name part
 - b. **Sort by:** Sort courses by name, date added, or duration
 - c. **Filter by:** A variety of filter options more useful for other products and future capabilities that don't apply in the immediate future.
 - d. **Tags:** Always visible and can be expanded to a fly-out menu on the right. Filter by course training complexity, recently Updated and Yellow Book.
 - e. **Credits:** fly-out menu on the right allowing you to **filter by topic**.

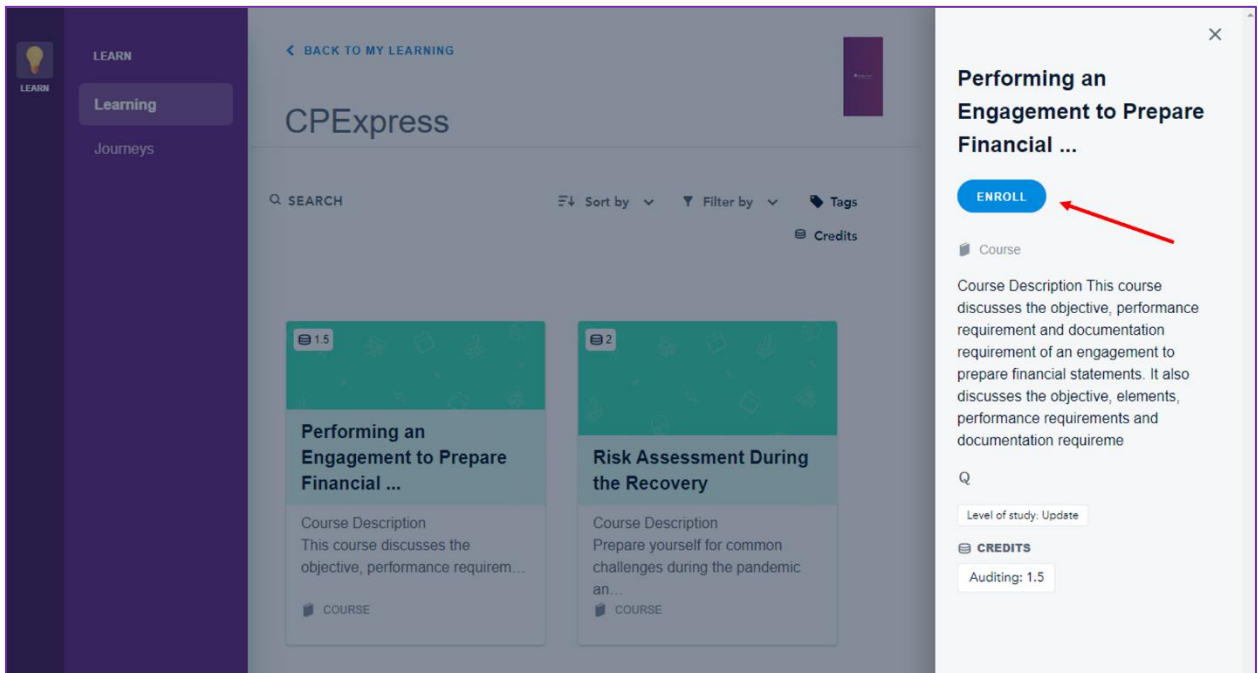
NOTE: Selecting multiple filters acts as an AND filter, so only select multiple filter options if you want to have very narrow filter / search parameters.



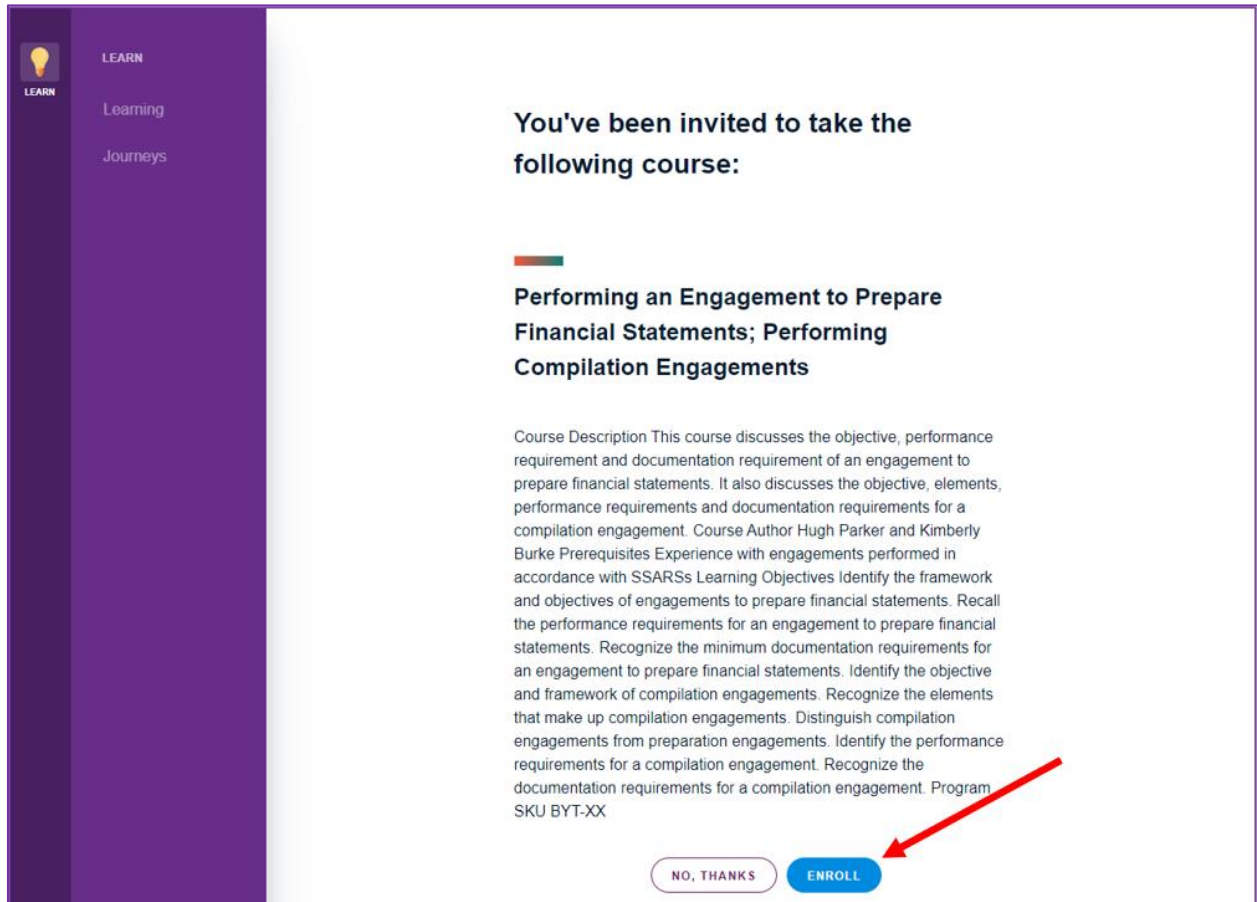
4. Once you've found a course you want to take click on the **Details** or **Enroll** button.



5. The **Details** button will cause a fly-out window to appear on the right with a brief course description, level of study, number of credits and topic. Click the **Enroll** button.



- You'll see a longer course description on the next page; click the **Enroll** button again to start the course.



The screenshot displays a web browser interface for a learning environment. On the left, there is a dark purple sidebar with a lightbulb icon and the word "LEARN" below it. Underneath, the words "Learning" and "Journeys" are listed. The main content area has a white background. At the top, it says "You've been invited to take the following course:". Below this is a small horizontal bar with three colored segments (orange, green, blue). The course title is "Performing an Engagement to Prepare Financial Statements; Performing Compilation Engagements". The course description follows, detailing the objectives and prerequisites. At the bottom right, there are two buttons: "NO, THANKS" and "ENROLL". A red arrow points to the "ENROLL" button.

You've been invited to take the following course:

Performing an Engagement to Prepare Financial Statements; Performing Compilation Engagements

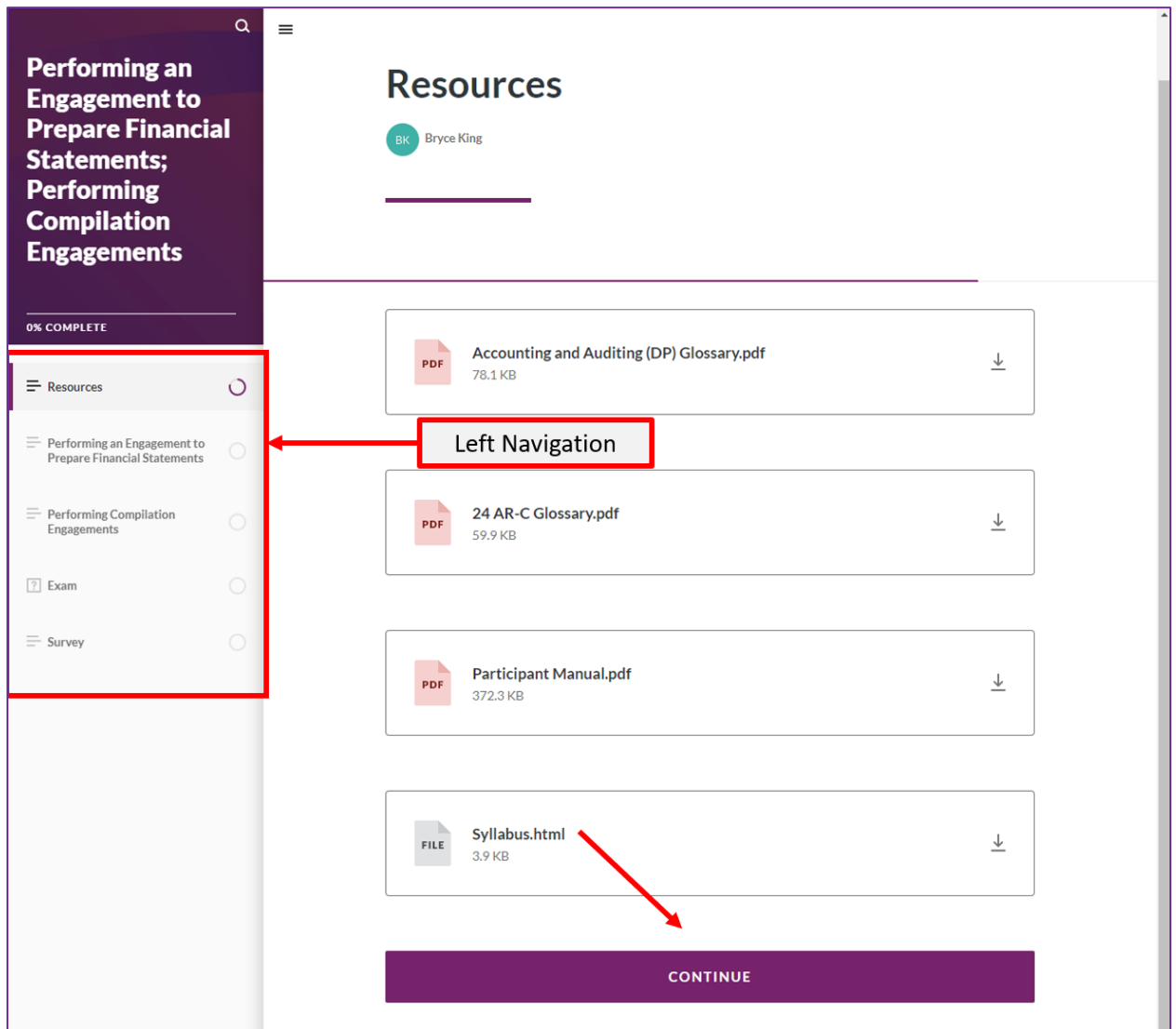
Course Description This course discusses the objective, performance requirement and documentation requirement of an engagement to prepare financial statements. It also discusses the objective, elements, performance requirements and documentation requirements for a compilation engagement. Course Author Hugh Parker and Kimberly Burke Prerequisites Experience with engagements performed in accordance with SSARSs Learning Objectives Identify the framework and objectives of engagements to prepare financial statements. Recall the performance requirements for an engagement to prepare financial statements. Recognize the minimum documentation requirements for an engagement to prepare financial statements. Identify the objective and framework of compilation engagements. Recognize the elements that make up compilation engagements. Distinguish compilation engagements from preparation engagements. Identify the performance requirements for a compilation engagement. Recognize the documentation requirements for a compilation engagement. Program SKU BYT-XX

[NO, THANKS](#) [ENROLL](#)

7. Click **Start Course** in the next window.



8. Use the left navigation panel to move around the course, or the **Continue** button to move to the next section of the course.



9. Once you've completed a course, your certificate of completion will be available. [Read that section](#) for more details.

Navigating Annual Webcast Pass

Web Browser Learning Environment

1. Log in to the AICPA® & CIMA® website using your current username and password, then click on **Your Name** and **Purchases** from menu on the top right. Click the **Access Now** button next to Annual Webcast Pass.

The screenshot displays a list of purchased items. The first item is 'Data Analytics Core Concepts Certificate' with order # 21679403967763, product # DAC1BUN21C, format Online, and expires Mar 21, 2024. The second item is 'Annual Webcast Pass' with order # 21679403616167, product # VSAPXX12, format Webcast, and expires Mar 21, 2024. A red arrow points from the 'Annual Webcast Pass' item to its 'Access Now' button. At the bottom, there is a pagination control with buttons for '<', '1', '2', '3', and '>'.

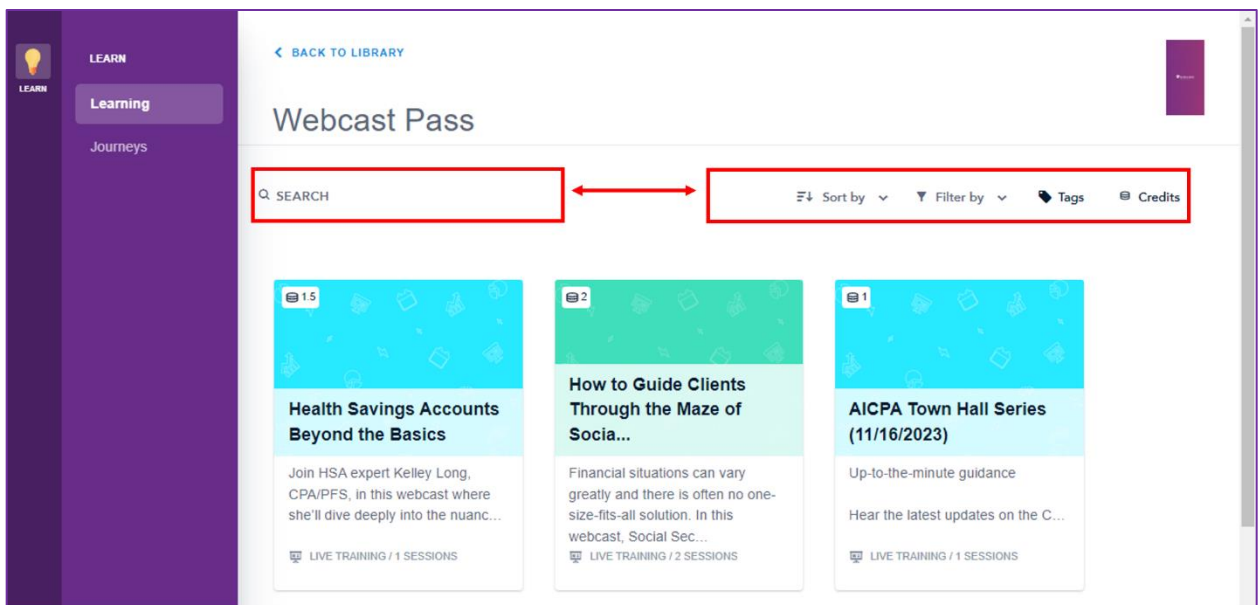
Item Name	Order #	Product #	Format	Expires	Action
Data Analytics Core Concepts Certificate	21679403967763	DAC1BUN21C	Online	Mar 21, 2024	Access Now
Annual Webcast Pass	21679403616167	VSAPXX12	Webcast	Mar 21, 2024	Access Now

2. A new window or tab will pop-up depending on your browser settings. You'll be in your Learning Library. Click the **View All** button to see all Annual Webcast Pass courses.

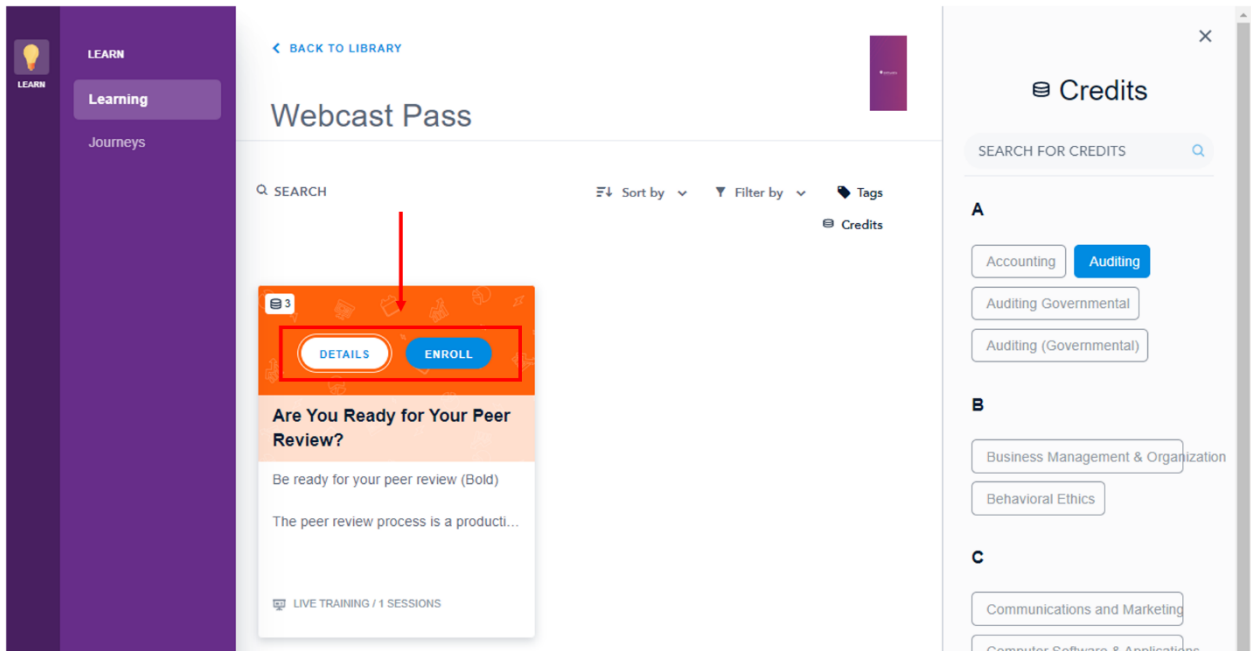
The screenshot displays the AICPA & CIMA Learning Library interface. At the top, a purple navigation bar contains the AICPA & CIMA logo and the text "Together as the Association of International Certified Professional Accountants". A white box on the right contains a welcome message: "Welcome to our enhanced learning platform! You may notice your learning histories are still being updated. We're continuing to move three years of certificates, as well as courses and webcasts completed or purchased between Feb. 27 and Mar. 19. Read this FAQ for more information and mobile app instructions." Below the navigation bar, a horizontal menu includes "MY LEARNING", "LEARNING LIBRARY" (highlighted), "TRAINING CALENDAR", "CERTIFICATES", and "MYCPE MANAGER". A search bar is on the left, and sorting and filtering options are on the right. A "Credits" filter is set to "Specialized Knowledge". The main content area shows two sections: "CPEXpress (11)" and "WEBCAST PASS (18)". The "WEBCAST PASS (18)" section is highlighted with a red arrow pointing to a "VIEW ALL" button. Course cards are displayed in a grid, each with a credit value, title, and description. The "WEBCAST PASS" section includes courses like "Health Savings Accounts Beyond the Basics", "How to Guide Clients Through the Maze of Social Media", "AICPA Town Hall Series (11/16/2023)", and "AICPA Town Hall Series (11/2/2022)".

3. On the next page, you can scroll through all the courses in Annual Webcast Pass. You will also have access to the following sorting and filtering tools:
 - a. **Search:** Search for courses by name or name part
 - b. **Sort by:** Sort courses by name, date added, or duration
 - c. **Filter by:** A variety of filter options more useful for other products and future capabilities that don't apply in the immediate future.
 - d. **Tags:** Not currently enabled.
 - e. **Credits:** fly-out menu on the right allowing you to **filter by topic**.

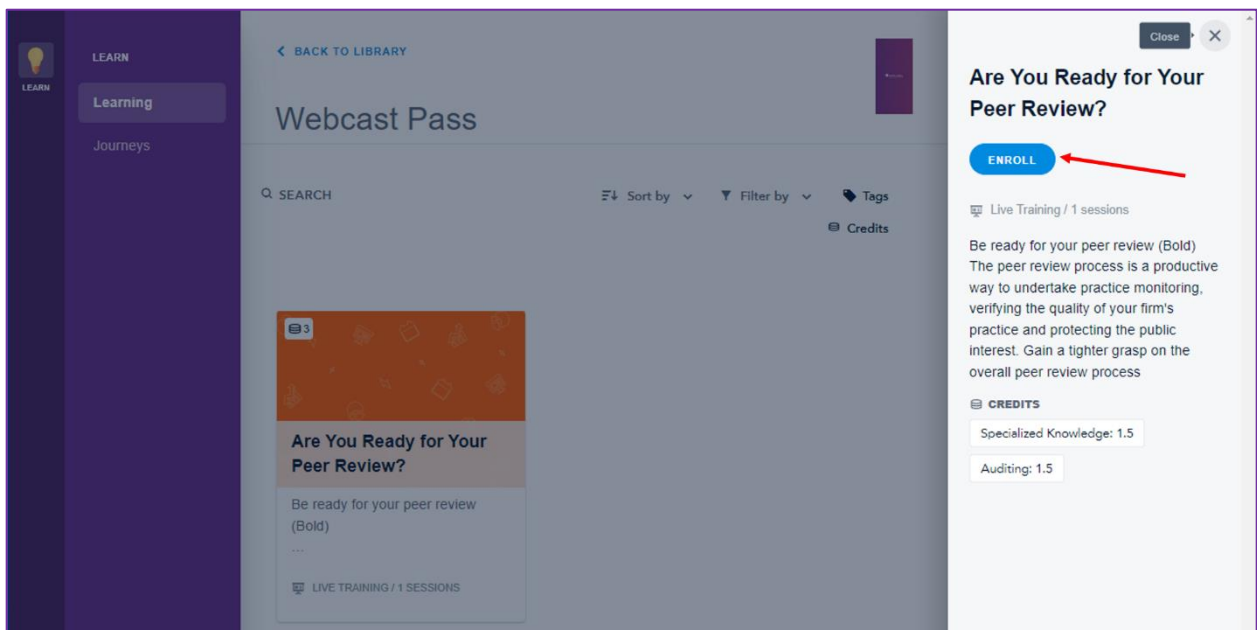
NOTE: Selecting multiple filters acts as an AND filter, so only select multiple filter options if you want to have very narrow filter / search parameters.



4. Once you've found a course you want to take click on the **Details** or **Enroll** button.

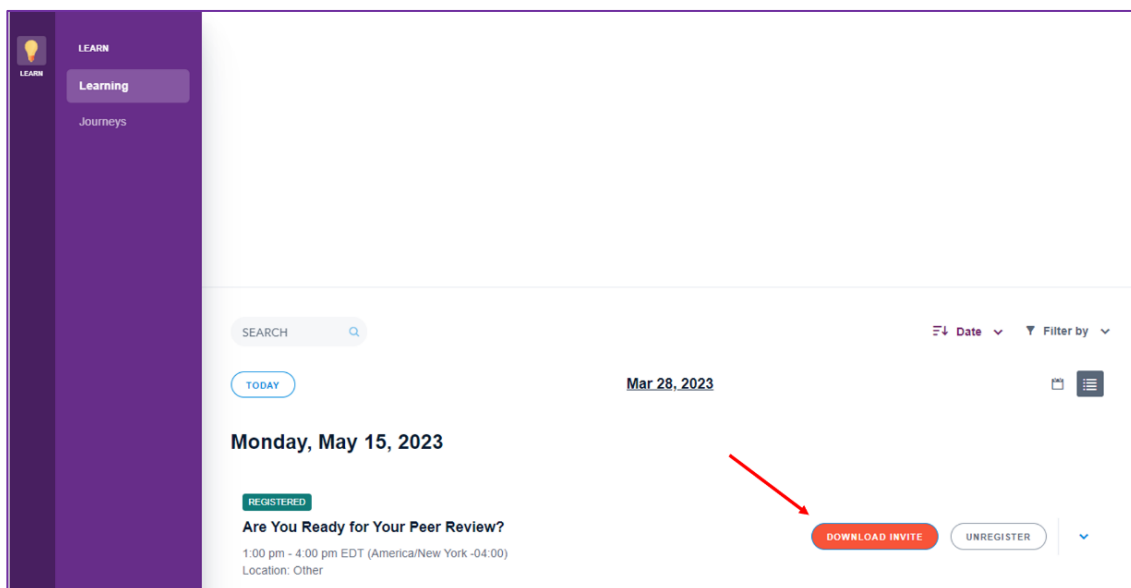
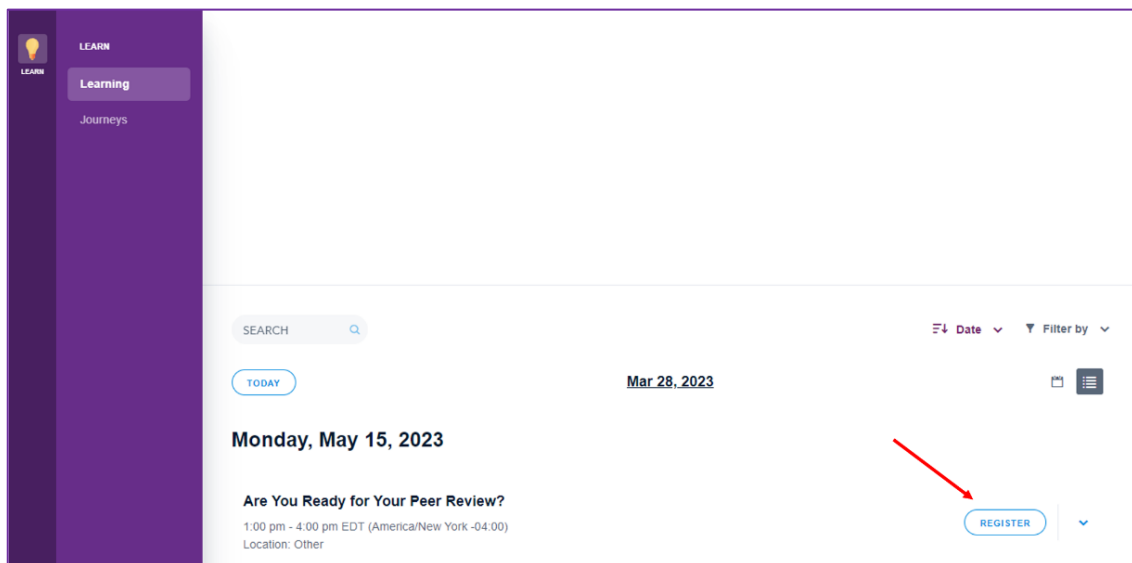


5. The **Details** button will cause a fly-out window to appear on the right with a brief course description, level of study, number of credits and topic. Click the **Enroll** button to view the timing of the event and to register.

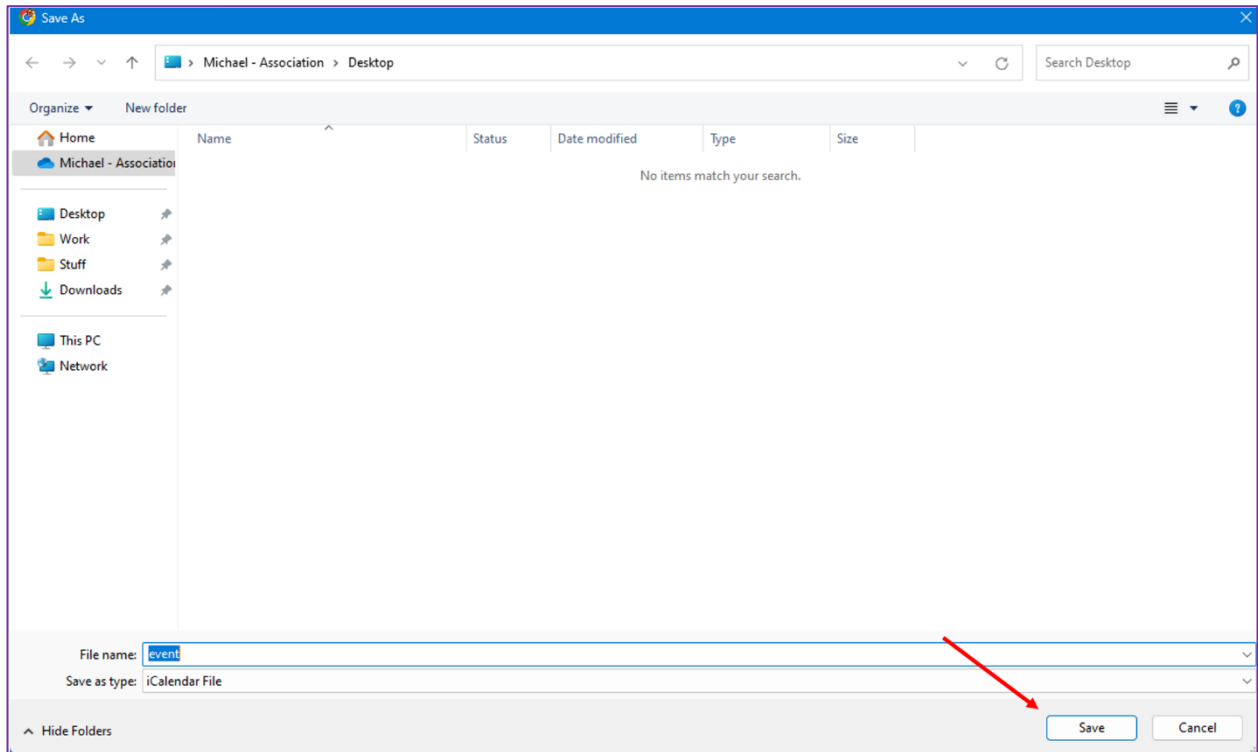


- You'll see the date and time of the webcast on the next page; click the **Register** button to register for the course. Registering will enable you to click **Download Invite**: an *.ics calendar invite to save on your calendar system of choice.

The invite will contain a description of the webcast along with a link to easily access the event when it is scheduled to happen. It will also enroll you in automated reminders as the event approaches, and alerts in case there are any changes to the webcast scheduling—rare but useful for when it happens.



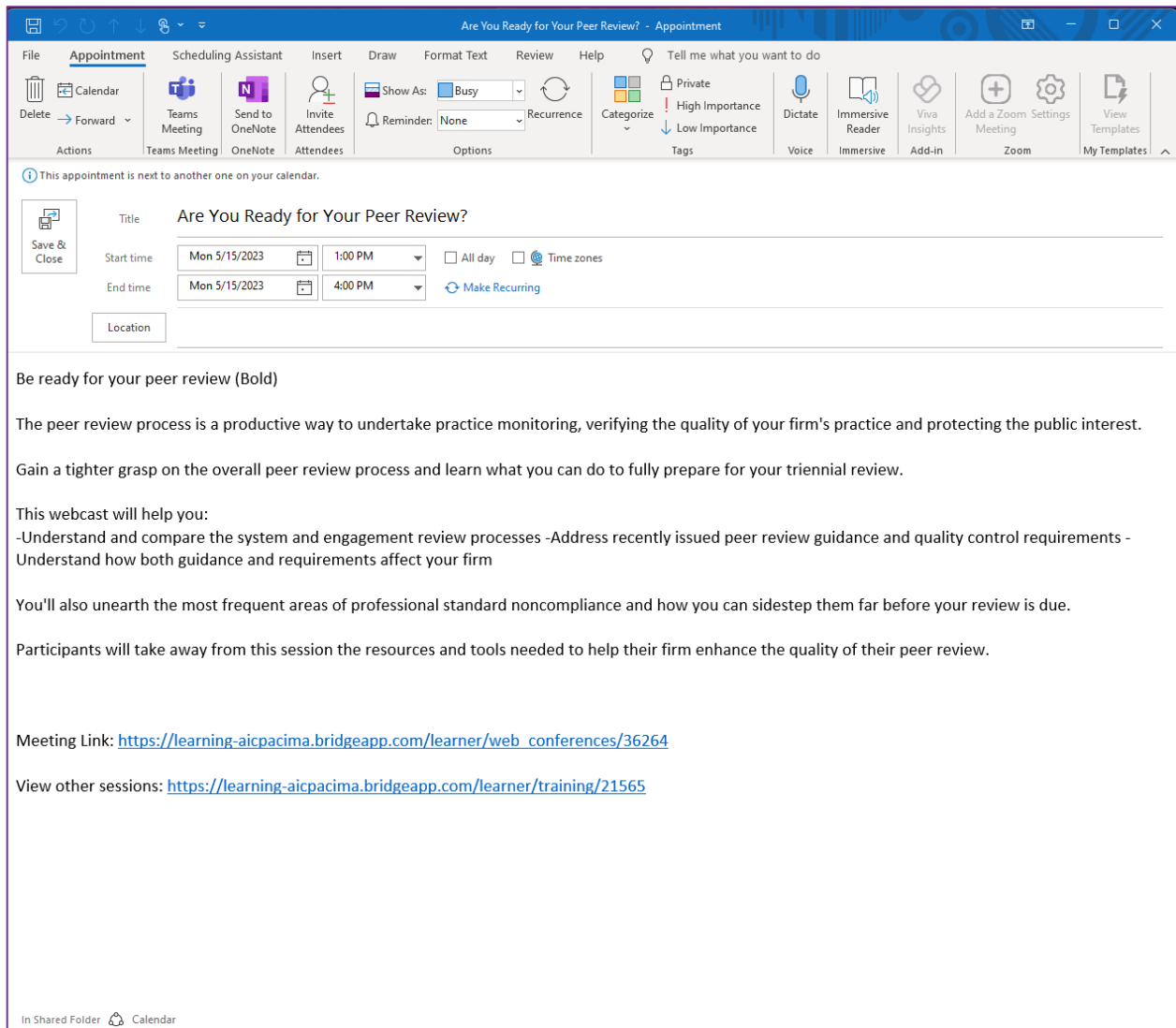
7. After clicking **Download Invite** a Windows save dialog box will pop-up. Save the file. Name and file location are unimportant, this is an intermediate step.



8. Navigate to the file and double-click it.



9. Save it to your calendar (Outlook shown). You can then safely delete the *.ics file.



The screenshot shows the Microsoft Outlook 'Appointment' window. The ribbon includes 'File', 'Appointment', 'Scheduling Assistant', 'Insert', 'Draw', 'Format Text', 'Review', and 'Help'. The 'Appointment' ribbon has several groups: 'Actions' (Delete, Forward), 'Scheduling Assistant' (Teams Meeting, Send to OneNote, Invite Attendees), 'Options' (Show As: Busy, Reminder: None, Recurrence), 'Tags' (Categorize, Private, High Importance, Low Importance), 'Voice' (Dictate), 'Immersive' (Immersive Reader), 'Add-in' (Viva Insights, Add a Zoom Meeting), and 'My Templates' (Settings, View Templates). Below the ribbon, a message states 'This appointment is next to another one on your calendar.' The appointment details are as follows:

Title	Are You Ready for Your Peer Review?	
Start time	Mon 5/15/2023 1:00 PM	<input type="checkbox"/> All day <input type="checkbox"/> Time zones
End time	Mon 5/15/2023 4:00 PM	Make Recurring
Location		

Be ready for your peer review (Bold)

The peer review process is a productive way to undertake practice monitoring, verifying the quality of your firm's practice and protecting the public interest.

Gain a tighter grasp on the overall peer review process and learn what you can do to fully prepare for your triennial review.

This webcast will help you:

- Understand and compare the system and engagement review processes
- Address recently issued peer review guidance and quality control requirements
- Understand how both guidance and requirements affect your firm

You'll also unearth the most frequent areas of professional standard noncompliance and how you can sidestep them far before your review is due.

Participants will take away from this session the resources and tools needed to help their firm enhance the quality of their peer review.

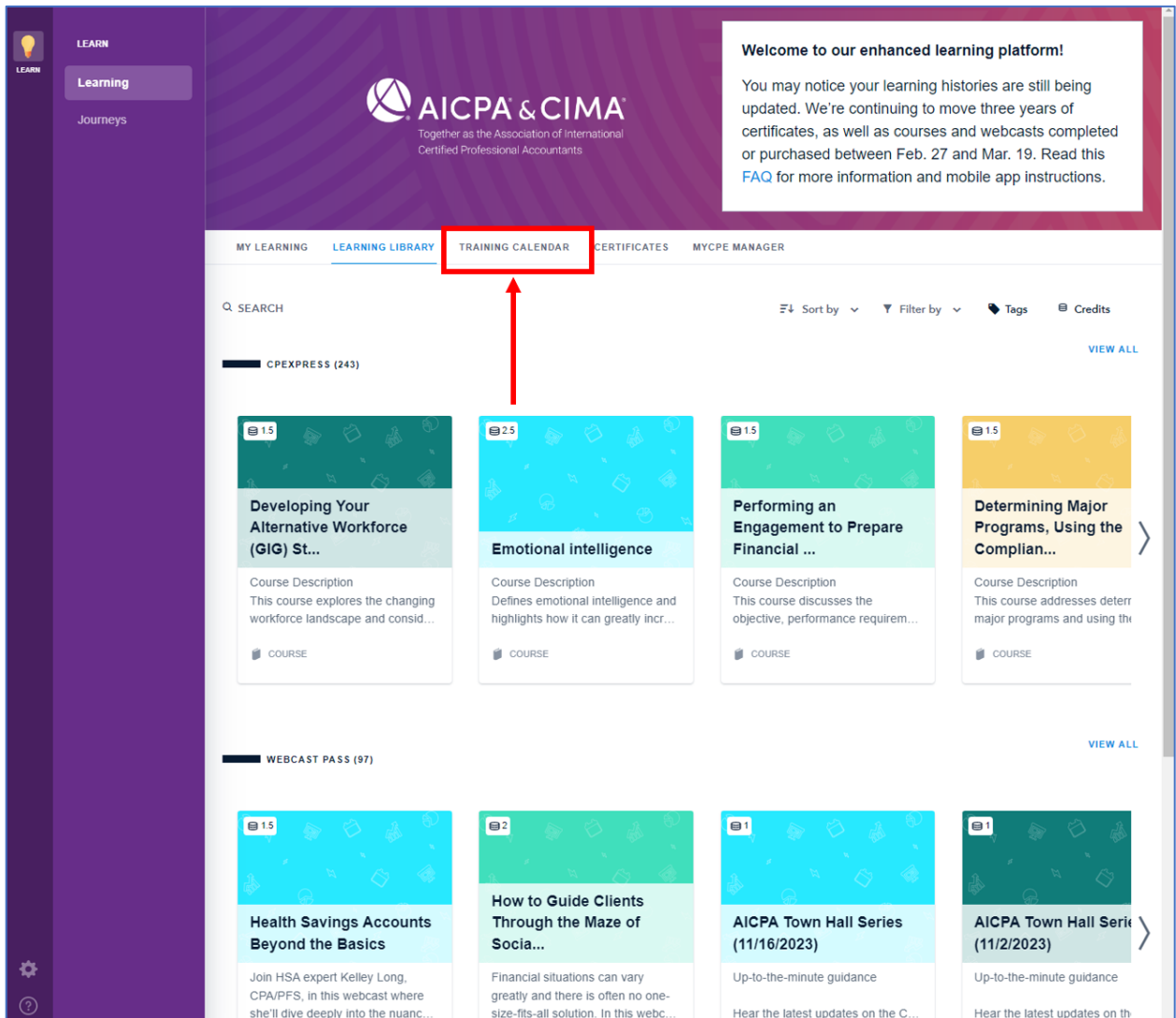
Meeting Link: https://learning-aicpacima.bridgeapp.com/learner/web_conferences/36264

View other sessions: <https://learning-aicpacima.bridgeapp.com/learner/training/21565>

In Shared Folder Calendar

USING THE TRAINING CALENDAR

10. Rather than navigate through webcasts by topic and other filters as we did from [Step 2](#), instead we can look for webcasts using a calendar view. To get started, rather than clicking View All in Step 2, instead click on **Training Calendar** in the top navigation.



11. The Training Calendar shows a monthly view of past and upcoming webcasts. Clicking on an event will display a brief description and allow you to **Register** for the event.

It is still recommended to click through and **Download Invite** for the webcast, which you can do by clicking on the description of the event.

Welcome to our enhanced learning platform!
You may notice your learning histories are still being updated. We're continuing to move three years of certificates, as well as courses and webcasts completed or purchased between Feb. 27 and Mar. 19. Read this [FAQ](#) for more information and mobile app instructions.

MY LEARNING LEARNING LIBRARY **TRAINING CALENDAR** CERTIFICATES MYCPE MANAGER

SEARCH Date ▼ Filter by ▼

TODAY **March 2023**

SUN	MON	TUE	WED	THU	FRI	SAT
26	27 Choice of and Fo... The Prosperity P...	28 Auditing Digital ...	01 Peer Reviewer F... Peer P...	02 AICPA Town Hall...	03	04
05	06 Employment La...	07	08 Anni... Risk...	09 Open enrollment for...	10 pda... men...	11
12	13 Annual Update: ... Auditing Digital ... Annual update: F... Annual Tax Upda...	14 Construction Co... Contract Accoun... Construction Co...	15 Anni... Rein... Take...	16	17 A F...	18
19	20 Yellow Book: Sta...	21 Interpreting the ...	22 Curr... Rem...	23	24 nd ...	25
26	27 Statement of Cas...	28 Leases: Masterin... Special Consider... Revenue Recogn...	29	30 Critical Business...	31 Cash Managemen... Risk Managemen... Risk Assessmen... AICPA & CIMA F...	01

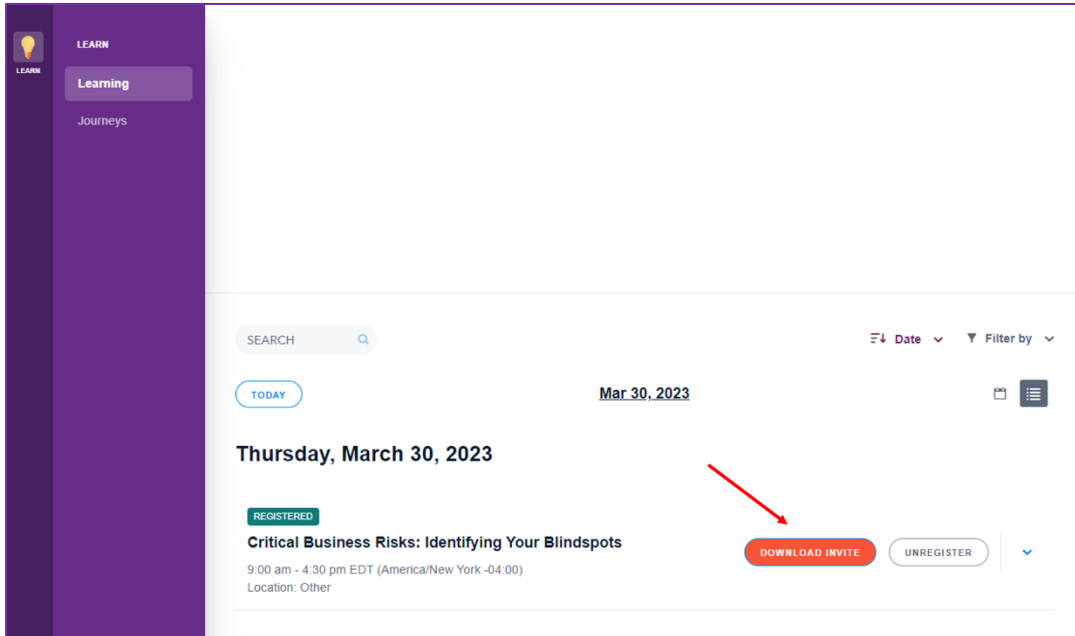
Download Invite → **Critical Business Risks: Identifying Your Blindspots**
Thursday, March 30, 2023
9:00 AM EDT (America/New_York -04:00)
Position your business for success with effective risk management (bold) Future of finance and other research continues to validate data points that risk management and planning are core skillsets that organizations need to fine-tune for business resilience. Research shows that a comprehensive risk management strategy best positions companies for success. This webcast provides a framework of a variety of prominent risks which, if on your radar, will help you plan for those which could impact your business in unpredictable ways.

Register → REGISTER

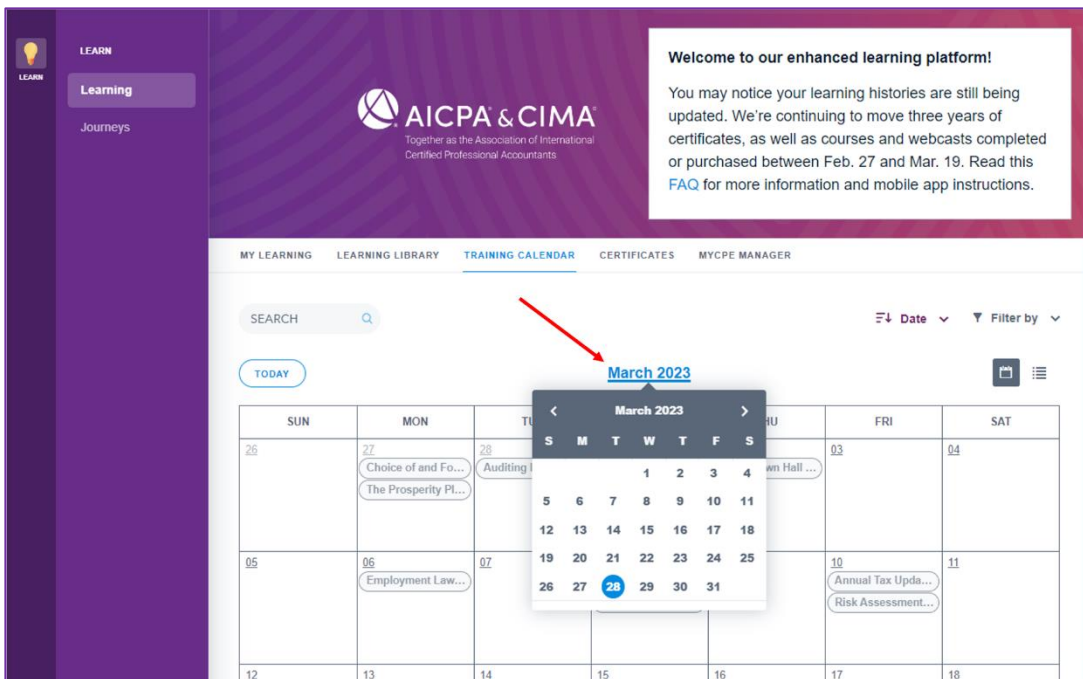
Navigating Annual Webcast Pass

Web Browser Learning Environment

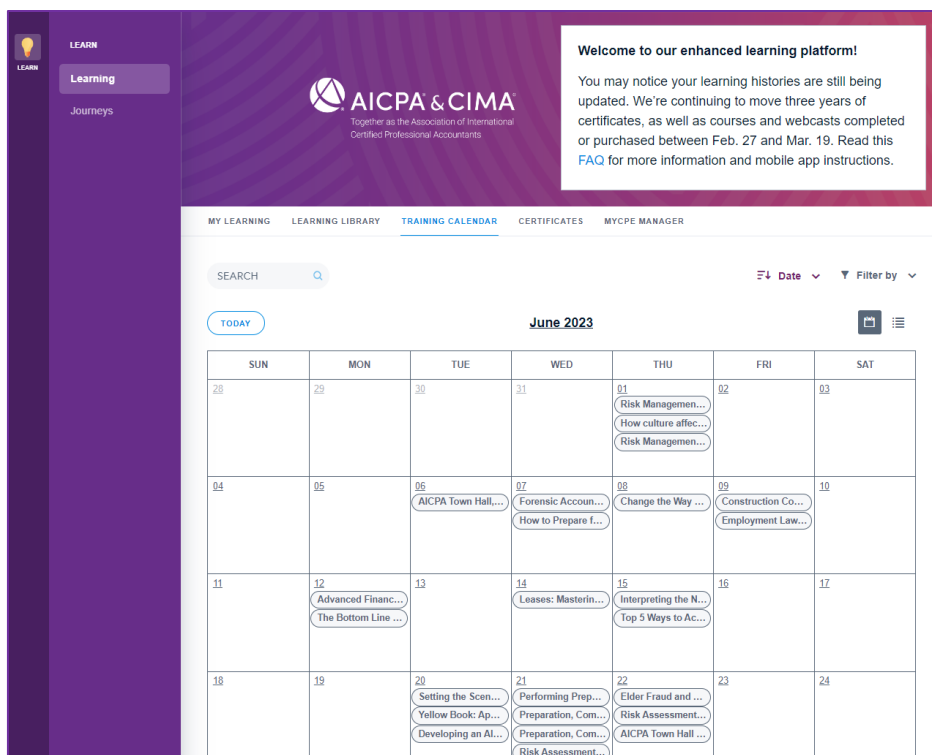
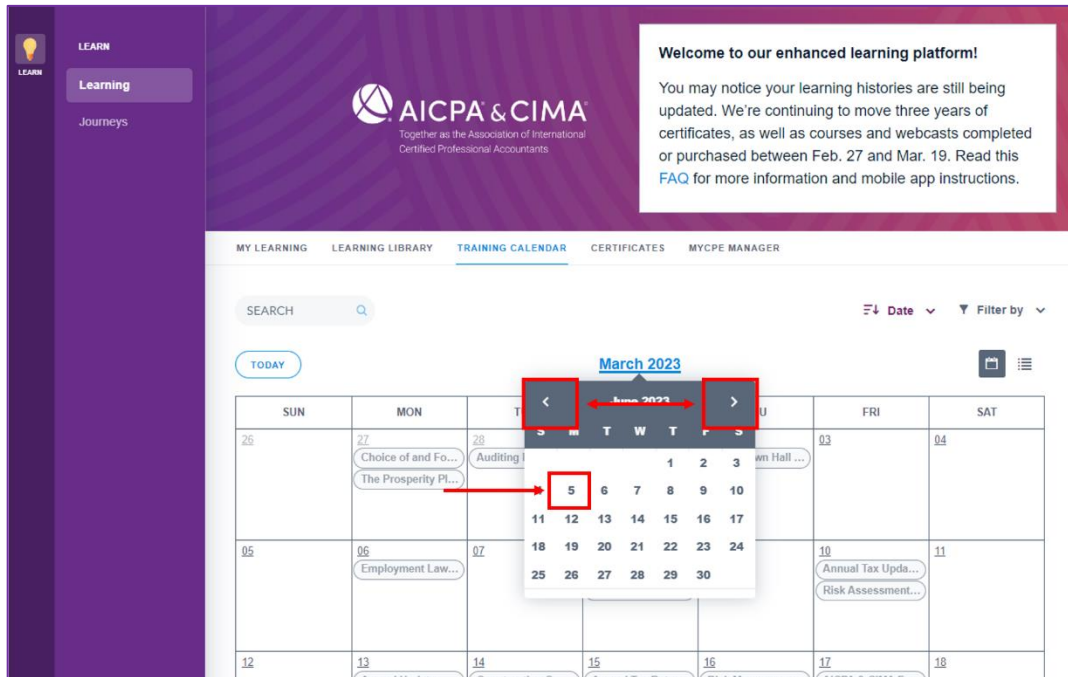
12. By clicking on a webcast description in the Training Calendar, you can then save the webcast invite to your calendar as detailed in [steps 7 – 9](#).



13. To navigate to other months, click the month at the top of the calendar.



14. Use the forward / back arrows in the calendar to change the month, then select ANY date in the month.



15. The Training Calendar displays only scheduled webcasts *as of the day you're viewing it*. The calendar will be very full for the next 1-3 months and then have sparse events scheduled after that.

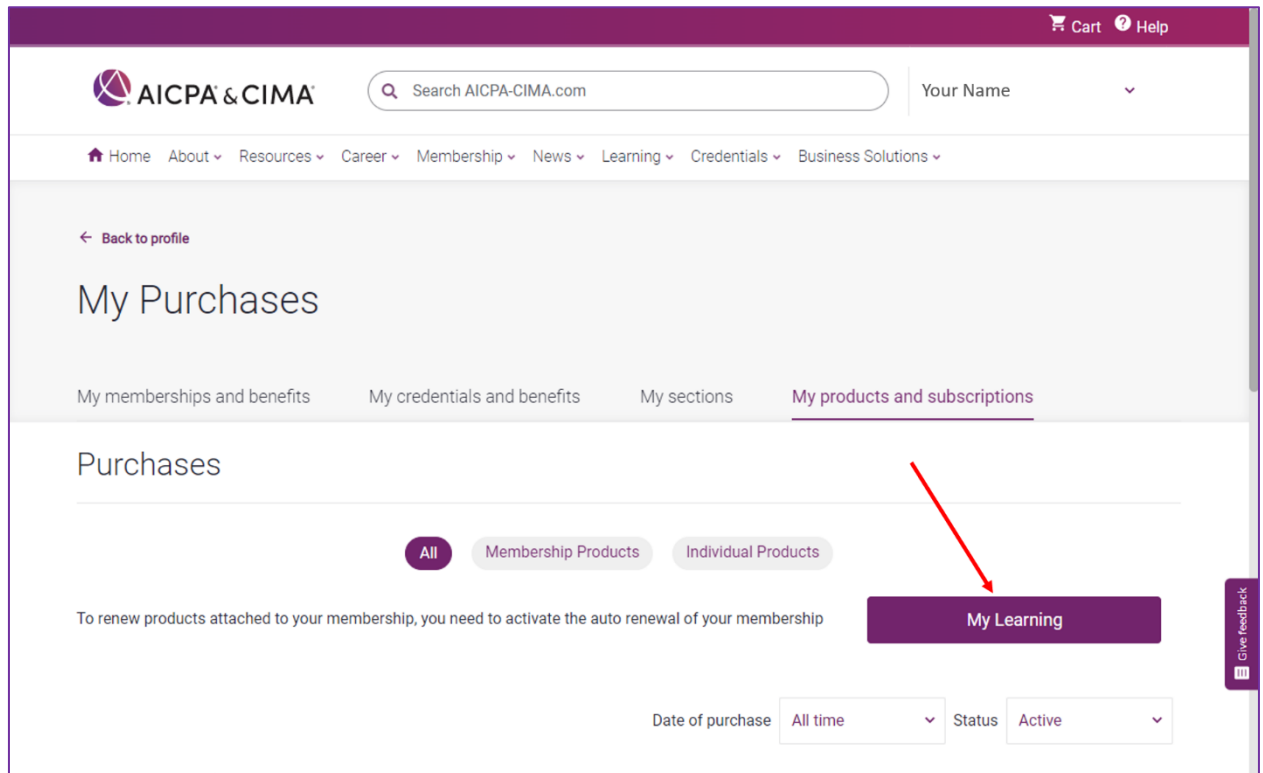
The calendar is constantly updated as we add new events, so we recommend you come back to the calendar once a month, or once a quarter, to check out the new events we have scheduled.

NOTE: The calendar method of viewing events has all the same information as if you were to go through the View All > filtering method, they're just different ways of viewing the same information.

Downloading Certificates of Completion

Web Browser Learning Environment

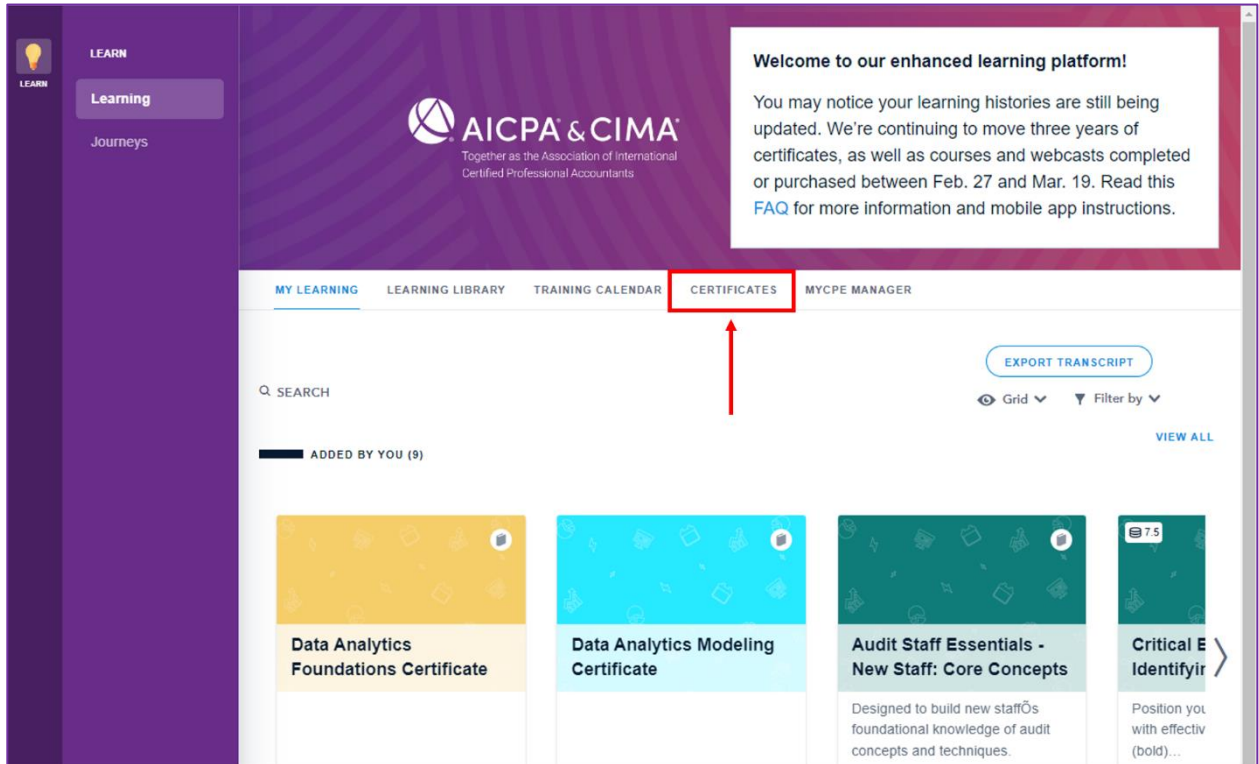
1. After you finish a course, you will be taken back to the My Learning screen. If you're just looking for your certificates of completion at a later date, you can get to My Learning by logging in to the AICPA® & CIMA® website using your current username and password, then click on **Your Name** and **Purchases** from menu on the top right. From there, click the **My Learning** button.



Downloading Certificates of Completion

Web Browser Learning Environment

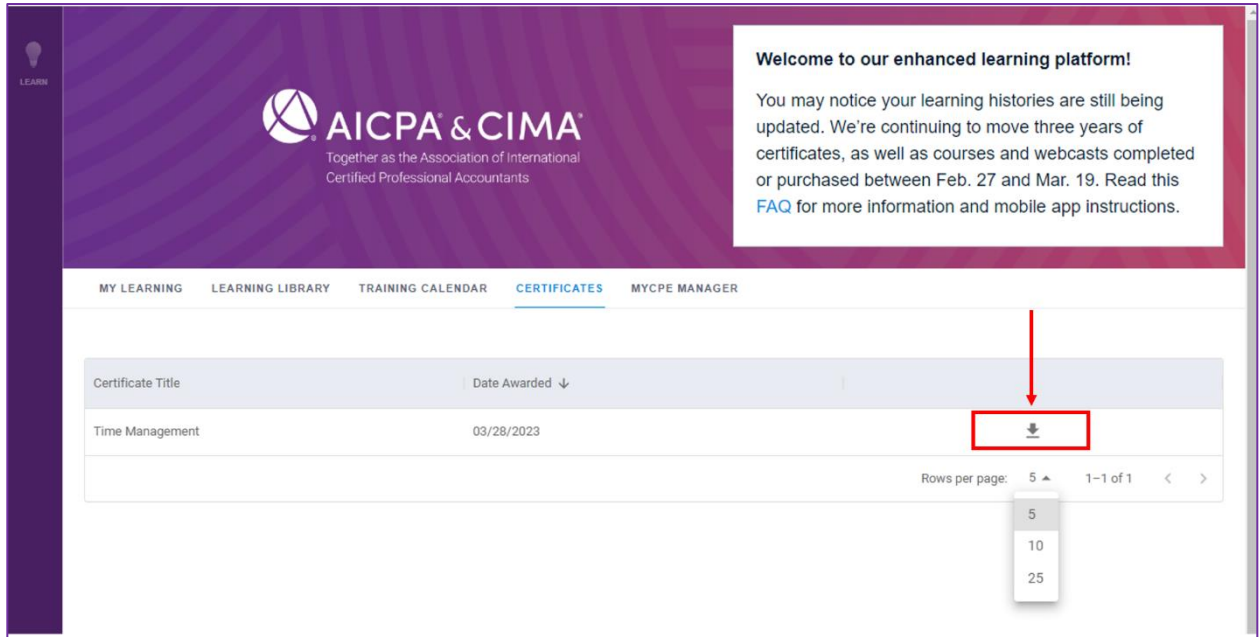
2. Click **Certificates** in the top navigation.



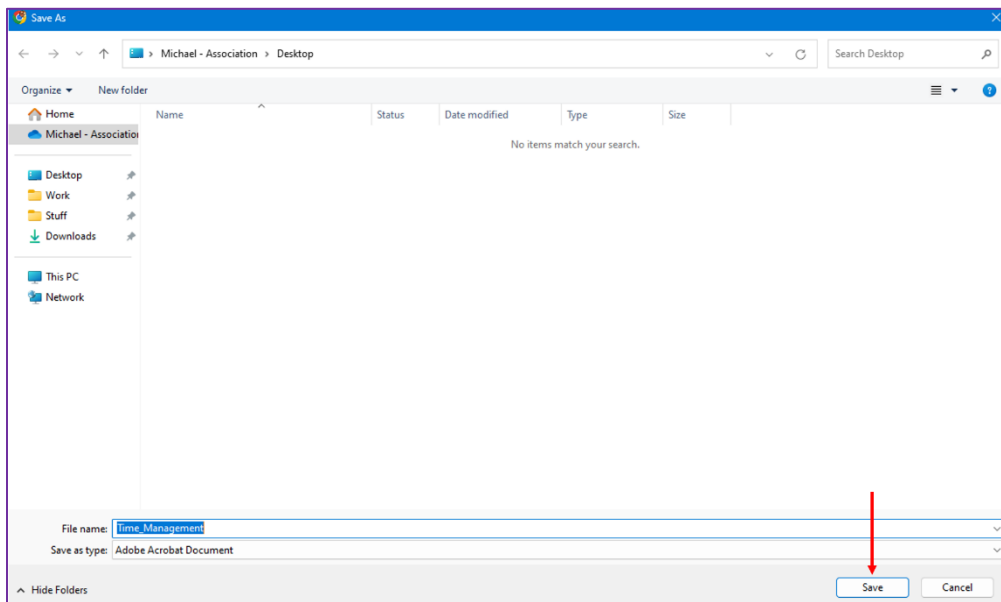
Downloading Certificates of Completion

Web Browser Learning Environment

3. Click the **Download** button to download a certificate of completion. As you complete more courses you can also expand the number of certificates shown and navigate between pages of certificates using the buttons on the lower right.



4. A Windows save dialog box will pop-up. Name the file and **Save** it.



5. Double click your file to ensure everything is correct. Congratulations!

