

TMG Research gGmbH
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Berlin, 19.09.2024

INVITATION TO PARTICIPATE IN:

**CALL FOR TENDERS FOR THE PROVISION OF CONSULTANCY SERVICES FOR 7030
BMZ GSW**

TENDER NO.: T.7030.24.003

Dear Sir / Madam,

TMG Research invites qualified individuals and/or organisations to submit tenders to provide services outlined below.

Please direct any questions regarding the Call for Tenders to the *Point of contact for Questions* listed below. All questions should be submitted in writing by email to the address stated in this Call.

TMG Research reserves the right to disqualify and reject proposals from suppliers who do not comply with the guidelines laid out in this letter and below. As part of this tender process, TMG Research makes no obligations in any way to:

- a) Pay any vendor for any Call for Tenders response; or
- b) Award the contract to the lowest or any specific bidder; or
- c) Accept any Tender information received from vendors; or
- d) Include vendors responding to this Call for Tender, in any future invitation; or
- e) Any other commitment to vendors whatsoever.

We look forward to receiving your response.

Yours sincerely,

TMG Research gGmbH

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TENDER NO.: T.7030.24.003**

Disclaimer: TMG Research reserves the right to determine the tendering process, number of short-listed participants, the right to withdraw from the process, the right to change the time schedule at any time, and the right to withdraw this tender at any time, without prior notice and without liability to compensate and/or reimburse any party whatsoever.

Synopsis:

Tender No. (To be quoted on all communication)	T.7030.24.003
Issuing office and address	TMG Research gGmbH EUREF Campus 6-9 10829 Berlin Germany
Point of contact for questions	Washe Kazungu washe.kazungu@tmg-thinktank.com
Email address for submission	Washe.Kazungu@tmg-thinktank.com Stefanie.Wiese@tmg-thinktank.com
Date of call for tender	19. September 2024
Deadline for submission of bids	3. Oktober 2024
Validity of Tender	Tenders will be deemed binding for 4 calendar weeks from the date of the deadline for submission of bids.
Award type	Consultant Contract (Freelance)
Duration of assignment including reporting	07 October 2024 – 30. November 2024
Available resources	Max available EUR Net: 22,600.00 EUR Consultancy fees: max.14,100 EUR Workshop: maximum 8,500.00 EUR (for conference facilities, transport reimbursement for participants and communication and printing) Costs to be agreed with TMG in advance. Reimbursement for the workshop costs against receipts/invoices

Terms of Reference

1. Background

TMG Research, (TMG), is a Berlin-based research institution with a team based in Nairobi and projects across several countries in Africa and Asia focusing on four areas: Food Systems, Land Governance, Nature-Based Solutions and Urban Food Futures.

TMG's land governance work aims to translate global policy frameworks and targets into feasible actions at the national and local level and leverage action research to improve global governance agendas. The Global Soil Week project, one of TMG's flagship projects, has, since 2021, been conducting research to assess the national level implementation of the UNCCD's [land tenure decision](#) (decision 26/COP.14). The decision calls parties to the convention to recognize legitimate land tenure rights and to apply the principles of responsible land governance as prescribed by the Voluntary Guidelines on the responsible Governance of Tenure for lands, fisheries and forests in the context of national food security (VGGT).

The research on the implementation of the land tenure decision at the national level has focused on assessing the impact of national land degradation neutrality (LDN) plans on the tenure rights of communities living in priority areas for LDN. In Kenya, this research has looked into the impact of LDN measures (mainly forest protection and conservation) on the tenure rights of communities living adjacent to Kereita Forest (Kiambu County), community forest parcels in Taita Taveta County, and Loita Community Forest in Narok County. In conducting this research with national and local partner organizations, TMG has continuously reported the research findings to the Ministry of Environment, Climate Change and Forestry (Multilateral Environmental Agreements Department) to inform policy decisions that can enhance Kenya's efforts to achieve Land Degradation Neutrality.

2. Objectives

We are looking for a short-term consultant to contribute to the Global Soil Week project, which is part of TMG's land governance programme. The main objective of this call is to identify an individual or organisation to support the Multilateral Environmental Agreements Department of the Kenyan Ministry of Environment, Climate Change and Forestry in coordinating the drafting of the country position paper in preparation for the sixteenth Conference of Parties of the UN Convention to Combat Desertification (UNCCD COP16).

3. Tasks

1. To review the Kenya country position paper drafted for the fifteenth Conference of Parties of the UNCCD (COP15) and other relevant positions that were used for the other COPs of the other Rio Conventions (more than 15 regional positions from the AMCEN / UNCCD pre-COP16 regional consultations). This will be analysed with the objective to prepare a presentation of the key highlights for integrating land tenure in UNCCD processes, including current entry points such as outcomes of the AMCEN Meeting

- **Timeline:** October 2024, approx. 12 days

- **Deliverable:** PPT on key highlights from previous country position paper, to be presented at introduction meeting. The structure is being discussed with TMG prior to the finalisation.
- 2.** To compile a list of key stakeholders from government ministries, departments and agencies, and non-government institutions that should inform the development of the second position paper (in liaison with the Multilateral Environmental Agreements Department of the Ministry of Environment, Climate Change and Forestry).
 - **Timeline:** October 2024, approx. 3 days
 - **Deliverable:** list of stakeholders proposed for the LDN working group
- 3.** To conduct online / in-person meetings, partly in collaboration with TMG (introductory meeting and follow-up meetings) with the key stakeholders from government ministries, department and agencies, and non-government institutions to initiate the process of drafting thematic positions that will be part of the final country position paper for COP16.
 - **Timeline:** October / November 2024, approx. 10 days
 - **Deliverable:** meeting reports and progress reports
- 4.** To draft and coordinate the drafting and submission of key sections of the country position paper from relevant government ministries, departments and agencies and non-government institutions.
 - **Timeline:** October / November 2024, approx. 10 days
 - **Deliverable:** draft country position paper
- 5.** To compile submissions of thematic positions into one country position paper and to conduct the final editorial review of the text to ensure consistency.
 - **Timeline:** November 2024, approx. 4 days
 - **Deliverable:** draft country position paper
- 6.** To convene a three-day multistakeholder workshop to present the key highlights of the country position paper drafted for COP15, as well as the draft position paper for COP16 (including logistical preparation for the workshop by procuring the venue and any workshop materials in accordance with TMG procurement policies and guidelines).
Note: Direct costs for the workshop (venue/participant reimbursements/printing etc) are to be agreed with TMG in advance and will be reimbursed on the basis of receipts/invoices.
 - **Timeline:** November 2024, approx. 8 days
 - **Deliverable:** final country position paper

4. Supplier Requirements

- i) Minimum of a master’s degree in environmental law and governance, natural resource management, land governance, agriculture, international law, development studies, or similar fields
- ii) At least 10 years of experience in advising on and researching land and environmental governance in Kenya, including expertise in forest conservation and landscape restoration plans and strategies, sustainable land management, and reporting on national environmental commitments
- iii) Track record of successfully working with a range of different stakeholders within Kenya’s land and environment sectors, including organizing, convening, moderating and reporting on multistakeholder meetings
- iv) Experience in representing organizations at all levels of interaction from local to highest political level and comfortable presenting work in understandable manner in all fora
- v) Track record in academic and non-academic publications and media presence related to the field.
- vi) Language skills: English, Swahili.
- vii) Based in Nairobi
- viii) Knowledge of and previous experience interacting with high-level Kenyan representatives, particularly at government level in a professional setting

5. Tender requirements

The tender requirements include:

- a) A technical proposal of 3 pages, detailing how the service will be provided, and a timeline of the activities to be undertaken,
- b) CV(s) of the professional(s) who will work on the assignment.
- c) A detailed financial offer
- d) At least two publications or writing samples (links to publications or pdf copies of publications).

6. Submission of tender

The complete tender document should be sent by email in one pdf file to the email address(es) listed in the synopsis at the latest by the deadline stipulated in the synopsis and referencing the Tender Number.

7. Evaluation Criteria

Evaluation Criteria	Weight
Price	30%
Previous experience working on land and environmental governance	30%
Network to relevant stakeholder	10%
Previous experience in writing academic articles	30%
Total	100%