



# Rx Adaptation and Extension

Alberta

September 2020

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## Introduction

Prescription adaptation and extensions use a wizard to walk you through the process of creating a new Rx, informing the original prescriber, creating a fee for service transaction when appropriate and recording a separate professional service entry on the patient file that maintains a record of the work performed. A new Rx can be adapted using a paper prescription, a prescription on the provincial Drug Information System (DIS) network where available or from an existing prescription on the patient's local profile.

One or more prescriptions on the patient's local profile can be extended at the same time with all of them being consolidated on a single report in order to inform the original prescriber.

This document shows the processes for a system that is not integrated to a provincial DIS. If your system is integrated, you may want to refer to the adaptation/extension documentation that is specific to your provincial DIS.

## Rx Adaptation

The Rx Adaptation process is used when a change to a new or existing prescription is necessary. If you only need to extend an Rx due to the refill authorizations being exhausted, please use the Rx Extension process found in the next section. A new Rx can be adapted using a paper prescription or an eRx (prescription on the network).

### Rx Adaptation of Paper Rx from the Rx filling screen

1. Patient presents to the Drop Off counter with a new prescription.
2. Pharmacist evaluates the prescription, the patient's condition and decides to adapt the prescription to better serve the patient.
3. Pharmacist ensures they are logged into the terminal. From the Start Screen, pharmacist selects **F12-New Rx**. The Rx screen displays.
4. The pharmacist will enter all of the necessary information onto the F12-Rx screen using the ORIGINAL Rx from the prescriber as the reference.

The family doctor prescribed Amoxicillin 500mg capsules to a patient who is positive for Strep Throat.

Patient has indicated that they are having difficulty swallowing.

Pharmacist decides that the liquid would be better and decides to adapt the Rx.

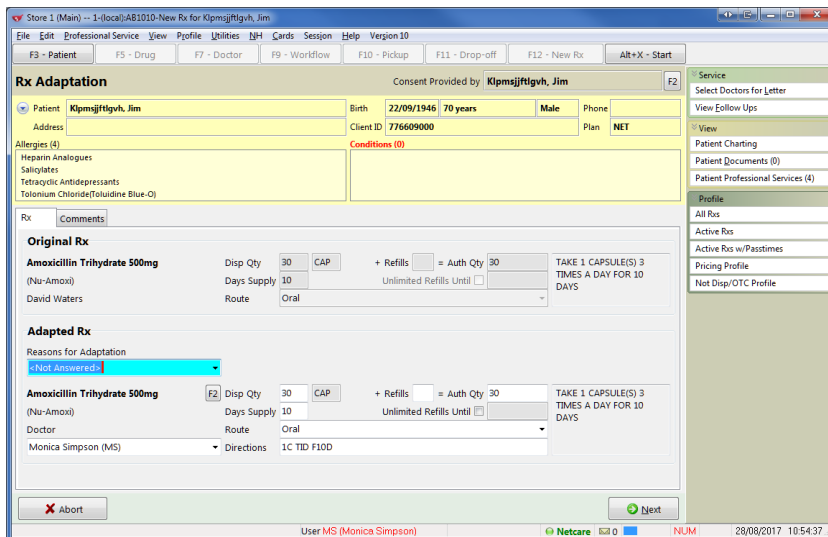
After completing the initial data entry,

5. Pharmacist then Clicks the **Adapt Rx** button on the right side Navigation Bar.

The data entered remains, however the pharmacist is presented with an activated **Adapt Rx** button, the function key F12 is now labelled **F12- Adapt Rx** and a warning message displays indicating that the pharmacist will be prompted to 'Adapt the Rx'.

**NOTE:** For an Electronic (eRx) prescription, go the Network Patient profile, right click the Order to Create Local Rx and then choose Adapt Rx on the Rx filling screen.

6. Click/Press **F12 – Adapt Rx**. Rx Adaptation Screen displays.

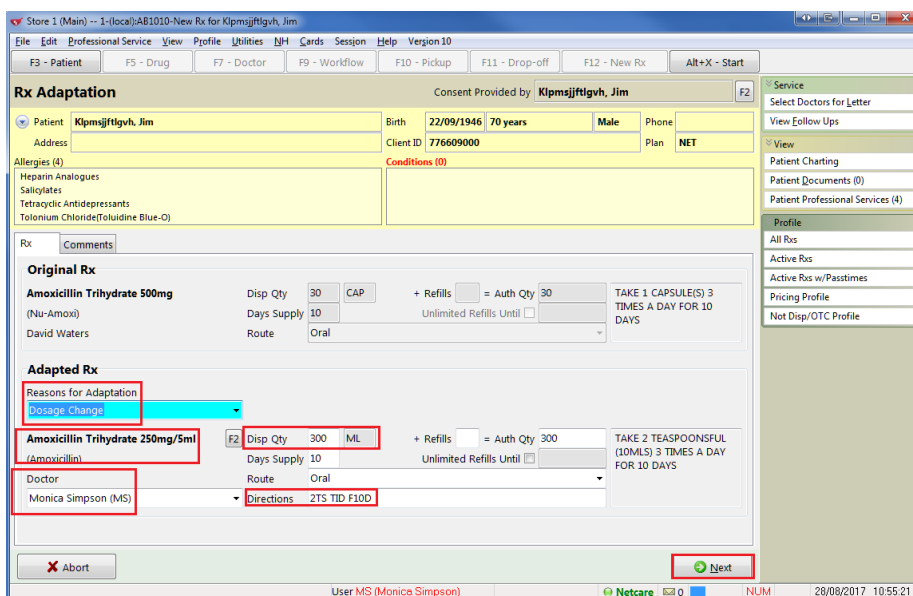


7. Click the down arrow on the **'Reasons for Adaptation'** field. Select the appropriate option.

8. If necessary, click on the **F2** button that is adjacent to the highlighted drug name to initiate the drug search. Select the appropriate drug card.

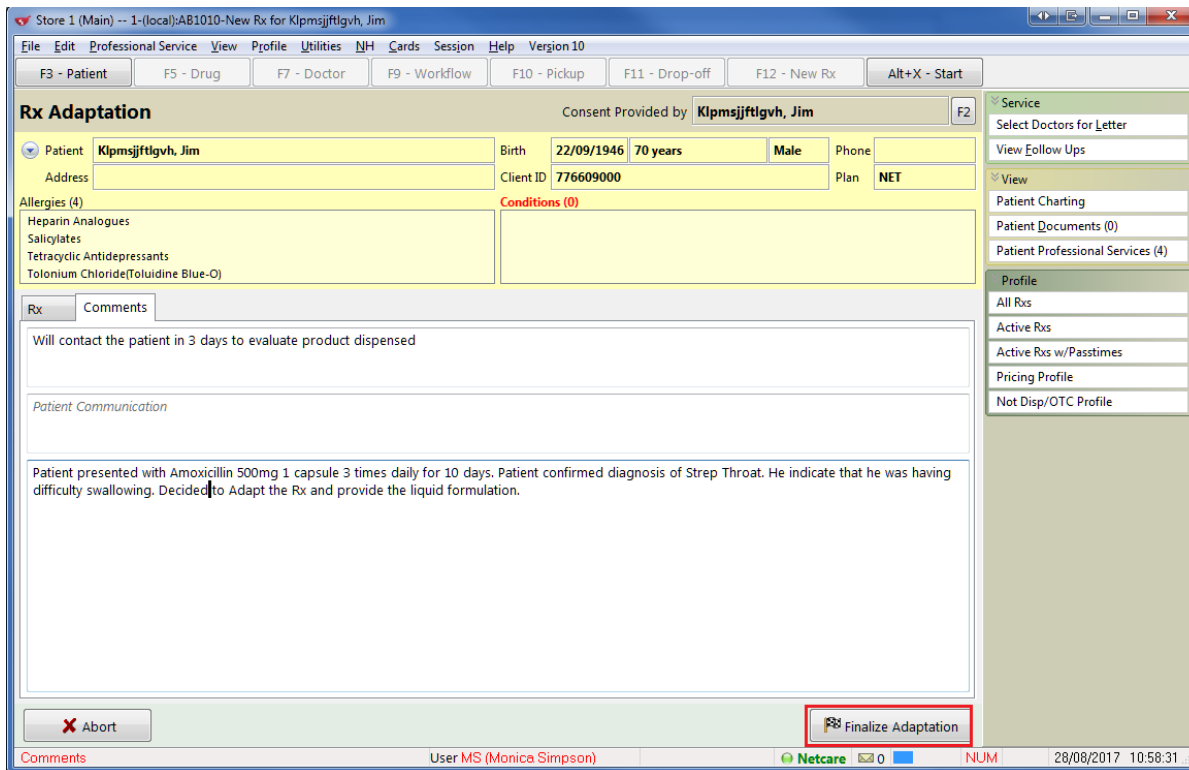
9. If necessary, edit any of the remaining fields, **Disp Qty**, **Days Supply**, **Refills**, **Route** and **Directions** that are reflective of that drug and/or the adaptation being performed.

10. If you are not the pharmacist performing the adaptation, click the down arrow on the **Doctor** field and select the pharmacist who is adapting the Rx.



11. Click **Next** or the **Comments** tab. The '**Comments**' screen displays.

12. Enter any appropriate notes/comments that you wish to have documented.



Store 1 (Main) -- 1-(local)-AB1010-New Rx for Klpmstjftlgv, Jim

File Edit Professional Service View Profile Utilities NH Cards Session Help Version 10

F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow F10 - Pickup F11 - Drop-off F12 - New Rx Alt+X - Start

**Rx Adaptation** Consent Provided by Klpmstjftlgv, Jim F2

Patient Klpmstjftlgv, Jim Birth 22/09/1946 70 years Male Phone Address Client ID 776609000 Plan NET

Allergies (4) Heparin Analogues Salicylates Tetracyclic Antidepressants Tolonium Chloride(Toluidine Blue-O)

Conditions (0)

Rx Comments

Will contact the patient in 3 days to evaluate product dispensed

Patient Communication

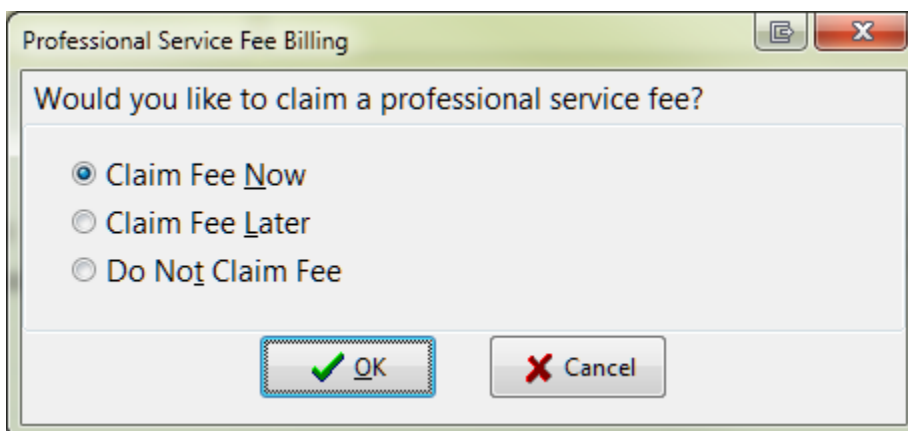
Patient presented with Amoxicillin 500mg 1 capsule 3 times daily for 10 days. Patient confirmed diagnosis of Strep Throat. He indicate that he was having difficulty swallowing. Decided to Adapt the Rx and provide the liquid formulation.

Abort Finalize Adaptation

Comments User MS (Monica Simpson) Netcare 0 NUM 28/08/2017 10:58:31

13. Click Finalize Adaptation.

14. Pharmacist is prompted if they would like to claim a profession service fee?



Professional Service Fee Billing

Would you like to claim a professional service fee?

☒ Claim Fee Now

☐ Claim Fee Later

☐ Do Not Claim Fee

OK Cancel

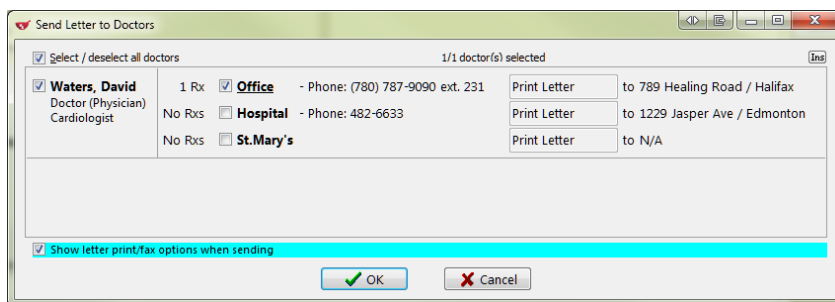
- **Claim Fee Now:** After the new adapted Rx is completed, the system will return you to the F12 screen and automatically complete the necessary fields for the professional service.
  - **Claim Fee Later:** Will place the fee for service Rx into the ToDo queue so that you can complete it later.
  - **Do Not Claim Fee:** Will complete the adapted Rx and not create a fee for service Rx.
15. If you have a signature capture pad and have electronic signatures enabled for professional services, you will be prompted to sign the electronic signature tablet.



16. The Send Letter to Doctors form displays.

17. From here, you can select which prescriber and their location is to receive the Pharmacist Prescription Adaptation Notification.

**NOTE:** The contents of this list are dependent upon the prescriber noted on the original prescription.



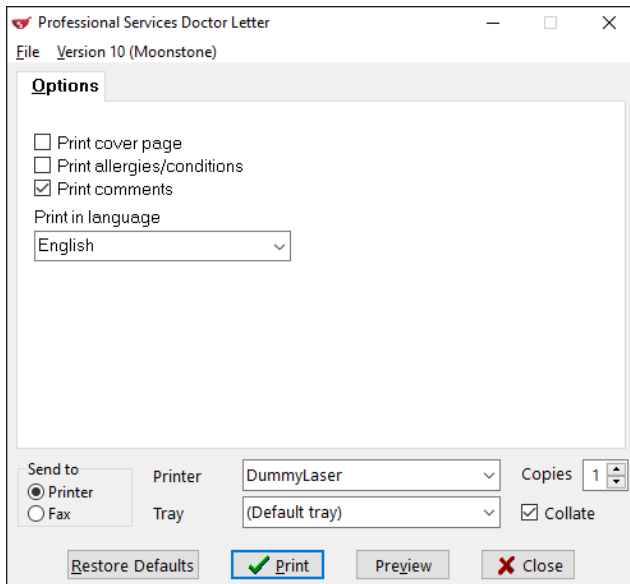
If you wish to send the Notification form to more physicians, click on **Ins** which will launch a prescriber search.

Search and select the appropriate prescribers. The selected prescribers will then be included on the **Send Letter to Doctors** form.

**NOTE:** To enable the Fax Letter option, electronic signature capture must be enabled, there must be a fax number associated to the doctor in that specific location and the doctor must not have the No Professional Service Faxes option enabled. Otherwise, only the 'Print Letter' option is available and will appear read-only in the Send Letter to Doctors form.

18. If you enable the Show letter print/fax options when sending, when you click OK, the Professional Services Doctor Letter form displays.

**NOTE:** Leaving this option disabled will use the options previously selected and will skip this form, automatically printing or faxing the report.



19. Make the appropriate selections and click on **Print** or **Fax**, if available.
20. The notification form is either generated or faxed via Kroll FaxRx.





## Pharmacist Prescription Adaptation Notification

<b>To</b> Test Doctor 1234 Test Street  Halifax AB  Tel: (780) 555-1234 Fax: (780) 555-1234  <b>Date</b> 28-Aug-2017  <b>Patient</b> Klpmstjftgfh, Jim AB	<b>From</b> Kroll Computer Systems Pharmacy 12 Jasper Ave Edmonton AB T5Y 1A1 Tel: (555) 555-1234 Fax: N/A  <b>Pharmacist</b> Simpson, Monica (49u11)  <b>Date of Birth</b> 22-Sep-1946 <b>Gender</b> Male <b>Health Card #</b> 776609000
--	--

**Allergies**  
 Heparin Analogues; Salicylates; Tetracydic  
 Antidepressants; Tolonium Chloride(Tolidine Blue-O)

**Conditions**  
 Ask Patient

### CONFIDENTIAL

Dear Dr. David Waters

I adapted the following medications prescribed for Jim Klpmstjftgfh on 28-Aug-2017.

#### COMMENTS

Patient presented with Amoxicillin 500mg 1 capsule 3 times daily for 10 days. Patient confirmed diagnosis of Strep Throat. He indicate that he was having difficulty swallowing. Decided to Adapt the Rx and provide the liquid formulation.

#### REASON

Dosage Change

##### Original Prescription Information

**Amoxicillin Trihydrate 500mg** (Nu-Amoxi)

Dr. David Waters (Reg #: 14317) / 789 Healing Road / Halifax

TAKE 1 CAPSULE(S) 3 TIMES A DAY FOR 10 DAYS

Disp Qty **30 CAP**

Total Auth Qty **30 CAP**

Route **Oral**

##### Pharmacist Adapted Prescription Information

**Amoxicillin Trihydrate 250mg/5ml** (Amoxicillin)

TAKE 2 TEASPOONSFUL (10MLS) 3 TIMES A DAY FOR 10 DAYS

Disp Qty **300 ML**

Total Auth Qty **300 ML**

Route **Oral**

#### FOLLOW-UP PLAN AND RESULTS

Will contact the patient in 3 days to evaluate product dispensed

If you have any questions or concerns, I would be pleased to speak with you further.

Sincerely,

**Monica Simpson (49u11)**

Pharmacist

**For your records. No response required.**

*This message is intended for the use of the individual identified above and contains information that is privileged and confidential. If you are not the intended recipient, you are hereby notified that any dissemination of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately. Thank you.*

Printed on: 28/08/2017 10:59

Page 1 of 1

**NOTE:** If you do not have electronic signature capture enabled, the form will print for you to sign pen to paper and then manually fax to the prescriber.

21. Click **Close**.

22. You are presented with a number of options:

Select an Option

Please select an option:

Dispense Adapted Rx Now

Unfill Adapted Rx Now

Add Adapted Rx to ToDo

Print Paper Rx for your records

Select **Dispense Adapted Rx Now** if the Rx is to be dispensed immediately

Select **Unfill Adapted Rx Now** if the Rx is to be dispensed in the future.

Select **Add Adapted Rx to ToDo** if the Rx is to be placed into Workflow.

Select **Print Paper Rx for your records** if a paper copy of the adapted Rx is required for Rx processing and filing

23. Click **Dispense Adapted Rx Now**. The F12 Rx screen displays with the adapted Rx information displayed.

Store 1 (Main) -- 1-(local):AB1010-New Rx for Klpmjsjftlgv, Jim

File Edit Recent Rx View Labels Profile Reports Network Utilities NH Cards Session Help Version 10

F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow F10 - Pickup F11 - Drop-off F12 - Fill Rx Alt+X - Start

New Rx Pending Adj Rx Start Date 28/08/2017 Latest Fill 0 Qty Init Lookup Cancel

Date 28/08/2017 Time 11:01 F2 Due in 14 secs Forward Rx F2 Work Order 2075 F2 Delivery Pickup

Patient Search Name Klpmjsjftlgv, Jim Age: 70 Address Male City Prov AB Phone Plan NET Client ID 776609000

Don't forget to read this note!

Allergies (4) Heparin Analogues Salicylates

Conditions (0) More (See Patient)

Drug Search 75 Pack Brand Amoxicillin 250mg/5ml Generic Amoxicillin Trihydrate 51V (Silver) Pack 75 Form ML Sched 1 LCAP \$4.05 OnHand 0 No image DIN 02401541 Min Qty 0

Sig 2TS TID F10D TAKE 2 TEASPOONSFUL (10MLS) 3 TIMES A DAY FOR 10 DAYS

Route of Admin Oral Dosage Form Suspension, Reconstituted, Oral (

Dgc Search Name Ph. Simpson, Monica Address 12 Jasper Ave City Edmonton Prov AB Phone (555) 555-1234 Lic# 49u11 Alt. Lic#

Init MS Auth Qty 300 1 Disp Qty 300 Refills(+) 300 1 Days 10 G.P. % 55.51 Prod Sel 3 - Pharmacia Acq Cost \$17.44 Cost \$26.20 Markup \$5.00 Fee \$8.00 Total \$39.20

Labels 1 F2

Unit Dose (Ctrl-U): Disabled

Warnings

- Netcare units: Bottle. Other units available.
- This is a Pharmacist Prescribe - an Rx Order will be sent
- To Do: Rx Adaptation
- Patient over 65 and not set up for prov. Plan
- Delivery Label will be printed

Plans Pricing Dates Comments Indications Images Other

Rx Plans Plan Pays Extra Info (F2 Edits) NET Not Adj. DUE Only Cash 39.20 Deduct: \$39.20 (More Plans Available)

Next Disp Qty 0 Min Interval Rx Comments (0)

User MS (Monica Simpson) Netcare NUM 28/08/2017 11:01:03

Rx

- Make Rx Unfilled
- Make Rx Not Dispensed
- Make Rx Stock Transfer
- Adapt Rx
- Add Rx Image
- Transfer Rx From Another ...
- Call Doctor
- Counsel Patient on Pickup
- Owe Quantity
- View
- Rx Images
- Clinical Interactions
- Plan Information
- Patient Plan Information
- Generic Equivalents
- Unit Dose Info
- Work Order
- Rx Counseling History
- Workflow
- Send Rx to Trouble
- View Workflow Detail
- Workflow Push Queues
- Input
- Rx's In Progress
- 7 Point & Adjudicate

**NOTE:** If you do not have electronic signature capture enabled, an adapted prescription order will print for you to sign pen to paper and then scan back into the system. Otherwise, an electronic version of the prescription image of the adapted Rx is automatically attached to the Rx and viewable by clicking on the View Script Image button in the right panel.

24. Click **F12-Fill Rx** to continue processing the adapted prescription.

25. Electronic Copy for the Pharmacist Rx prints.

**Simpson, Monica**  
2002, 10025 Jasper Avenue  
Edmonton Alberta T5J1S6  
tel: (780) 555-9055

**klpmsjftlgvh, Jim** (22-Sep-1946) - Male  
AB AB ULI: 776609000

---

Netcare Order #: 0000FHNF Status: Active  
Date Prescribed: 28-Aug-2017  
AMOXICILLIN 250 MG/5 ML SUSP (Suspension, Reconstituted, Oral (mL)) DIN: 02401541  
TAKE 2 TEASPOONSFUL (10MLS) 3 TIMES A DAY FOR 10 DAYS

Start Date: 28-Aug-2017 Last fill expiry date: 28-Feb-2019  
Route: Oral  
Dispense quantity: 300  
Refills: 0  
Total prescribed quantity: 300 (1 fill) Total days supply: 10

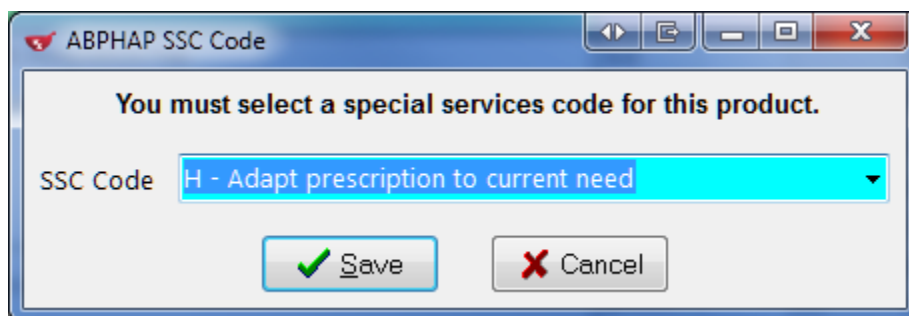
**\*\*\* For reference only. Non-dispensable. \*\*\***

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Printed 28-Aug-2017 at Kroll Computer Systems Pharmacy, 9305 50th Street, suite 302, Edmonton...

26. The **Patient Assessment with APA** is now automatically entered for billing to ABPHAP. Netcare plan is removed for fee for service Rx.

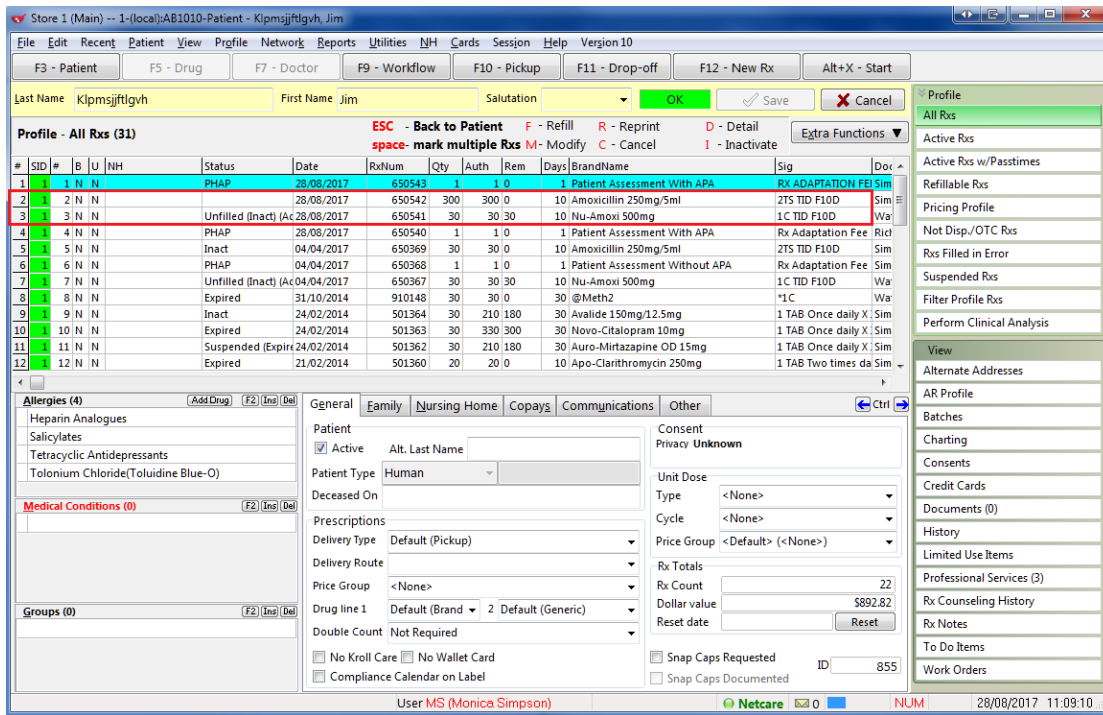
27. Enter an ABPHAP SSC Code and then Save.



28. Press F12 to complete sending to ABPHAP.

## Viewing adaptation details

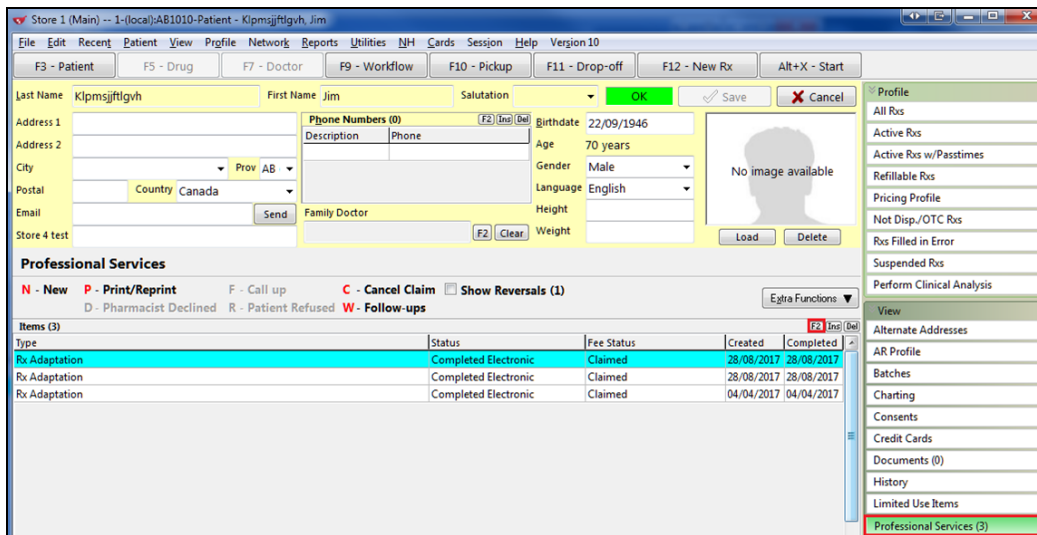
1. To view the details of the Adapted Prescription, go to the Patient Card.
  - a. From the **View** menu or ribbon bar, select **All Rxs** to display the profile.



#	SID	#	B	U	NH	Status	Date	RxNum	Qty	Auth	Rem	Days	BrandName	Sig	Doc
1	1	N	N			PHAP	28/08/2017	650543	1	1	0	1	Patient Assessment With APA	Rx ADAPTATION FEJ Sim	
2	2	N	N			Inact	28/08/2017	650542	300	300	0	10	Amoxicillin 250mg/5ml	2TS TID F10D	Sim
3	3	N	N			Unfilled (Inact)	28/08/2017	650541	30	30	30	10	Nu-Amoxi 500mg	1C TID F10D	Wa

There will always be two Rx records in an Rx Adaptation scenario: The original from the prescriber with a Status=Unfilled (Inact) (Adapted) and the Adapted Rx that was dispensed to the patient. Optionally, a fee for service transaction may also appear.

- b. From the **View** menu or ribbon bar, select **Professional Services**.



Store 1 (Main) -- 1-(local):AB1010-Patient - Klpmjsjftlgv, Jim

File Edit Recent Patient View Profile Network Reports Utilities NH Cards Session Help Version 10

F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow F10 - Pickup F11 - Drop-off F12 - New Rx Alt+X - Start

Last Name Klpmjsjftlgv First Name Jim Salutation OK Save Cancel

Address 1 Address 2 City Prov AB Country Canada Postal Email Send

Phone Numbers (0) Birthdate 22/09/1946 Age 70 years Gender Male Language English Height Weight

Family Doctor F2 Clear

No image available Load Delete

**Professional Services**

N - New P - Print/Reprint F - Call up C - Cancel Claim Show Reversals (1) Extra Functions

D - Pharmacist Declined R - Patient Refused W - Follow-ups

Type	Status	Fee Status	Created	Completed
Rx Adaptation	Completed Electronic	Claimed	28/08/2017	28/08/2017
Rx Adaptation	Completed Electronic	Claimed	28/08/2017	28/08/2017
Rx Adaptation	Completed Electronic	Claimed	04/04/2017	04/04/2017

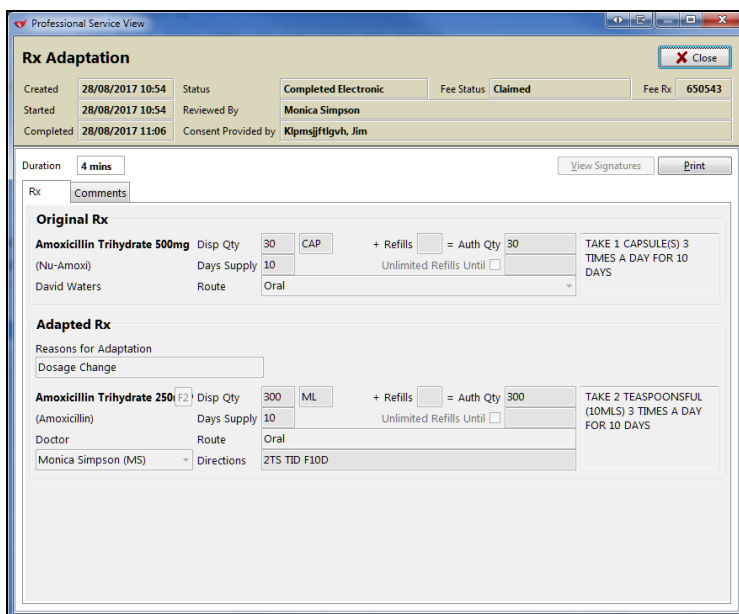
Profile

- All Rx
- Active Rx
- Active Rx w/Passives
- Refillable Rx
- Pricing Profile
- Not Disp./OTC Rx
- Rx Filled in Error
- Suspended Rx
- Perform Clinical Analysis

View

- Alternate Addresses
- AR Profile
- Batches
- Charting
- Consents
- Credit Cards
- Documents (0)
- History
- Limited Use Items
- Professional Services (3)**

c. On the highlighted record, select/press **F2** to display the details.



Professional Service View

**Rx Adaptation** Close

Created 28/08/2017 10:54 Status Completed Electronic Fee Status Claimed Fee Rx 650543

Started 28/08/2017 10:54 Reviewed By Monica Simpson

Completed 28/08/2017 11:06 Consent Provided by Klpmjsjftlgv, Jim

Duration 4 mins View Signatures Print

Rx Comments

**Original Rx**

Amoxicillin Trihydrate 500mg Disp Qty 30 CAP + Refills = Auth Qty 30 TAKE 1 CAPSULE(S) 3 TIMES A DAY FOR 10 DAYS

(Nu-Amoxi) Days Supply 10 Unlimited Refills Until

David Waters Route Oral

**Adapted Rx**

Reasons for Adaptation Dosage Change

Amoxicillin Trihydrate 250 Disp Qty 300 ML + Refills = Auth Qty 300 TAKE 2 TEASPOONSFUL (10MLS) 3 TIMES A DAY FOR 10 DAYS

(Amoxicillin) Days Supply 10 Unlimited Refills Until

Doctor Monica Simpson (MS) Route Oral

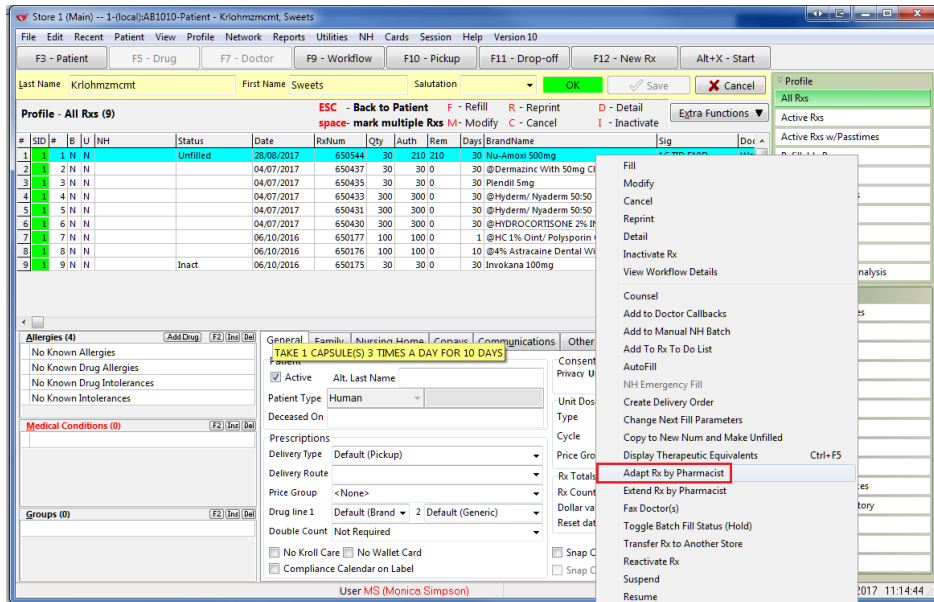
Directions 2TS TID F10D

## Adaptation from the local Patient Profile

You also have the ability to initiate the Adaptation process of an existing Rx from the local Patient Profile.

**NOTE:** this requires that the Rx to be adapted has been entered into the system prior to initiating the adaptation.

1. Display the local Patient profile.
2. Highlight the Rx to be Adapted and right-click or select the Extra Functions button.



The screenshot shows the 'Profile - All Rxs (9)' window. The 'Extra Functions' menu is open, and 'Adapt Rx by Pharmacist' is highlighted. The menu options include: Fill, Modify, Cancel, Reprint, Detail, Inactivate Rx, View Workflow Details, Counsel, Add to Doctor Callbacks, Add to Manual NH Batch, Add To Rx To Do List, AutoFill, NH Emergency Fill, Create Delivery Order, Change Next Fill Parameters, Copy to New Num and Make Unfilled, Display Therapeutic Equivalents (Ctrl+F5), Adapt Rx by Pharmacist, Extend Rx by Pharmacist, Fax Doctor(s), Toggle Batch Fill Status (Hold), Transfer Rx to Another Store, Reactivate Rx, Suspend, and Resume.

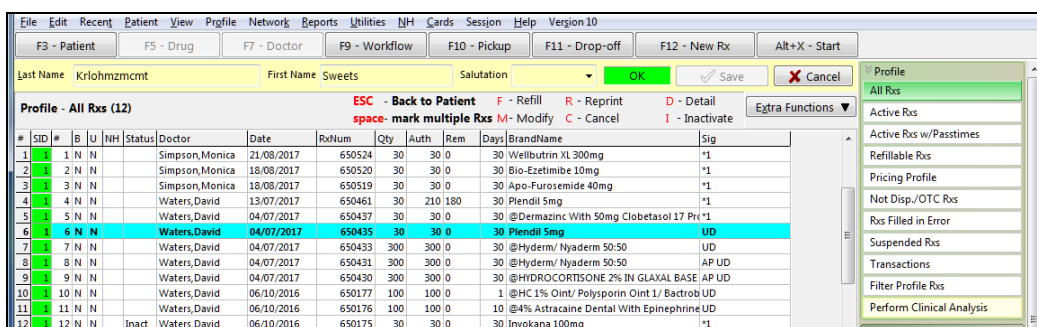
3. Select 'Adapt Rx by Pharmacist'.
4. The Rx Adaptation form immediately appears with the original prescription information already shown. Continue the adaptation process from that step on, shown in the previous section.

## Rx Extension

### Rx Extension from Local Patient profile

If you need to extend one or more prescriptions due to the refill authorizations being exhausted, this can be performed directly from the local patient profile.

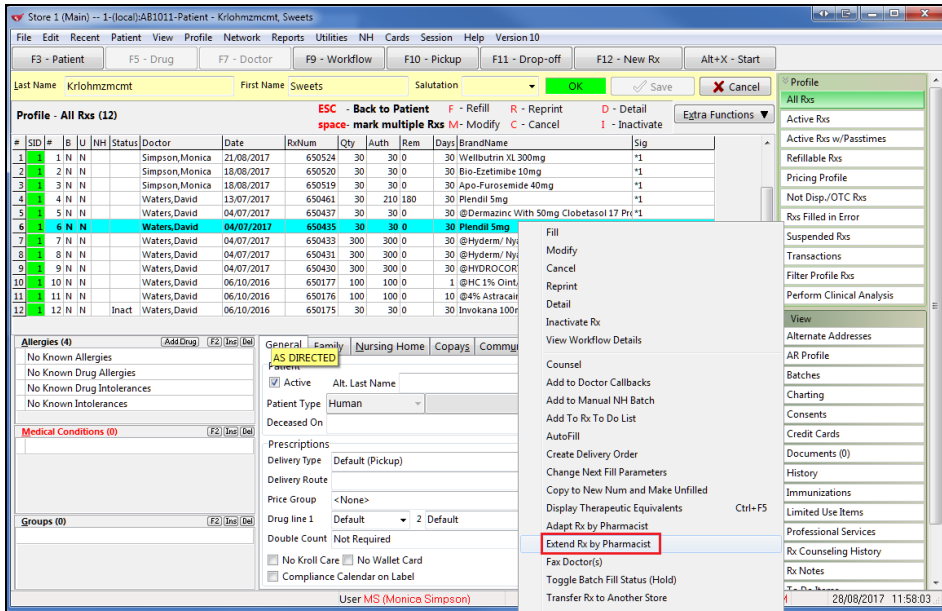
1. From the patient card, display the patient profile and tag one or more prescriptions that need to be extended.



The screenshot shows the 'Profile - All Rxs (12)' window. The list of prescriptions includes:

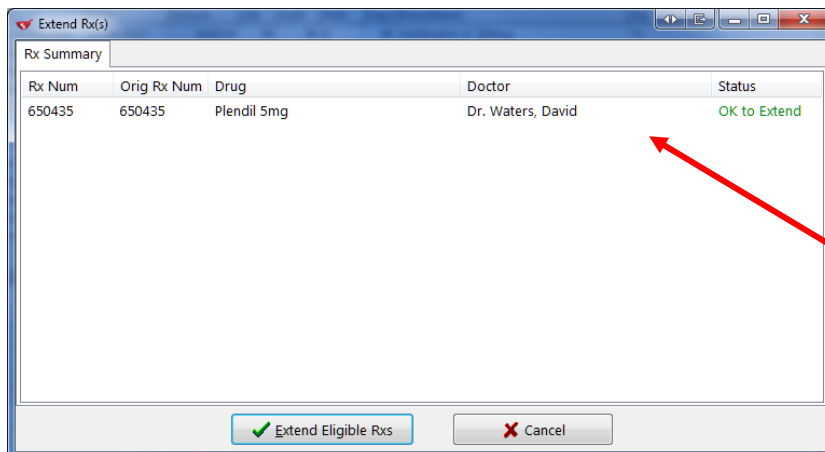
#	ID	B	U	NH	Status	Doctor	Date	RxNum	Qty	Auth	Rem	Days	BrandName	Sig
1	1	N	N			Simpson, Monica	21/08/2017	650524	30	30	0	30	Wellbutrin XL 300mg	*1
2	2	N	N			Simpson, Monica	18/08/2017	650520	30	30	0	30	Bio-Ezetimibe 10mg	*1
3	3	N	N			Simpson, Monica	18/08/2017	650519	30	30	0	30	Apo-Furosemide 40mg	*1
4	4	N	N			Waters, David	13/07/2017	650461	30	210	180	30	Plendil 5mg	*1
5	5	N	N			Waters, David	04/07/2017	650437	30	30	0	30	@Dermazinc With 50mg Clobetasol 17 Pr	*1
6	6	N	N			Waters, David	04/07/2017	650435	30	30	0	30	Plendil 5mg	UD
7	7	N	N			Waters, David	04/07/2017	650433	300	300	0	30	@Hydrem/ Nyaderm 50-50	UD
8	8	N	N			Waters, David	04/07/2017	650431	300	300	0	30	@Hydrem/ Nyaderm 50-50	AP UD
9	9	N	N			Waters, David	04/07/2017	650430	300	300	0	30	@HYDROCORTISONE 2% IN GLAXAL BASE	AP UD
10	10	N	N			Waters, David	06/10/2016	650177	100	100	0	1	@HC 1% Oint/ Polysporin Oint 1/ Bactro	UD
11	11	N	N			Waters, David	06/10/2016	650176	100	100	0	10	@4% Astracaine Dental With Epinephrine	UD
12	12	N	N			Waters, David	06/10/2016	650175	30	30	0	30	Invokana 100mg	*1

- Right click on the highlighted Rx(s) or press the **Extra Functions** button and select **Extend Rx by Pharmacist**.



The screenshot shows the 'Profile - All Rxs (12)' window. A table of prescriptions is displayed with columns for ID, N, U, NH, Status, Doctor, Date, Rx Num, Qty, Auth, Rem, Days, Brand Name, and Sig. The 6th prescription (ID 6, N 6, U N, NH N, Status N, Doctor Waters, David, Date 04/07/2017, Rx Num 650435, Qty 30, Auth 30, Rem 0, Days 30, Brand Name Plendil 5mg, Sig 1) is highlighted. The 'Extra Functions' menu is open, and 'Extend Rx by Pharmacist' is highlighted.

The **Extend Rx(s)** form displays



The 'Extend Rx(s)' form displays a table with the following data:

Rx Num	Orig Rx Num	Drug	Doctor	Status
650435	650435	Plendil 5mg	Dr. Waters, David	OK to Extend

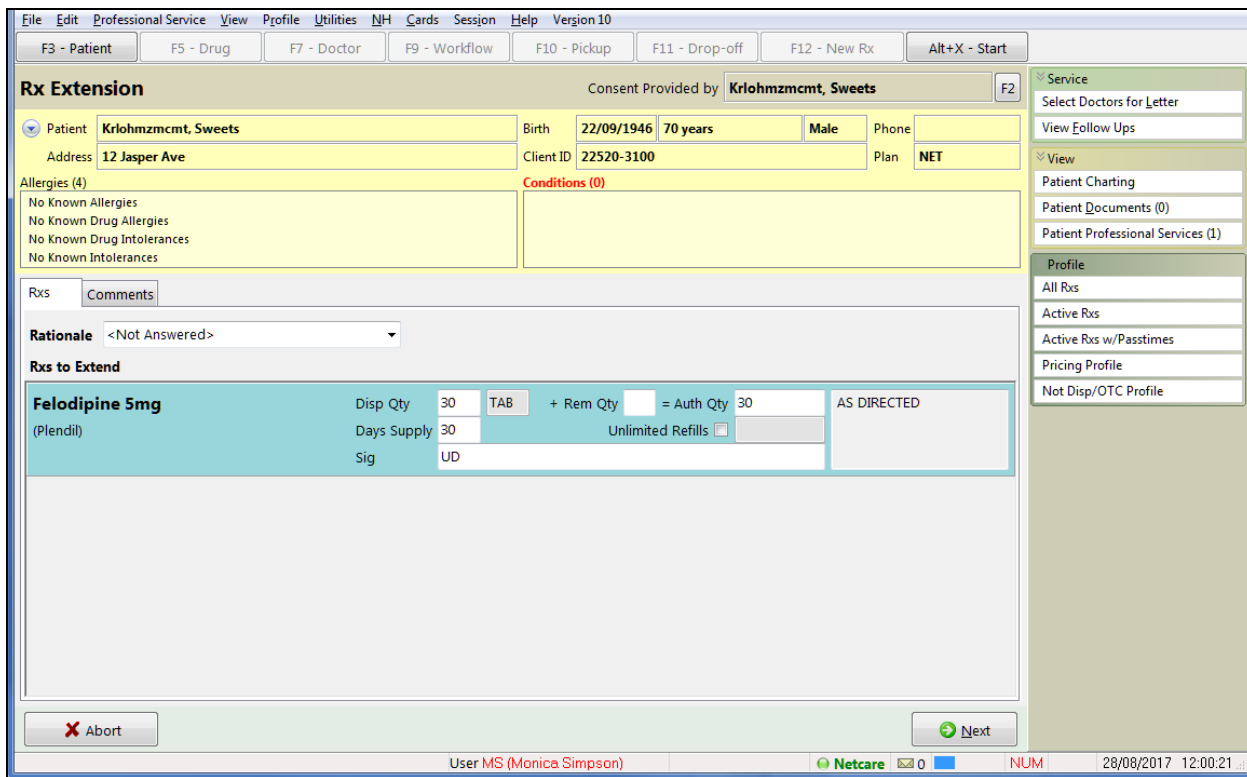
At the bottom of the form, there are two buttons: 'Extend Eligible Rxs' (with a green checkmark icon) and 'Cancel' (with a red X icon).

Rx's that have no restrictions will have their Status highlighted in Green.

Rx's previously prescribed by a Pharmacist will have their status highlighted in Orange

Rx's that have restrictions and cannot be extended will have their status highlighted in Red.

- Click **Extend Eligible Rxs**. The Rx Extension screen displays.



The screenshot shows the 'Rx Extension' window in a medical software application. The window has a menu bar at the top with options: File, Edit, Professional Service, View, Profile, Utilities, NH, Cards, Session, Help, Version 10. Below the menu bar is a toolbar with buttons: F3 - Patient, F5 - Drug, F7 - Doctor, F9 - Workflow, F10 - Pickup, F11 - Drop-off, F12 - New Rx, and Alt+X - Start.

The main area is titled 'Rx Extension' and contains the following fields:

- Patient:** Krlohmzmcmmt, Sweets
- Birth:** 22/09/1946, 70 years, Male
- Address:** 12 Jasper Ave
- Client ID:** 22520-3100
- Plan:** NET
- Allergies (4):** No Known Allergies, No Known Drug Allergies, No Known Drug Intolerances, No Known Intolerances
- Conditions (0):**

Below these fields is a section for 'Rationale' with a dropdown menu set to '<Not Answered>'. Below that is a section for 'Rxs to Extend' with a table:

Rx	Disp Qty	Days Supply	Sig	+ Rem Qty	= Auth Qty	AS DIRECTED
Felodipine 5mg (Plendil)	30	30	UD		30	

At the bottom of the window are buttons for 'Abort' and 'Next'. The status bar at the very bottom shows: User MS (Monica Simpson), Netcare, 0, NUM, and 28/08/2017 12:00:21.

- Click the down arrow adjacent to the '**Rationale**' field. Select the most appropriate reason for extending the Rx(s). Enter any other data elements that required changing.



File Edit Professional Service View Profile Utilities NH Cards Session Help Version 10

F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow F10 - Pickup F11 - Drop-off F12 - New Rx Alt+X - Start

**Rx Extension** Consent Provided by **Krlohmzmcmt, Sweets** F2

Patient: **Krlohmzmcmt, Sweets** Birth: **22/09/1946** **70 years** **Male** Phone:   
 Address: **12 Jasper Ave** Client ID: **22520-3100** Plan: **NET**

Allergies (4): No Known Allergies, No Known Drug Allergies, No Known Drug Intolerances, No Known Intolerances

Conditions (0)

Rxs Comments

Rationale: **Extending refill(s) during physician absence**

Rxs to Extend

<b>Felodipine 5mg</b> (Plendil)	Disp Qty: 30	TAB	+ Rem Qty:	= Auth Qty: 30	AS DIRECTED
	Days Supply: 30		Unlimited Refills: <input type="checkbox"/>		
	Sig: UD				

Abort Next

User MS (Monica Simpson) Netcare 0 NUM 28/08/2017 12:01:09

- Click either the **Next** button or the **'Comments'** Tab. The Comments screen displays. Enter any appropriate notes/comments that you wish to have documented.

File Edit Professional Service View Profile Utilities NH Cards Session Help Version 10

F3 - Patient F5 - Drug F7 - Doctor F9 - Workflow F10 - Pickup F11 - Drop-off F12 - New Rx Alt+X - Start

**Rx Extension** Consent Provided by **Krlohmzmcmt, Sweets** F2

Patient: **Krlohmzmcmt, Sweets** Birth: **22/09/1946** **70 years** **Male** Phone:   
 Address: **12 Jasper Ave** Client ID: **22520-3100** Plan: **NET**

Allergies (4): No Known Allergies, No Known Drug Allergies, No Known Drug Intolerances, No Known Intolerances

Conditions (0)

Rxs Comments

Will contact patient in 3 days

Patient Communication

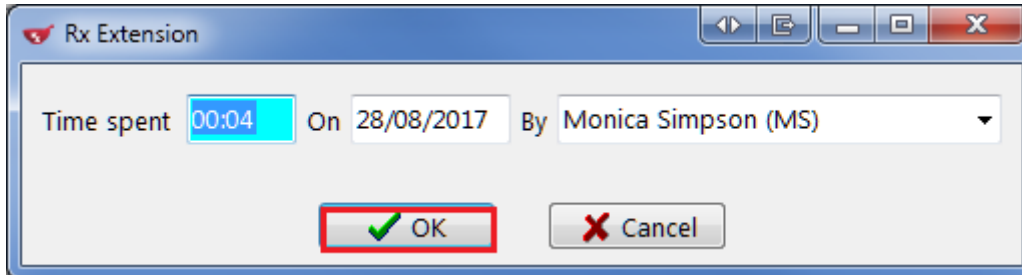
Comments

Abort Finalize Extension

Comments User MS (Monica Simpson) Netcare 0 NUM 28/08/2017 12:02:51

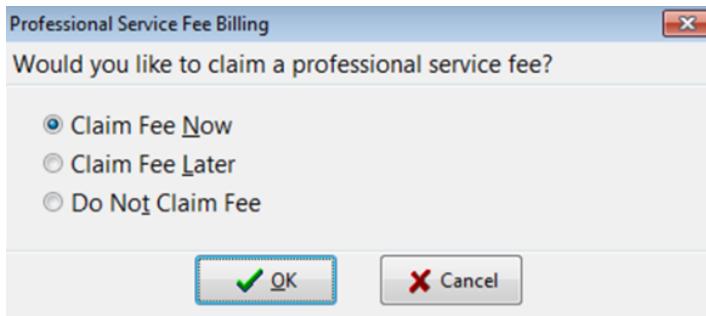
6. Click Finalize Extension.

7. Rx Extension window opens and displays the Time spent. Choose OK



The screenshot shows the 'Rx Extension' window. It has a title bar with a red 'X' icon and standard window controls. The main area contains the following fields: 'Time spent' with a value of '00:04' in a blue box, 'On' with a date of '28/08/2017', and 'By' with a dropdown menu showing 'Monica Simpson (MS)'. At the bottom, there are two buttons: 'OK' with a green checkmark icon and 'Cancel' with a red 'X' icon. The 'OK' button is highlighted with a red rectangular border.

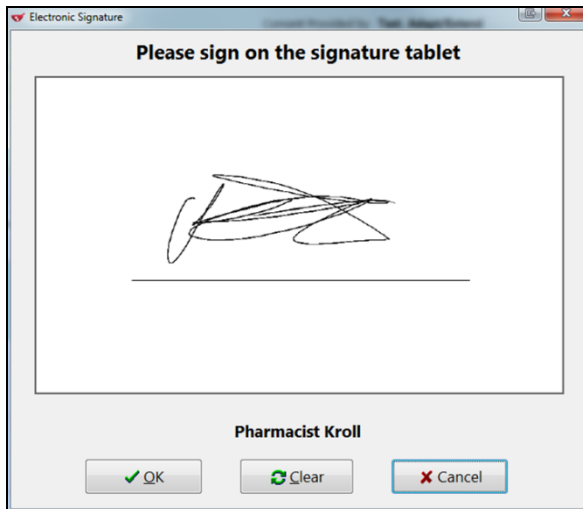
8. Pharmacy is prompted "Would you like to claim a professional service fee?" Choose an option.



The screenshot shows the 'Professional Service Fee Billing' window. It has a title bar with a red 'X' icon. The main area contains the question 'Would you like to claim a professional service fee?' followed by three radio button options: 'Claim Fee Now' (which is selected), 'Claim Fee Later', and 'Do Not Claim Fee'. At the bottom, there are two buttons: 'OK' with a green checkmark icon and 'Cancel' with a red 'X' icon. The 'OK' button is highlighted with a blue rectangular border.

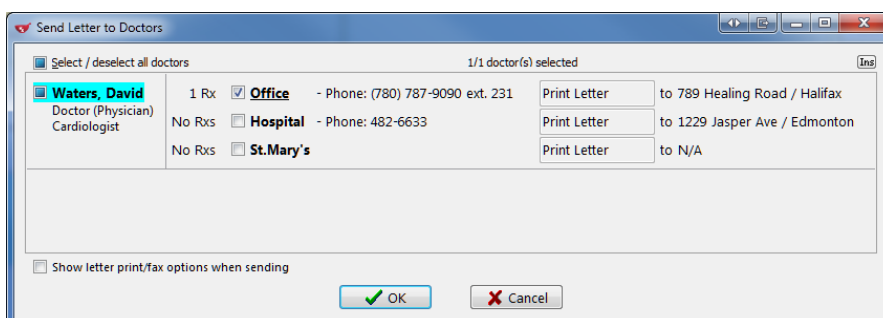
- **Claim Fee Now:** After the Rx extension is completed, the system will return you to the F12 screen and automatically complete the necessary fields for the professional service.
- **Claim Fee Later:** Will place the fee for service Rx into the ToDo queue so that you can complete it later.
- **Do Not Claim Fee:** Will complete the Rx extension and not create a fee for service Rx.

9. If you have a signature capture pad and have electronic signatures enabled for professional services, you will be prompted to sign the electronic signature tablet.



10. The Send Letter to Doctors form displays.
11. From here, you can select which prescriber(s) and their location(s) are to receive the Pharmacist Prescription Extension Notification.

**NOTE:** The contents of this list are dependent upon the prescriber(s) notes on the original prescription(s).



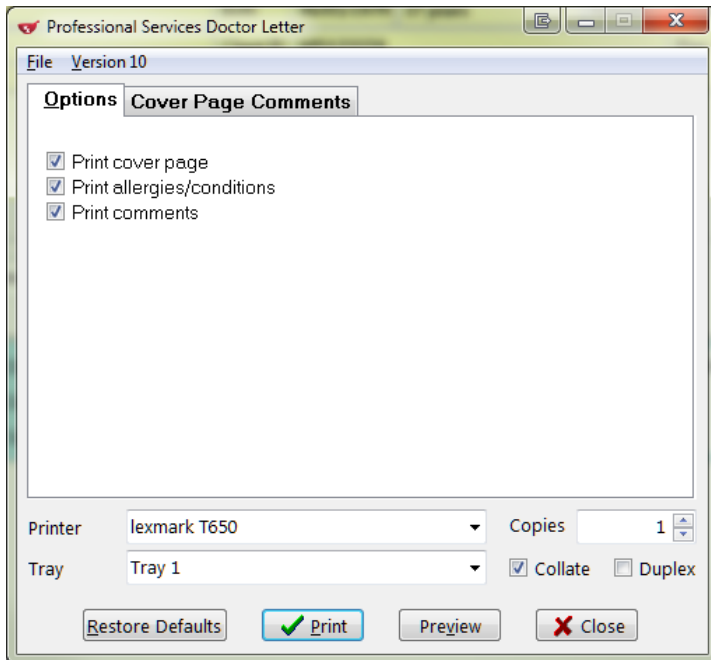
If you wish to send the Notification form to more physicians, click on **Ins** which will launch a prescriber search.

Search and select the appropriate prescribers. The selected prescribers will then be included on the **Send Letter to Doctors** form.

**NOTE:** To enable the Fax Letter option, there must be a fax number associated to the doctor in that specific location. Otherwise, only the 'Print Letter' option is available and will appear read-only in the Send Letter to Doctors form.

12. If you enable the Show letter print/fax options when sending, when you click OK, the Professional Services Doctor Letter form displays.

**NOTE:** Leaving this option disabled will use the options previously selected and will skip this form, automatically printing or faxing the report.



13. Make the appropriate selections and click on the **Print** or **Fax**, if available. The Notification form is either generated or faxed via Kroll FaxRx.



## Pharmacist Prescription Extension Notification

To Test Doctor  
1234 Test Street  
  
Halifax AB  
  
Tel: (780)555-1234  
Fax: (780)555-1234  
Date 28-Aug-2017

From Kroll Computer Systems Pharmacy  
12 Jasper Ave  
Edmonton AB  
T5Y 1A1  
Tel: (555) 555-1234  
Fax: N/A

Patient Krolhmzcmmt, Sweets  
12 Jasper Ave  
Edmonton AB T5T 5T5

Pharmacist Simpson, Monica (49u11)  
  
Date of Birth 22-Sep-1946  
Gender Male  
Health Card # 22520-3100

### Allergies

No Known Allergies; No Known Drug Allergies; No Known Drug Intolerances; No Known Intolerances

### Conditions

Ask Patient

## CONFIDENTIAL

Dear Dr. David Waters

I met with Sweets Krolhmzcmmt on 28-Aug-2017 and extended the following medications.

### RATIONALE

Extending refill(s) during physician absence

Original Prescription Information  
**Felodipine 5mg (Plendil)**  
Dr. Waters, David  
AS DIRECTED

Disp Qty	30 TAB
Total Auth Qty	30 TAB
First Fill	04-Jul-2017
Last Fill	04-Jul-2017

Pharmacist Extended Prescription Information  
**Felodipine 5mg (Plendil)**  
AS DIRECTED

Disp Qty	30 TAB
Total Auth Qty	30 TAB

### FOLLOW-UP PLAN AND RESULTS

Will contact patient in 3 days

If you have any questions or concerns, I would be pleased to speak with you further.

Sincerely,

**Monica Simpson (49u11)**  
Pharmacist

### For your records. No response required.

*This message is intended for the use of the individual identified above and contains information that is privileged and confidential. If you are not the intended recipient, you are hereby notified that any dissemination of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately. Thank you.*

Printed on: 28/08/2017 12:12

Page 1 of 1

14. Once the action is complete, click **Close**. You are then presented with a number of options:

Select **Dispense Extended Rxs Now** if the Rx(s) is to be dispensed immediately.

Select **Unfill Extended Rx Now** if the Rx is to be dispensed some time in the future.

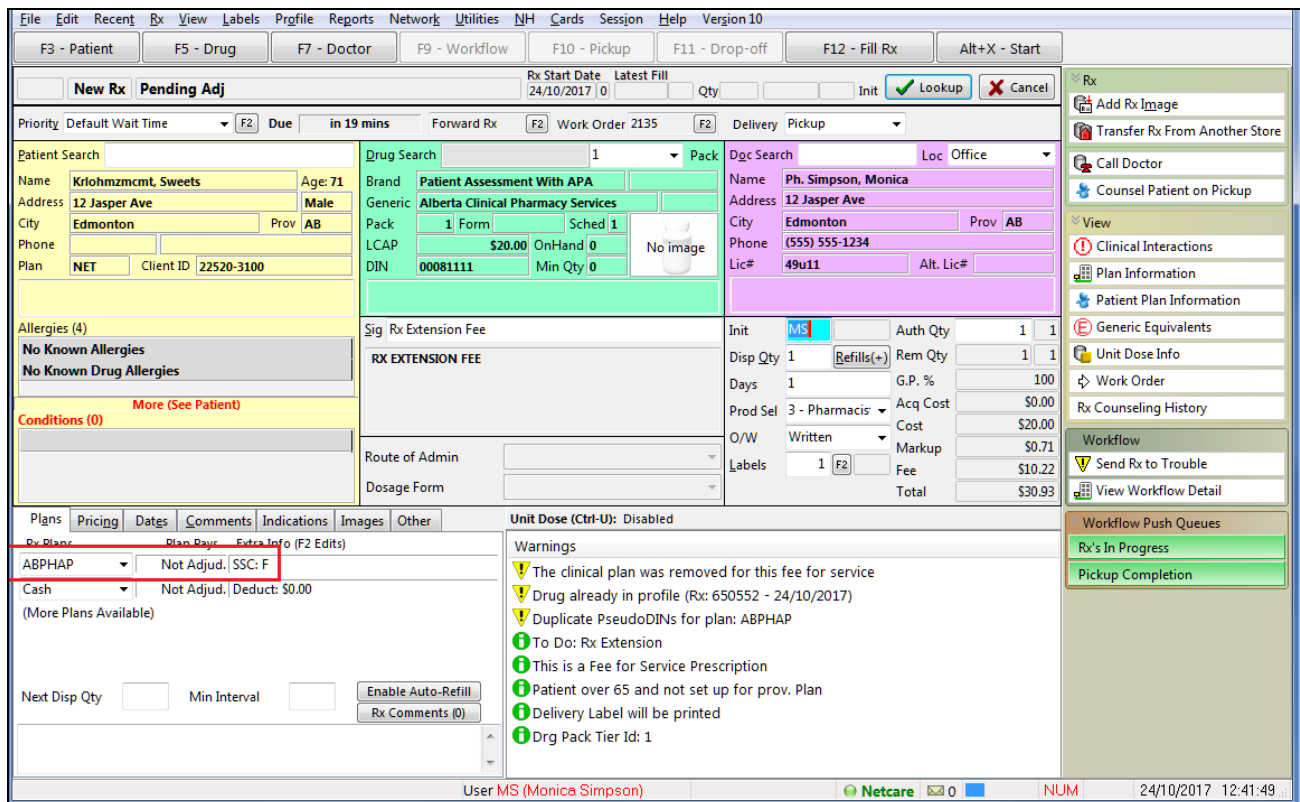
Select **Add Extended Rx to ToDo** if the Rx is to be placed into Workflow.

Select **Print Paper Rx for your records** if a paper copy of the extended Rx is required for Rx processing and filing.

15. Click **Dispense Extended Rxs Now**. The **F12 Rx** screen displays with the extended Rx information displayed.

**NOTE:** If you do not have electronic signature capture enabled, an extended prescription order will print for you to sign pen to paper and then scan back into the system. Otherwise, an electronic version of the prescription image of the extended Rx(s) is automatically attached to the Rx(s) and viewable by clicking the on the View Script Image button in the right panel.

16. Click **F12 - Fill Rx** to continue processing the extended prescription.
17. Pharmacist Rx Electronic copy prints.
18. If claiming a fee the **Patient Assessment with APA** will automatically entered into the Rx filling screen to be adjudicated to **ABPHAP**.



19. Click on F12-Fill Rx to adjudicate the Fee.
20. Prescription label prints **PHAP**.

Kroll Pharmacy  
9305 50th Street  
Edmonton, AB T5Y 0E4

**Rx: 650529** Kriohmzmcmt, Sweets  
Ph. Simpson, Monica MS 28-Aug-2017  
1 PatientAssessmentWith APA  
Alberta Clinical Pharmacy Services  
DIN: 00081111  
**RX EXTENSION FEE**

Kroll Pharmacy  
9305 50th Street  
Edmonton, AB T5Y 0E4

**Rx: 650529** Kriohmzmcmt, Sweets  
Ph. Simpson, Monica MS 28-Aug-2017  
1 PatientAssessmentWith APA  
Alberta Clinical Pharmacy Services  
DIN: 00081111  
**RX EXTENSION FEE**

SendToKriohmzmcmt,Sweets  
12 Jasper Ave  
Edmonton, AB  
Rx: 650529  
TST 5T5  
Co-Pay: 7.73

**Tx: 650529** Mon 28-Aug-2017 12:24  
Kriohmzmcmt, Sweets R: MS  
12 Jasper Ave  
Edmonton, AB T5Y 5T5 DOB: 22-Sep-1946 (70 y)  
ABPHAP: 22520-3100

**1 PatientAssessmentWith APA** O/W: Written  
Alberta Clinical Pharmacy Services  
**DIN: 00081111** 0.00/1 On Hand: Days: 1

**Ph. Simpson, Monica** Doc# 86:49u11  
12 Jasper Ave  
Edmonton AB T5Y 1A1  
Phone: (555) 555-1234  
**PHAP REPRINT**

**RX EXTENSION FEE**

Orig Rx: 650529 Auth: 1 Rem: 0  
Cost: 20.00 Mkup: 0.71 Fee: 10.22 Total: 50.93  
Pat: 7.73  
T.P.: 23.20 ABPHAP (23.20)

**Allergies**  
No Known Allergies; No Known Drug Allergies;  
No Known Drug Intolerances; No Known  
Intolerances  
**Conditions**

Kroll Pharmacy  
9305 50th Street  
Edmonton, AB T5Y 0E4

**Kriohmzmcmt, Sweets**  
30 Co-Repaglinide 0.5mg 28-Aug-17 650533  
TAKE 1 TABLET ONCE A DAY Rep: 5  
1 Patient Assessment With APA 28-Aug-17 650529  
RX EXTENSION FEE Rep: 0  
30 Plendil 5mg 28-Aug-17 650528  
AS DIRECTED Rep: 0  
30 Wellbutrin XL 300mg 21-Aug-17 650524  
TAKE 1 TABLET ONCE A DAY Rep: 0

Kroll Pharmacy  
9305 50th Street  
Edmonton, AB T5Y 0E4

**Patient Counselling Messages**  
PatientAssessmentWithAPA DIN: 00081111  
No counseling information available

**Rx: 650529** MS  
Kriohmzmcmt, Sweets Mon 28-Aug-2017  
12 Jasper Ave  
Edmonton AB T5Y 5T5  
1 PatientAssessmentWith APA  
Alberta Clinical Pharmacy Services  
DIN: 00081111 Days: 1 **NEW RX**  
Ph. Simpson, Monica Doc# 86:49u11  
Total: 30.93 Alberta Public Health Activities Charge: 23.20  
**Patient Pays: 7.73**

## Viewing the Extension Details

- To view the details of the Extended Prescription, display the Patient Card. From **View** menu or ribbon bar, select **All Rx's** to display the profile.

File

Edit

Recent

Patient

View

Profile

Network

Reports

Utilities

NH

Cards

Session

Help

Version 10

F3 - Patient

F5 - Drug

F7 - Doctor

F9 - Workflow

F10 - Pickup

F11 - Drop-off

F12 - New Rx

Alt+X - Start

Last Name

Kriohmzmcmt

First Name

Sweets

Salutation

OK

Save

Cancel

Profile - All Rx's (15)

ESC - Back to Patient

F - Refill

R - Reprint

D - Detail

space- mark multiple Rx's

M - Modify

C - Cancel

I - Inactivate

Extra Functions

#	SID	#	B	U	NH	Status	Doctor	Date	RxNum	Qty	Auth	Rem	Days	BrandName	Sig
1	1	1	N	N			Simpson, Monica	28/08/2017	650533	30	210	150	30	Co-Repaglinide 0.5mg	*1
2	2	2	N	N		PHAP	Simpson, Monica	28/08/2017	650529	1	1	0	1	Patient Assessment With APA	Rx Extension Fee
3	4	3	N	N		Extension	Simpson, Monica	28/08/2017	650528	30	30	0	30	Plendil 5mg	UD
4	4	4	N	N			Simpson, Monica	21/08/2017	650524	30	30	0	30	Wellbutrin XL 300mg	*1
5	5	5	N	N			Simpson, Monica	18/08/2017	650520	30	30	0	30	Bio-Ezetimibe 10mg	*1
6	6	6	N	N			Simpson, Monica	18/08/2017	650519	30	30	0	30	Apo-Furosemide 40mg	*1
7	7	7	N	N			Waters, David	13/07/2017	650461	30	210	180	30	Plendil 5mg	*1
8	8	8	N	N			Waters, David	04/07/2017	650437	30	30	0	30	@Dermazinc With 50mg Clobetasol 17 Pro	*1
9	9	9	N	N		Inact (Copied)	Waters, David	04/07/2017	650435	30	30	0	30	Plendil 5mg	UD
10	10	10	N	N			Waters, David	04/07/2017	650433	300	300	0	30	@Hyderm/ Nyaderm 50:50	UD
11	11	11	N	N			Waters, David	04/07/2017	650431	300	300	0	30	@Hyderm/ Nyaderm 50:50	AP UD
12	12	12	N	N			Waters, David	04/07/2017	650430	300	300	0	30	@HYDROCORTISONE 2% IN GLAXAL BASE	AP UD
13	13	13	N	N			Waters, David	06/10/2016	650177	100	100	0	1	@HC 1% Oint/ Polysporin Oint 1/ Bactrobi	UD

Profile

All Rx's

Active Rx's

Active Rx's w/Pass-times

Refillable Rx's

Pricing Profile

Not Disp./OTC Rx's

Rx's Filled in Error

Suspended Rx's

Transactions

Perform Clinical Analysis

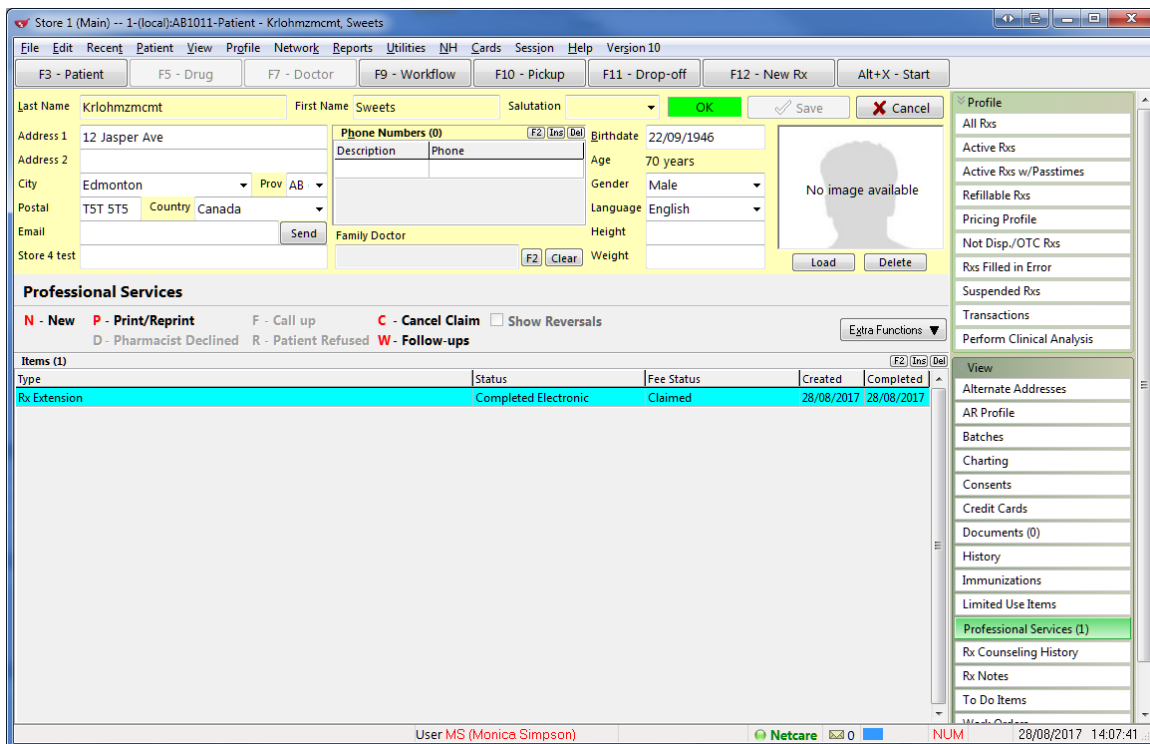
View

Alternate Addresses



**NOTE:** There will always be two Rx records in an Rx extension scenario: the original with a status of **Inact (Copied)** and the extended Rx that was dispensed to the patient with a Status of **Extension**. Optionally, a fee for service transaction may also appear.

- From View menu or ribbon bar, select **Professional Services**.



The screenshot shows the 'Store 1 (Main)' window for patient 'Kriohmzmcmt, Sweets'. The patient's details include: Address 1 (12 Jasper Ave), City (Edmonton), Postal (T5T 5T5), Country (Canada), Birthdate (22/09/1946), Age (70 years), Gender (Male), Language (English), and Height (Weight). The 'Professional Services' section is active, showing a table with one record: 'Rx Extension' with Status 'Completed Electronic' and Fee Status 'Claimed'. The 'View' menu on the right is open, highlighting 'Professional Services (1)'.

Items (1)	Type	Status	Fee Status	Created	Completed
Rx Extension		Completed Electronic	Claimed	28/08/2017	28/08/2017

On the highlighted record, select/press **F2** to display the details.

Professional Service View

**Rx Extension** Close

Created: 28/08/2017 12:00 Status: Completed Electronic Fee Status: Claimed Fee Rx: 650529

Started: 28/08/2017 12:00 Reviewed By: Monica Simpson

Completed: 28/08/2017 12:24 Consent Provided by: Krlohmzmcmmt, Sweets

Duration: 4 mins View Signatures Print

Rxs Comments

**Rationale** Extending refill(s) during physician absence

**Rxs to Extend**

<b>Felodipine 5mg</b> (Plendil)	Disp Qty: 30	TAB	+ Rem Qty:	= Auth Qty: 30	AS DIRECTED
	Days Supply: 30			Unlimited Refills: <input type="checkbox"/>	
	Sig: UD				