

# IPSA

## Independent Parliamentary Standards Authority

Bulletin 25 April 2019

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IPSA's new online system has now been available for nearly a month. Next week payslips will be available to view on the new system for the first time.

Staff from IPSA will be available in the Member's Hub, just off the atrium of Portcullis House, to offer help and support with IPSA Online, this week and until Thursday next week.

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### IPSA Online

If you have not yet logged into the new system, it is well worth doing it this week. The easiest way to do this, if you are using a Parliamentary device, is to visit the IPSA Online homepage and press the button at the top right for 2019-20. You can also read further instructions in this [document](#).

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### Payslips

Next week, MPs and MPs' staff will receive their salary for April 2019. This will be the first month that paper payslips will not be posted out. You will be able to view your payslip from Tuesday 30 April, via the document centre of the new system.

- Click 'Your Employment'
- Click 'Personnel information'
- Click paperclip logo in the top right corner of the page
- Open the PDF document to see your payslip

As this is the first month of a new tax year, some people may see small changes to their pay. [These pages](#) from HMRC explain this year's main changes.

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### **Staff Budget Reports**

One feature of IPSA Online that we hope will be helpful is the new staff budget report. This enables MPs and payroll proxies to view up to date information about how much of the staffing budget has been spent. Alongside the payroll calculator to do forecasting we hope these will be useful tools. The staff budget report will show information from next week onwards, after the April salaries have been paid.

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### **Publication data**

The next publication of MP's business costs and expenses is on Thursday 9 May. Details of what will be published are available to view by MPs using the IPSA Online homepage. We encourage MPs to check this in advance of the details being published on 9 May.

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### **IPSA Online training**

We have a number of classroom training sessions in London that can be booked [here](#).

IPSA staff will be available in Portcullis House tomorrow and from Monday to Thursday next week.

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### **Phone lines**

We will be closed on Friday 3 May for staff training.

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If you have any queries about the information in this bulletin, please contact us on 020

7811 6400.

Remember to press 1 for MP Support Services or 2 for Payroll.