

IPSA

Bulletin: News and Updates from IPSA



2 March 2022

Yesterday we met with SCIPSA to present the budgets for 2022-23. We also announced our determination for MPs' pay for the coming year. You can find details of our announcements [below](#).

We would also like to take the opportunity to remind you of the automatic annual increase of MP staff pay that will come into effect in April. Please [see below](#) for further details.

We currently have one open consultation. You have until **Friday 18 March** to respond to our consultation on MPs' pensions. You can find more details in the [consultation section](#).

This weekend our email system is being upgraded. If you are able to email any questions to IPSA next week, we will aim to respond swiftly.

This week's bulletin contains information on:

- [Budgets for 2022-23](#)
- [MP Staff pay - Annual Increase](#)
- [MPs' pay for 2022-23](#)

- [Selling annual leave](#)
- [Pension Consultation](#)
- [Year-end 2021-2022](#)
- [Year-end training](#)

Information you should still be aware of includes:

- [Regional Teams](#)
- [Training and Development](#)
- [Contact us](#)

Budgets for 2022-23

Following our meeting with SCIPSA on 1 March, we can confirm the budgets for MPs' offices for the coming financial year. Please click [here](#) to see the details on our website.

MP Staff Pay - Annual Increase

Salaries for MPs staff will automatically be updated by 3% at the end of April (payday 29th April 2022), backdated to 1 April.

If you wish to opt out staff out of this, please [email IPSA](#) by 25 March 2022.

For MPs who want to increase staff pay by more than 3% please complete a contractual change form for the **additional increase only** after 4 April.

You can find more information about the automatic pay increase [on our website](#).

MPs' pay for 2022-23

Yesterday we announced that the annual adjustment to MPs' basic pay for 2022-23 will be the same as the average increase in pay for public sector employees last year. They will therefore receive an increase of 2.7%, bringing the overall salary from £81,932 to £84,144 from 1 April 2022.

This is in line with our decision in 2015 to adjust MPs' pay at the same rate as changes in public sector earnings published by the Office of National Statistics (ONS). It is the first increase in MPs pay for two years, as pay remained unchanged in 2021 due to the coronavirus pandemic.

Richard Lloyd, our Chair, said:

“This is the first increase in pay for MPs in two years and follows the average of increases across the public sector last year. MPs play a vital role in our democracy and this is reflected in their pay. It is right that MPs are paid fairly for the responsibility and the unseen work they do helping their constituents, which dramatically increased last year. For Parliament to reflect society, it is vital that people from all walks of life can be an MP.”

For more information about our announcement, please read [here](#).

Selling annual leave

Taking annual leave is imperative for staff to rest, recuperate and be productive. This is particularly the case given the difficult circumstances MPs and their staff have experienced over the past two years.

However, the pandemic has resulted in some staff building up excessive amounts of annual leave and whilst we hope that staff will be able to take that leave, we wish to provide this temporary option to sell some leave as a tool to managing this unusual situation.

Please visit our website for more information regarding our [temporary arrangements for selling rolled-over annual leave](#).

Pension Consultation

We currently have an open consultation on **MPs' pensions: Responding to the McCloud judgment**.

This follows an earlier consultation last year on the principle of whether changes should be made to the MPs' pension scheme as a result of the McCloud court judgment, which identified age-related discrimination in some other public service schemes. Although the judgment does not apply directly to it, the MPs' pension scheme does contain similar provisions to those in other public service schemes which were the subject of the legal case.

On the basis of that earlier consultation, we concluded that it was right to proceed with the proposed changes, which are likely to include two key elements: closure of the final salary (FS) section of the scheme; and an 'immediate' rather than 'deferred' choice offered to impacted members about the benefits they accrue during a defined 'relevant period'. Since then, we have worked on designing the detail of the policy solution, which would ultimately be translated into rule changes to the scheme.

The full consultation document is available on the [IPSA website](#).

To submit your response, please use our online survey which you can find [here](#). You can also email consultation@theipsa.org.uk if you prefer. Please send responses by **Friday 18 March 2022** and if you would like your response to be treated as confidential, please say so clearly in your response.

Year-end 2021-2022

As the financial year comes to a close, we must now prepare for year-end.

On 27 January, our CEO [wrote a letter](#) outlining the year end-process, where to find our [comprehensive guidance](#) and the [assistance](#) available to you. We have also published a page on our website which will guide you through all the necessary steps you need to take.

[Click here to get started](#)

The year-end process is an important part of the accounting calendar and applies to all organisations. Information provided at year-end is part of the annual reporting summary which underpins our work to provide assurance to the general public that MPs' use of public money is well regulated.

If you need to [complete a year-end form](#), please do so and submit it along with the necessary supporting evidence on IPSA Online, to info@theipsa.org.uk by **23:59 on Thursday 14 April 2022**.

We will write to you by the end of August if it appears you have overspent on any of your 2021-22 budgets, asking for repayment where necessary. If you are concerned about your budgets for this year, please [contact us](#).

Year-end Training

We know that getting ready for year-end can seem like a daunting task but we're here to guide you along the way. We've set up a range of year-end webinars and a year-end drop-in session to help you understand the process and feel more confident in the tasks you have to complete.

Everyone is welcome to join the sessions, visit the [year-end page](#) for more information and to register.

Information you should still be aware of...

Regional Teams

We now have dedicated Payroll Officers as well as Account Managers for each region. Please check the map below to see your named Payroll Officer and Account Manager.

Scotland, Wales and Northern Ireland Team - Craig		
Region / Team	Account Manager	Payroll Officer
Scotland	Peter/Phil	Claire
Northern Ireland	Mahdi	Claire
Wales	Mahdi	Fahmida
Homes, Offices and Security Team: Fiona		

North Team - Joanne		
Region / Team	Account Manager	Payroll Officer
North West	Ann	Sonia
North East	Owen	Sonia
Yorkshire and Humber	Rebecca	Elvita
Homes, Offices and Security Team: Emma		

South Team - Kate		
Region / Team	Account Manager	Payroll Officer
South West	Aaron	Fahmida
South East	Shila	Rachel
London	Rachel	Sarb
Homes, Offices and Security Team: Max		

Central Team - Cathleen		
Region / Team	Account Manager	Payroll Officer
West Midlands	Will	Elvita
East Midlands	Paul	Carmen
Eastern	Davita	Carmen
Homes, Offices and Security Team: Kyle		

To contact your Payroll Officer or Account Manager, please visit our [call booking page](#). You can also email payroll@theipsa.org.uk or info@theipsa.org.uk.

Training and Development

We currently have a programme of training sessions on a range of subjects. These explain our rules, demonstrate processes and answer other questions you may have. Our current programme of sessions includes:

- An introduction to IPSA Online
- Drop-in training for IPSA Online
- Managing your business costs: claims and budgeting
- Managing your properties: The IPSA Property Lifecycle
- Monies owed webinar
- Returned claims webinar
- Staffing budget webinar
- Publication webinar

[Click here for more details and to register](#)

Contact Us

Call the support team: You can call us directly on **020 7811 6400**. Your call will be answered by a member of the team, not necessarily your Account Manager or Payroll Officer, who will try to resolve your issue or will forward to a member of the team.

Book a call: to speak to your dedicated Account Manager or Payroll Officer using the [call booking system](#). They will contact you at the allocated time. You can find information about your IPSA team on our [Contact us](#) page.

Website: check the [MP and MPs' staff website](#) for general queries.

Email: email info@theipsa.org.uk or payroll@theipsa.org.uk with queries for your dedicated Account Manager or Payroll Officer. Your email will be directed to your team and someone will get back to you. Our aim is to get back to you within 5 working days but we'll reply sooner if we can.