



ENGINEERING BULLETIN

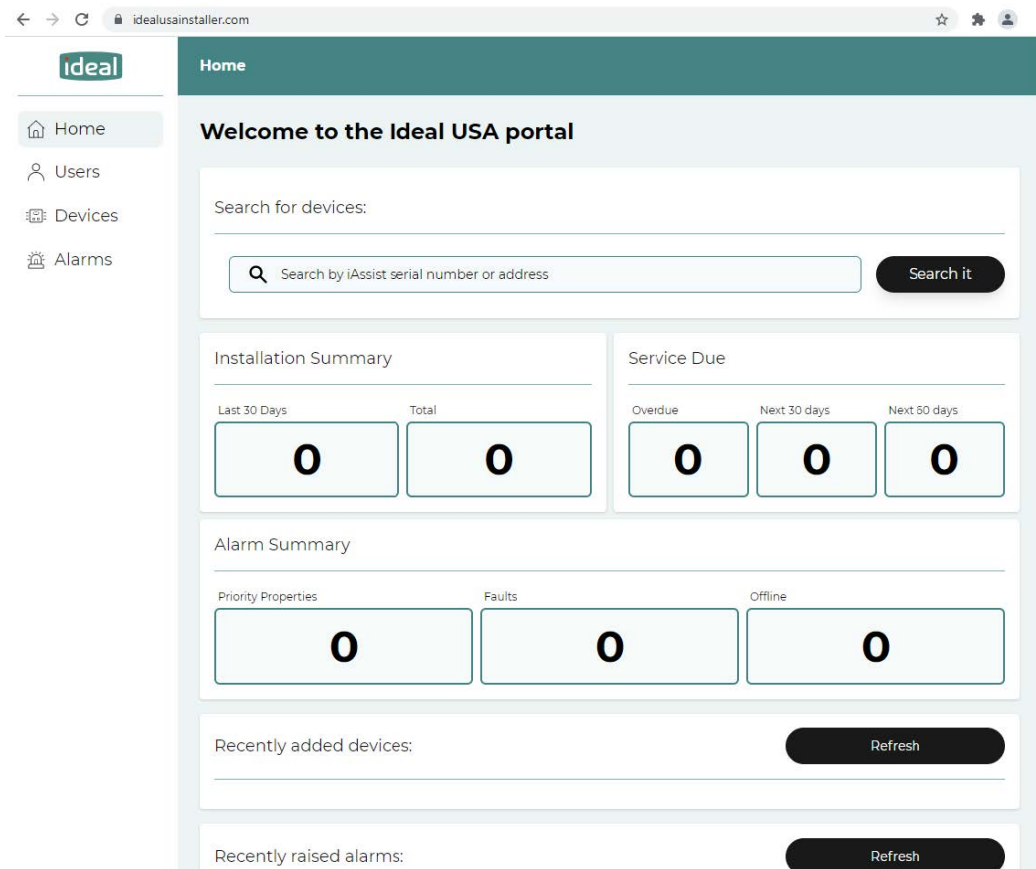
Subject: IdealUSA IAssist Add User

Date: 11/8/2021

EB072

IdealUSA's new IAssist Device allows for contractors within the same company to view boilers that other contractors within the company have connected. The following steps are to be followed to add new users to the same group.

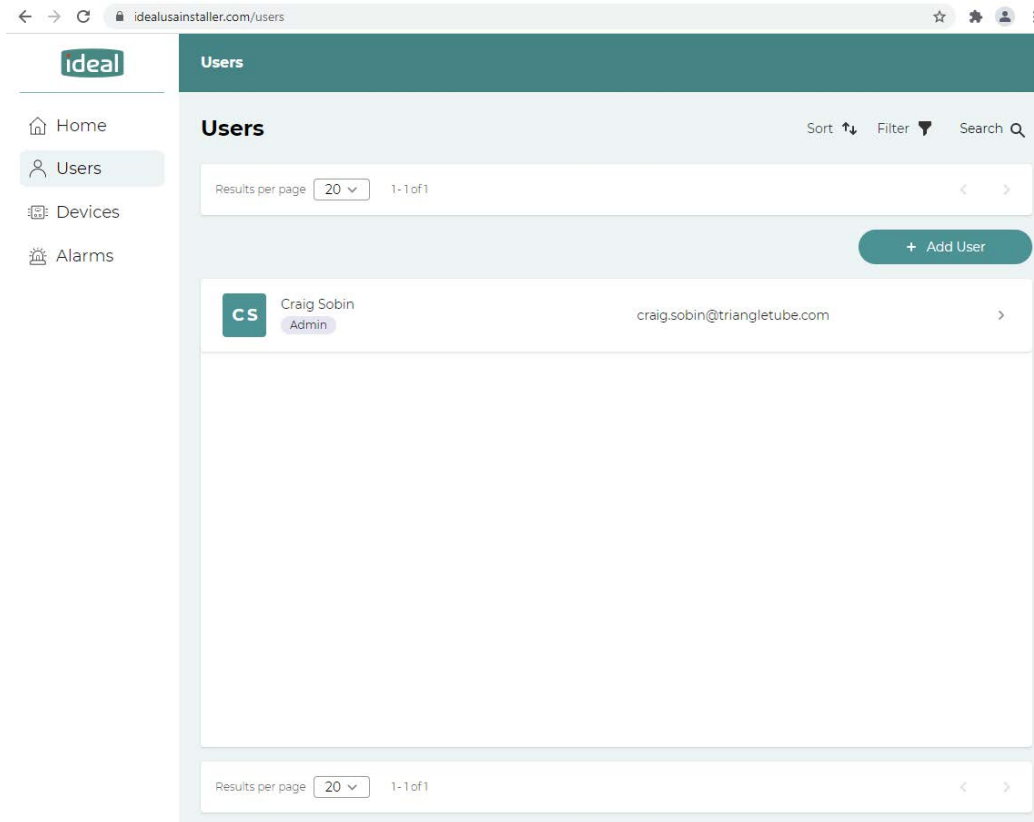
1. From the home page, hit the 'Users' button on the left side of the page



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Tel: 800-411-9999- Fax: 856 228 3584 - e-mail: info@idealusa.com



2. On the Users page hit the '+ Add User' button on the right hand side of the screen



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3. Now fill in the form, you can decide if the new user has admin rights or just normal user rights, then hit save.

Admin – Can add/remove users/Admin

Users – Cannot add/remove users/Admin

The screenshot shows a web browser window with the URL `idealusainstaller.com/users/new`. The page has a dark teal header with the 'ideal' logo and a breadcrumb 'Users > New'. A left sidebar contains navigation links: Home, Users, Devices, and Alarms. The main content area is titled 'New User' and contains the following form fields:

- Email:** A text input field with the placeholder 'Enter Email' and a tip 'This is a tip for Email'.
- First Name:** A text input field with the placeholder 'Enter Firstname' and a tip 'This is a tip for Firstname'.
- Last Name:** A text input field with the placeholder 'Enter Lastname' and a tip 'This is a tip for Lastname'.
- Role:** A dropdown menu with the text 'Select Role' and a description 'The permission level of the invitee'.

At the bottom of the form are two buttons: a black 'Save' button and a teal 'Cancel' button.

Now either user can monitor all boilers that are connected by either user in the company.

Please contact technical support at techsupport@idealusa.com or 800-411-9999 x575 with any questions.

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