中文 (中华人民共和国) | français | Deutsch | italiano | 日本語 (日本) | Português | Español

INTRODUCTION

This Getting Started Guide provides you with instructions on how to access Lilly's Citrix environment remotely from anywhere, at anytime, using any device.

Prerequisites

To access Lilly's Citrix environment remotely, you must have completed the following before attempting to connect:

- You have a Lilly issued System ID (and associated password).
- You have successfully registered for the myPassword@Lilly service with your Lilly issued System ID.
- You have been enabled with the Remote Access entitlement within Fieldglass by your Lilly Sponsor.
- The application(s) that you are trying to access via Citrix have been published and you have been granted access to the application by the application steward.
- You have installed the latest version of the Citrix Receiver. *(Note: The Windows installer will require administrative privileges on the PC.)*
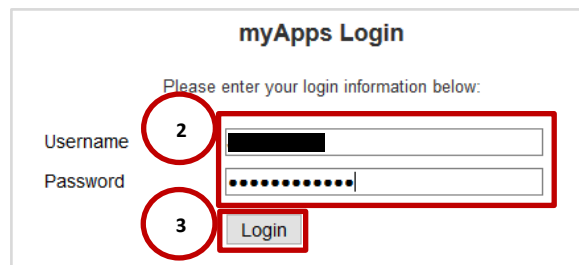
CONNECTING TO LILLY CITRIX

Once the above prerequisites have been met, follow these steps to connect to Lilly's Citrix environment:

1. Launch your internet browser and type in https://myapps.lilly.com.

   IMPORTANT: It is recommend to use either Internet Explorer (IE) on Windows or Safari on a Mac.

2. On the myApps Login page, enter your **Username** (Lilly System ID) and **Password**.

3. Select **Login.**

4. Upon successful input of your Lilly credentials, you will be required to authenticate using Lilly's Multi-Factor Authentication service (PingID).

5. Upon successful authentication, you will be presented with a screen similar to the following that has your assigned applications.
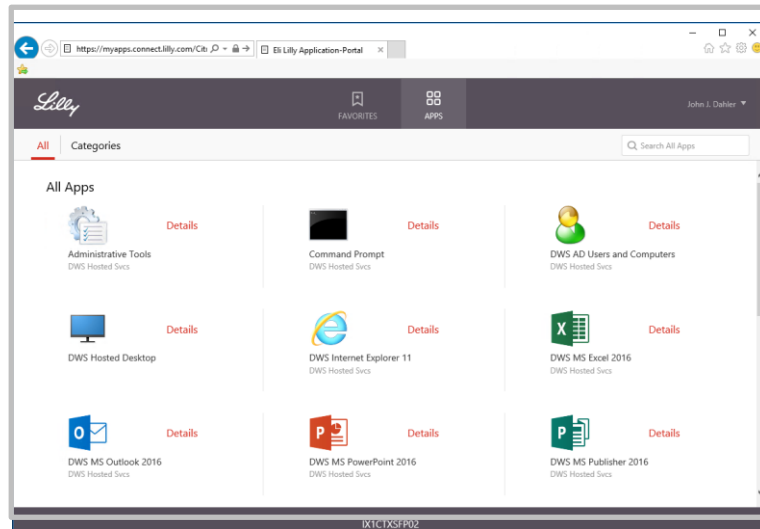
6. Click on the appropriate application icon to launch your application. *Note: the icons that you see will vary depending upon your individual access permissions.*

ADDITIONAL INFORMATION

If you require additional assistance connecting to Lilly's Citrix environment remotely, contact your Lilly Sponsor. Alternatively, you can contact the Lilly Service Desk via phone or open an incident directly using Lilly's self-service portal.