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INTRODUCTION

This Getting Started Guide provides instructions on accessing the LillyConnect service. LillyConnect is the enterprise solution that enables Lilly workers and contingent workers the ability to securely connect to Lilly resources via the internet from a non-Lilly device using only a web browser.

Prerequisites

To access LillyConnect remotely, you must have:

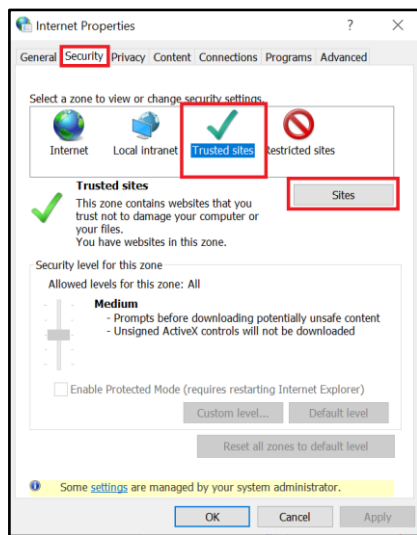
- A Lilly issued System ID (and associated password) and know your Lilly assigned account domain (AM, EMA, etc.).
- Successfully registered for the [myPassword@Lilly](#) service with your Lilly-issued System ID.
- Successfully registered at least one device for PingID.
- Been enabled with the Remote Access entitlement within Beeline by your Lilly Sponsor.
- A reliable connection to the internet.

BEFORE YOU CONNECT

We highly recommend you first add Lilly sites as trusted sites in the Control Panel:

NOTE: If you are not able to add the sites because access to do so is blocked by an administrator, you will need to contact your organization's helpdesk/administrator to have the sites added.

1. In Control Panel, navigate to **Network and Internet** then **Internet Options**.
2. Select the **Security** tab and click the **Trusted Sites** icon.
3. While **Trusted Sites** is selected, click the **Sites** button.



4. In the **Add this website to the zone** field, input `https://*.lilly.com`
5. Click the **Add** button.

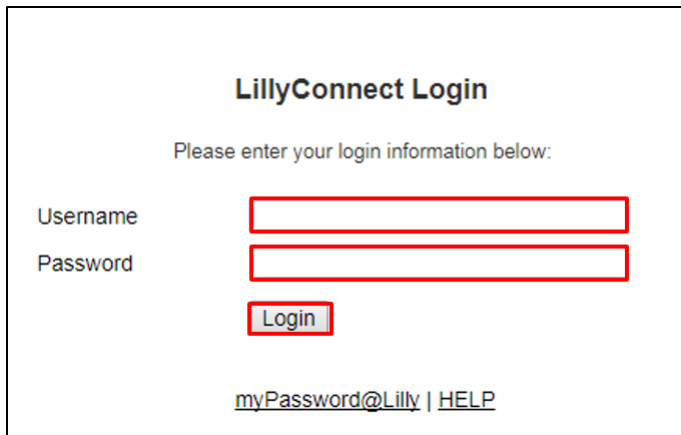
6. Click **Close**.
7. Click **OK** to exit Internet options.

CONNECTING TO LILLYCONNECT

Once the above prerequisites have been met, follow these steps to connect to the LillyConnect service:

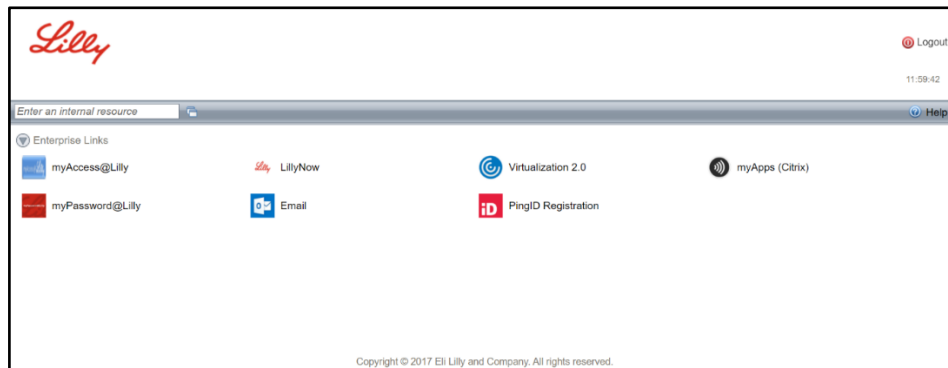
1. Launch your internet browser and type in **https://lilly.connect.lilly.com**.

***NOTE:** Any modern browser should work. However, the suggested Lilly browsers are Microsoft Edge, Google Chrome, or Apple Safari.*
2. On the LillyConnect Login page, enter your **Username** (i.e. Lilly System ID) and **Lilly Password**.
3. Select **Login**.



The image shows the LillyConnect Login page. At the top, it says "LillyConnect Login". Below that, it says "Please enter your login information below:". There are two input fields: "Username" and "Password". Below the "Password" field is a "Login" button. At the bottom, there is a link that says "myPassword@Lilly | HELP".

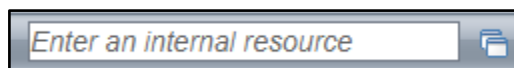
- NOTE:** If you experience an LC-500 error message, then please try again by typing in your System ID only. Do not include any domain information (such as AM\) and do not copy and paste in your System ID.*
4. Upon successful input of your credentials, you will be required to authenticate using Lilly's multi-factor authentication system (PingID).
 5. Upon successful completion of Lilly's multi-factor authentication, you will be presented with a LillyConnect landing page similar to the following:



- a. Click on the appropriate link to launch your LillyConnect-enabled application.

NOTE: In the event you aren't able to access a link/application, please contact your Lilly Sponsor to ensure you have the proper link and/or required access.

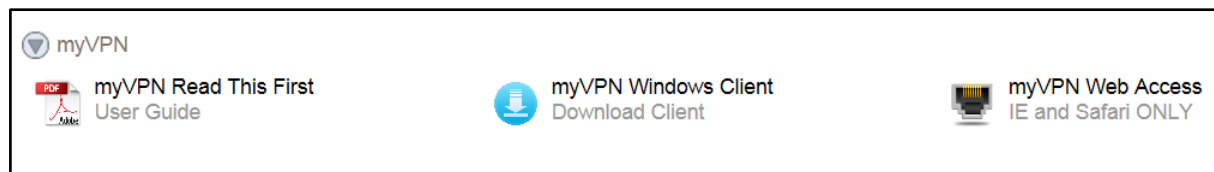
- b. If you do not see an icon for the application or website you are attempting to access, please type the URL into the search box that says **Enter an internal resource** in the left corner of the screen.



6. Select **Logout** to securely end your LillyConnect session.

ACCESSING myVPN

For select users that have access to myVPN, the following three myVPN icons appear.



You must first read the '**myVPN Read This First**' User Guide.

If you feel you are supposed to have access to myVPN but do not see the icons, contact your Lilly Sponsor and request that you get added to the myVPN Engagement access group.

ADDITIONAL INFORMATION

If you require additional assistance connecting to LillyConnect or myVPN, please contact your Lilly Sponsor. Alternatively, you can contact the [Lilly Service Desk](#) via phone or open an incident directly using Lilly's [self-service portal](#).

Additional content is also available on the [LillyConnect](#) page on Lilly.com.