



JOB DESCRIPTION

JOB TITLE: UNDERCOVER JOURNALIST

FLSA: Exempt

REPORTS TO: Field Operations Director

FT/PT: Full-Time

POSITION SUMMARY

The Undercover Journalist will research, gather, analyze, and contribute a unique interpretation of newsworthy content in furtherance of Project Veritas' mission statement. Newsworthy content is typically derived from tips. This individual collaborates with several internal teams regarding strategies to corroborate and deploy successful content.

ESSENTIAL JOB FUNCTIONS

- Builds short-term and long-term relationships in the field with subjects.
- Innovatively obtains video proof showing waste, fraud, abuse, corruption and other misconduct in a variety of public and private institutions.
- Follows guidelines, objectives, goals, deadlines and deliverables.
- Observes all applicable Federal and State laws with guidance from Project Veritas' counsel and management.
- Conducts research, plans investigations, sometimes develops an alias to assist with obtaining the truth, and documents interactions with subjects in order to capture newsworthy information.
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- Operates covert recording equipment and utilizing disguise.
- Writes detailed reports and investigation strategies and plans.
- Creatively works alongside an Executive Producer and assists the production team in compiling the final news release.

QUALIFICATIONS

- Bachelor's degree (preferred) or at least 3 years of experience in news gathering, journalism or undercover work.
- General video editing experience and an understanding of uploading video (preferred).
- Proficiency in a second language is a plus.
- Dedicated and committed to the Project Veritas mission and vision of its leadership.
- Ability to adhere to strict confidentiality rules and procedures.
- Possesses outstanding critical thinking skills.
- Strong interpersonal skills.
- Ability to improvise in stressful situations.
- Inclination to learn new techniques and handle constructive criticism.



- Possesses a sense of justice, originality and imagination.
- Demonstrates a willingness to remain behind the scenes.
- Highly organized and detail-oriented.
- Self-motivated.
- Ability to accomplish tasks in a timely manner and adhere to deadlines.
- Extensive and unusual hours are required due to the nature of the work and media deadlines.
- Must be flexible, accommodating and willing to work in a team environment.
- Extensive travel required – often with limited notice.
- Valid Driver's License required.
- Proficient with Mac, PC and social media.

PHYSICAL DEMANDS OF THE JOB

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Making substantial movements (motions) of the wrists, hands, and/or fingers to type, write, file, perform clerical tasks, and/or operate a computer and/or mobile device.
- Speaking/talking to express or exchange ideas or provide instructions.
- Hearing with or without correction to perceive normal speaking levels.
- Must have the ability to receive detailed information through oral communication.
- Sitting at a desk frequently.
- Ability to travel frequently and move swiftly in large convention type areas.
- Sedentary work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the human body.
- Standing/remaining upright on the feet typically.
- Walking/moving about on feet to accomplish tasks in various situations indoors and outdoors.
- Visual acuity with or without correction to prepare and analyze data and figures, view a computer terminal, read extensively, operate office machines, and to determine the accuracy, neatness and thoroughness of the work assigned.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- While performing the duties of this position, the employee is generally subject to frequent domestic travel where exposure to adverse environmental conditions is possible. This job requires the employee to often work from a remote home office environment as well as in the field such as hotels, public places, and venues. . The ability to actively be on the go and travel



around is a necessity. This role routinely uses standard office equipment such as computers, phones, photocopiers, filing cabinets and concealable camera equipment.

EMPLOYEE ACKNOWLEDGEMENT

Project Veritas provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type including, but not limited to, race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, pregnancy, gender identity or expression, or any other characteristic protected by federal, state or local laws. Project Veritas prohibits retaliation against a person because he or she complained about discrimination, filed a charge of discrimination, or participated in an employment discrimination investigation or lawsuit.

This job description is not intended to be all-inclusive. This position may be assigned to perform other duties to meet the ongoing needs of the organization.

I have read and understand this explanation and job description.

Employee Name: _____

Employee Signature: _____

Date: _____
