## POSITION DESCRIPTION Associate Producer

## **SUMMARY**

Project Veritas, the premier undercover video content producer, is adding to the leadership of its Field Investigative Operations team. We currently are hiring for the position of Investigative Producer, based in our Westchester County, New York headquarters. The Investigative Producer will work closely with the other members of the Veritas Field Investigative Operations leadership team, as well as the Editing and Production teams.

The Project Veritas mission is to investigate and expose fraud, corruption, dishonesty, self-dealing, waste, fraud, and other misconduct in both public and private institutions such that it creates a wave of critical mass to compel total reform. In short, we are a catalyst for a more just, ethical and transparent society. A commitment to the Project Veritas mission is an absolute requirement. Please carefully review our website, published stories and interviews with our founder and CEO, James O'Keefe, to become familiar with the elements of our mission.

## **SKILLS AND RESPONSIBILITIES**

In In collaboration with the PV team, conceptualize, research, develop, storyboard, and help drive the team to deliver ground-breaking investigative news stories.

Lead a daily commitment to the end story: what it is (or what it is becoming) and assure all interested parties maintain awareness.

Anticipate content needs and to plan for content acquisition and retrieval.

Possess a thorough understanding of what an impactful, professionally published and broadly viewed story is, and isn't.

Direct and collaborate in conducting hidden camera and surveillance operations for content capture.

Lead with a strong, confident editorial point-of-view.

Translate our mission into story concepts and executions consistent with the PV standards, aesthetic and voice.

Assist in developing and maintaining sources that will generate exclusive reports.

Capture the distinct PV brand voice and values and implement across all platforms.

Demonstrate a high level of initiative, independence, and good judgment.

## **REQUIRED QUALIFICATIONS**

Has a minimum of 10 years of production or related technical and/or video operations planning.

News production or other related journalism experience in a fast-paced, deadline-oriented organization.

Comprehensive technical knowledge in videography, strategies and tactics as they relate to visual communications.

Able to pitch creative ideas and insights-informed strategies. Strong aesthetic and editorial sensibilities.

The ability to work effectively with collaborators from a wide range of departments and programs.

Proven ability to manage a dedicated and outsourced team under demanding conditions.

Strong skills in managing projects and people.

Skilled at navigating both the creative and analytical sides of social, tying content strategies to concrete critical mass outcomes.

Willingness and ability to be attentive to detail.

Willingness to take direction, but also work independently.