

## SAMPLE LETTER OF RECOMMENDATION FOR MS COURSES

The below sample letter of recommendation has been written by an employer for an employee who wants to study Analytical Chemistry abroad.

### Sample 2:

Letter of recommendation written by the manager of a company where the student worked for a few years. Student plans to study an MS in Analytical Chemistry at Georgia State University.

October 10, 2017

Bengaluru

Dear Rita,

Greetings!

I am Subhadra Kumar, Branch Manager - PK Chemicals, Bengaluru. I am writing this letter to you to recommend one of my employees – Mr. Shiv Kumar a place on the MS in Analytical Chemistry course offered by Georgia State University.

Shiv completed his BSc Chemistry course securing an overall percentage of 87%. He joined PK Chemicals as a junior chemist trainee in July 2015 and since then, with his dedication and passion for work, gone on to become a senior chemist in our production facility. Shiv is intensely passionate about chemistry and is a great team player. He has contributed directly to the increase in the annual production output of our factory.

Shiv is interested in developing natural substitutes for synthetic industrial chemicals and aspires to complete an MS in Analytical Chemistry at Georgia State University and then progress to postgraduate research.

I feel proud to have been associated with Shiv and wish him all the very best in his academic pursuits. Please feel free to contact me in case of any specific queries that you may have, and I once again recommend Shiv for a place on the MS in Analytical Chemistry course offered by Georgia State University.

Warm regards,  
Subadhra Kumar,  
Branch Manager – PK Chemicals  
[E-mail address]  
[City, State – Pin number]  
[Country]

### Disclaimer:

Please note that the names of students, referees, companies and designations used in the letters are completely fictitious and any resemblance to any actual person is purely coincidental.