

## **CUSTOMER PORTAL**









View your bill online



Confirm the date and amount of your last payment



View your billing and payment history



Review your fuel consumption history



Manage fuel transactions by card number

To register for the Parkland Customer Portal for the first time, have a copy of your invoice on-hand and locate your 1 Account Number, 2 Postal Code, 3 Invoice Number and 4 Invoice Date:



## VISIT portal.parkland.ca

- > Click the 'Register Now' button.
- Enter a user ID, password and your security questions/answers.
- The next screen asks you to review/confirm or go back to correct information. Click 'Submit' to proceed.
- > You will receive a confirmation e-mail from the Parkland Customer Portal Administrator to activate your account. Click the link in the confirmation e-mail.
- > Enter your password.
- > Review and accept the terms to proceed.
- To add an account, have your invoice available for 1 Account Number, 2 Postal Code, 3 Invoice Number and 4 Invoice Date.
  - Be sure to enter all invoice digits

**NEED HELP SIGNING UP?**  Please contact the Commercial Fuels team at commercialfuels@parkland.ca or 1-800-331-7353.