

Student Details

First Name

Surname

Gender ☐ Male ☐ Female

Date of birth

Home address

Postcode

Telephone

Mobile

Email (private)

Email (work)

AAT membership number

Emergency contact name

Emergency contact telephone

- ☐ Please tick to give consent to receive email, texts, post or phone calls from Reed Business School using the information above.

Qualifications

Please list your qualifications including Maths and English with grades. Also include any A-Levels or subject exemptions, and include copies of certificates if possible.

Have you previously completed an AAT course?

☐ Yes ☐ No

If yes, which level?

Have you studied at Reed Business School before?

☐ Yes ☐ No

How did you hear about Reed Business School?

Do you consider yourself to have any disabilities, health problems or learning difficulties? (if yes, please specify)

☐ Yes ☐ No

AAT Skills Check

Please complete the AAT skills check test and send a copy of your results along with this enquiry form. Your enquiry may be delayed in processing until the result has been received. Please follow the link below, or type this address into your browser address bar: www.aat.org.uk/qualifications-and-courses/skillcheck

Terms and Conditions

I have read and accept the Terms and Conditions

Student signature

Date

Terms & Conditions

These Terms and Conditions (the "Terms") shall apply to your purchase of any course from us. Please ensure that you read and accept these Terms prior to submitting an order.

www.reedbusinessschool.co.uk/terms-and-conditions

Employers Details

Company name

Company address

Post code

Telephone

Employer/ Training Manager name (print)

Title

Email

Terms and Conditions

I have read and accept the Terms and Conditions

Employer/ Training Manager signature

Date

Methods of Payment

- ☐ Please invoice student
- ☐ Please invoice my employer
- ☐ Apprenticeship funding

If applicable an invoice will be sent including bank payment details. Our payment terms are 7 days from invoice date. If you wish to pay by credit card, please call the office.

Fee Paying Courses

Courses	Essential	Enhanced	Extensive
Level 2 – Certificate in Bookkeeping	£450	£650	£800
Level 3 – Certificate in Bookkeeping	£650	£850	£1,150
Level 2 – Certificate in Accounting	£800	£1,100	£1,600
Level 3 – Diploma in Accounting	£1,100	£1,400	£2,000
Level 4 – Diploma in Professional Accounting	£1,450	£1,750	£2,650

Please return your completed enquiry form to: rbs.reed@reedbusinessschool.co.uk

A member of the AAT team will contact you to discuss your next steps.

AAT registration and exam fees are a separate cost.

It is the student's responsibility to register with the AAT and pay for their exams prior to sitting.