

School leaver route study plan for those with no prior knowledge

For school leavers without prior accountancy knowledge or A Levels in Accounting or Business, we recommend starting with two AAT Bookkeeping on-demand courses. This will provide a solid foundation for further accountancy studies.

AAT Level 2 and 3 Bookkeeping Courses (RBS Essential) 3 months each

Completing both levels will earn the qualification 'AAT QB' (Qualified Bookkeeper).



ICAEW or ACCA Level 4 Apprenticeship 12 months learning + 3 months End Point Assessment



ICAEW Professional/Advanced or ACCA Applied/Strategic 24 to 30 months

This plan is designed to be flexible, allowing adjustments based on personal pace and commitments.

School leaver route study plan for those with some prior knowledge

For students who have studied Accountancy and or Business we would recommend a probation period of 3-6 months prior to starting to ensure accountancy is the correct career path and gain initial work experience in an office setting.



ICAEW or ACCA Level 4 Apprenticeship 12 months learning + 3 months End Point Assessment



ICAEW Professional/Advanced or ACCA Applied/Strategic 24 to 30 months

This plan is designed to provide a clear and structured pathway for school leavers with some prior knowledge of accountancy, ensuring they gain both theoretical knowledge and practical experience.