

BOOST PACKAGE IMPLEMENTATION CHECKLIST

To make the most of your kick off call, please have the following ready - most merchants complete these steps in under 5 minutes!

	TASK	DETAILS
<input type="checkbox"/>	Schedule & Attend Your Kickoff Call	<p>Use the ChiliPiper link from your Sales Rep to book a Kick Off call (conducted within 1-3 days of signing your contract).</p> <p>Please join from your computer so you can view our screen!</p>
<input type="checkbox"/>	Grant Website Access to DoorDash	<p>To implement Online Ordering on your website:</p> <ul style="list-style-type: none">• Existing Website - confirm your login & edit credentials for your website• New, Custom Website - confirm your preferred template
<input type="checkbox"/>	Grant Google Business Page Access	<p>Confirm your login & edit credentials for your Google Page.</p> <ul style="list-style-type: none">• During the call, you'll add our Onboarding Specialist to your website to implement the Online Ordering link.
<input type="checkbox"/>	Ordering-Site Brand Assets	<ul style="list-style-type: none">• Logo image (PNG/SVG recommended)• Header/hero image• Primary brand color (hex code)

Having trouble finding something? No worries — your onboarding specialist will help you during the call! If you need help prior to the call, please email osupport@doordash.com.

WHAT TO EXPECT DURING ONBOARDING

GETTING STARTED WITH YOUR ONBOARDING SPECIALIST

To make your onboarding process as easy and effective as possible, you'll be supported by a dedicated Onboarding Specialist. Think of them as your personal guide - here to get everything up and running quickly and correctly.

Our goal is to get you live on the same day as your kick off call! Here's what to expect during implementation:

ONBOARDING

Timing: Kick off Call scheduled within 5 days of contract signed

Initial kick off call with your Onboarding Specialist

Configuration info collection

CONFIGURATION

Timing: on kick off call

- **Note:** Gift card and loyalty integrations may require additional days to set up, but should not take more than 10 days

Step-by-step set up of each feature - POS, website, online ordering, automated emails, and other integrations

Testing & Activation

ADOPTION

Timing: on kick off call

- **Note:** Additional calls may be scheduled as needed to finalize gift card and loyalty integrations and support adoption

Training on features and tools - including how to optimize and accelerate growth

GRADUATION

Timing: within 10 days of kick off call

Introduction to dedicated support resources