

# PRO PACKAGE IMPLEMENTATION CHECKLIST

To make the most of your kick off call, please have the following ready - most merchants complete these steps in under 5 minutes!

Having trouble finding something? No worries — your onboarding specialist will help you during the call! If you need help prior to the call, please email [osupport@doordash.com](mailto:osupport@doordash.com).

	TASK	DETAILS
<input type="checkbox"/>	<b>Schedule &amp; Attend Your Kickoff Call</b>	Use the ChiliPiper link from your Sales Rep to book a Kick Off call (conducted within 1-3 days of signing your contract). Please join from your computer so you can view our screen!
<input type="checkbox"/>	<b>Grant Website Access to DoorDash</b>	To implement Online Ordering on your website: <ul style="list-style-type: none"> <li>• <b>Existing Website</b> — confirm your login &amp; edit credentials for your website.</li> <li>• <b>New, Custom Website</b> — confirm your preferred template.</li> </ul>
<input type="checkbox"/>	<b>Confirm your DUNS Number, Email, &amp; Website</b>	This information is required by Apple to develop your branded mobile app <ul style="list-style-type: none"> <li>• <b>DUNS Number</b> — Issued by Dun &amp; Bradstreet</li> <li>• <b>Email</b> — Your business email must be at an owned domain, NOT a gmail account</li> </ul>
<input type="checkbox"/>	<b>Google Business Page Access</b>	Confirm your login & edit credentials for your Google Page. <ul style="list-style-type: none"> <li>• During the call, you'll add our Onboarding Specialist to your website to implement the Online Ordering link.</li> </ul>
<input type="checkbox"/>	<b>Ordering-Site Brand Assets</b>	<ul style="list-style-type: none"> <li>• Logo image (PNG/SVG recommended)</li> <li>• Header/hero image</li> <li>• Primary brand color (hex code)</li> </ul>