

# STARTER PACKAGE IMPLEMENTATION CHECKLIST

To make the most of your kick off call, please have the following ready - most merchants complete these steps in under 5 minutes!

	TASK	DETAILS
<input type="checkbox"/>	<b>Schedule &amp; Attend Your Kickoff Call</b>	<p>Use the ChiliPiper link from your Sales Rep to book a Kick Off call (conducted within 1-3 days of signing your contract).</p> <p>Please join from your computer so you can view our screen!</p>
<input type="checkbox"/>	<b>Grant Website Access to DoorDash</b>	<p>To implement Online Ordering on your website:</p> <ul style="list-style-type: none"><li>• <b>Existing Website</b> - confirm your login &amp; edit credentials for your website</li><li>• <b>New, Custom Website</b> - confirm your preferred template</li></ul>
<input type="checkbox"/>	<b>Grant Google Business Page Access</b>	<p>Confirm your login &amp; edit credentials for your Google Page.</p> <ul style="list-style-type: none"><li>• During the call, you'll add our Onboarding Specialist to your website to implement the Online Ordering link.</li></ul>
<input type="checkbox"/>	<b>Ordering-Site Brand Assets</b>	<ul style="list-style-type: none"><li>• Logo image (PNG/SVG recommended)</li><li>• Header/hero image</li><li>• Primary brand color (hex code)</li></ul>

Having trouble finding something? No worries – your onboarding specialist will help you during the call! If you need help prior to the call, please email [mxpsupport@doordash.com](mailto:mxpsupport@doordash.com).

# WHAT TO EXPECT DURING ONBOARDING

## GETTING STARTED WITH YOUR ONBOARDING SPECIALIST

To make your onboarding process as easy and effective as possible, you'll be supported by a dedicated Onboarding Specialist. Think of them as your personal guide - here to get everything up and running quickly and correctly.

Our goal is to get you live on the same day as your kick off call! Here's what to expect during implementation:

### ONBOARDING

**Timing: Kick off Call scheduled within 5 days of contract signed**

Initial kick off call with your Onboarding Specialist

Configuration info collection

### CONFIGURATION

**Timing: on kick off call**

Step-by-step set up of each feature - POS, website, and online ordering

Testing & Activation

### ADOPTION

**Timing: on kick off call**

Training on features and tools - including how to optimize and accelerate growth

### GRADUATION

**Timing: immediately following kick off call**

Introduction to dedicated support resources