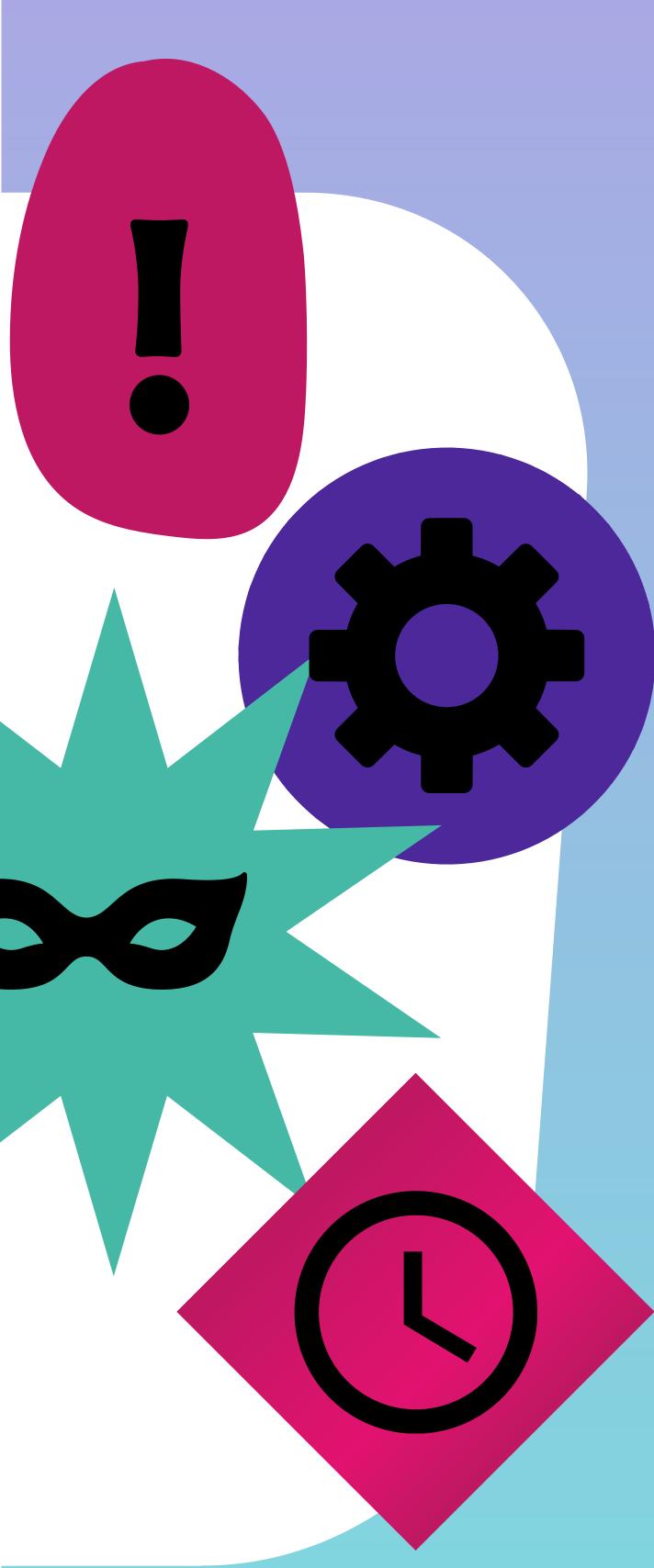
# Eisenhower Matrix



#### Necessary

Tasks that are time-sensitive and add value, such as finishing a project

## Developmental

Tasks that aren't time-sensitive but do add value, such as strategic planning

## Deceptive

Tasks that are time-sensitive but don't add value, such as answering unimportant emails

#### Wasteful

Tasks that aren't time-sensitive and don't add value, such as watching television at the expense of sleep

apolitical