

PRACTISE **EFFECTIVE** communication

Turn critical feedback into mindful feedback

STATEMENT **ONE**

Tom, Carly and Jeff have complained to me about your being too harsh with them. What's going on with that? Is this true?



What could you change to improve the feedback?

Have a go at rewriting the statement in a more constructive way

STATEMENT **TWO**

Your presentation was very confusing. You made the whole team look bad. You need to prepare better ones.

What could you change to improve the feedback?

Have a go at rewriting the statement in a more constructive way

STATEMENT THREE

Kate, you were totally satisfactory this year. But, you've been complaining a lot at work and you snapped at Amy in last week's meeting. You need to control your temper. Thanks for the good work.

What could you change to improve the feedback?



Have a go at rewriting the statement in a more constructive way

STATEMENT FOUR

You're doing well, but you need to build your confidence more and be more authoritative.

What could you change to improve the feedback?

Have a go at rewriting the statement in a more constructive way