

How to report a damage

Damages occurring in connection with your rental must be reported online to DEAS' insurance team. To create a new damage report, you need to complete 2 steps, which we'll guide you through in this document.

Step 1

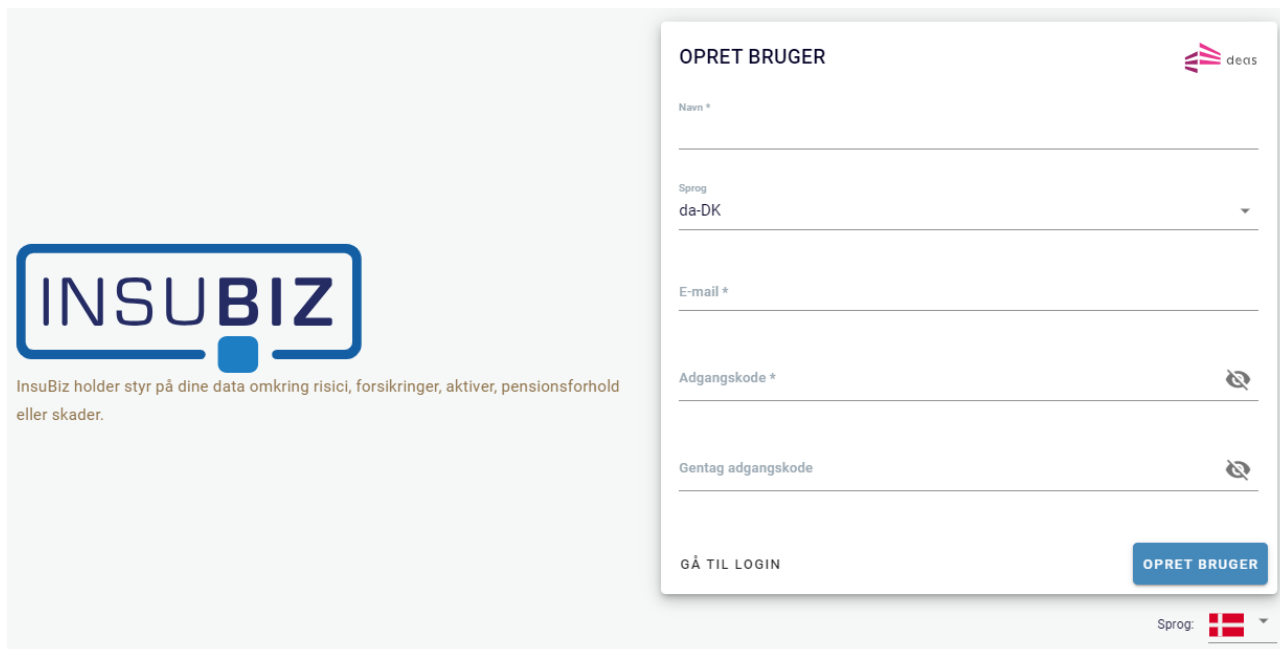
Initially, you need to register as a user with your name and email. You do this by clicking the link that takes you to the user registration page. Note that this step is only necessary the first time you need to report a damage.


You can do this either by accessing the link (in DK) below or scanning the QR code with your smartphone.

[Report damage](#)



You will then see this screen:

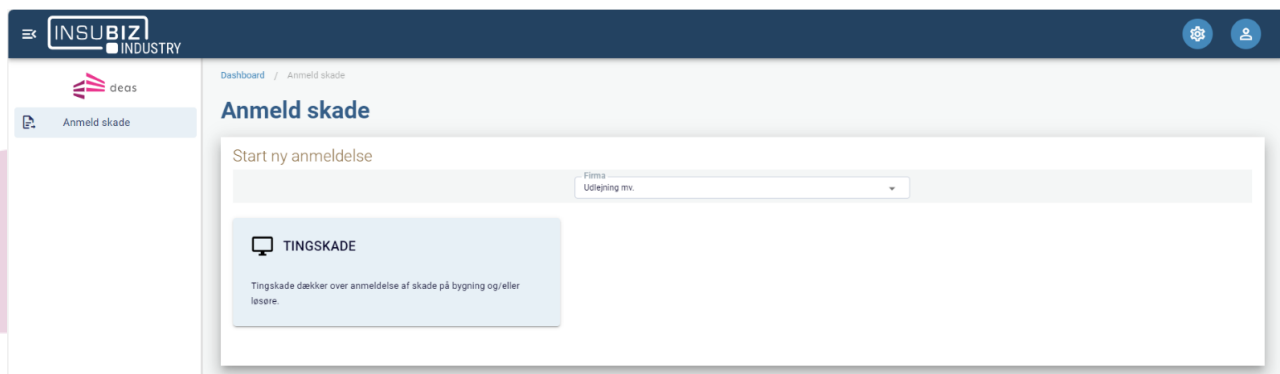


The screenshot shows the 'OPRET BRUGER' (Create User) form in the INSUBIZ system. On the left, the INSUBIZ logo is displayed above the text: 'InsuBiz holder styr på dine data omkring risici, forsikringer, aktiver, pensionsforhold eller skader.' The form itself is titled 'OPRET BRUGER' and includes the following fields: 'Navn *' (Name), 'Sprog' (Language) set to 'da-DK', 'E-mail *', 'Adgangskode *' (Password) with a visibility toggle, and 'Gentag adgangskode' (Repeat password) with a visibility toggle. At the bottom left of the form is a link 'GÅ TIL LOGIN' and at the bottom right is a blue button 'OPRET BRUGER'. A language selector at the bottom right shows 'Sprog: 

Når du har angivet dine data, modtager du en mail. Gennem mailen skal du bekræfte navn og din e-mail, hvorefter du ledes til login-siden. Log her på med e-mail og adgangskode.

Step 2

Once you've entered your data, you'll receive an email. Through the email, you need to confirm your name and email, after which you'll be directed to the login page. Here, log in with your email and password.

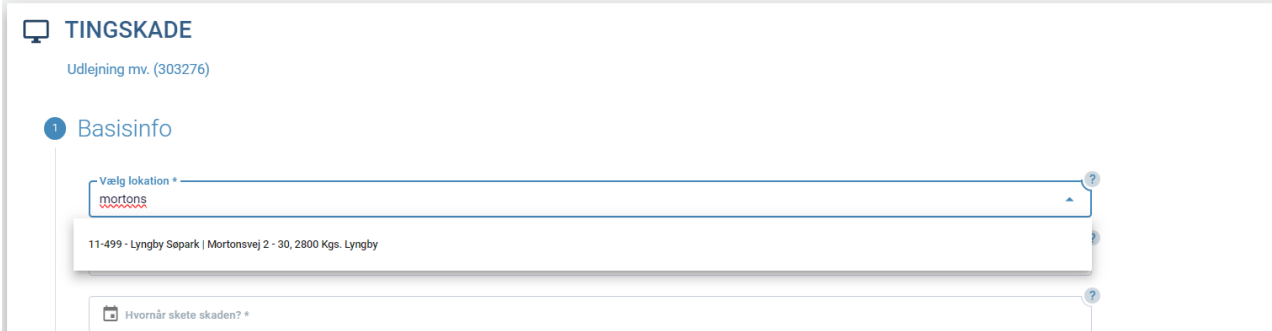


The screenshot shows the 'Anmeld skade' (Report Damage) page in the INSUBIZ system. The page header includes the INSUBIZ logo and 'INDUSTRY'. The breadcrumb trail is 'Dashboard / Anmeld skade'. The main heading is 'Anmeld skade'. Below this, there is a section 'Start ny anmeldelse' with a dropdown menu for 'Firma' (Company) currently showing 'Udlejning mv.'. A prominent blue button labeled 'TINGSKADE' is visible. Below the button, a small text box explains: 'Tingskade dækker over anmeldelse af skade på bygning og/eller løsøre.'

Click on the property damage form.

Basic info

Initially, you need to select the location to which the damage should be linked. The easiest way to do this is by typing the address, e.g., *Mortonsvej*, or using the location's nickname, e.g., *Lyngby Søpark*. You can also use the property number as a search criterion.



TINGSKADE
Udlejning mv. (303276)

1 Basisinfo

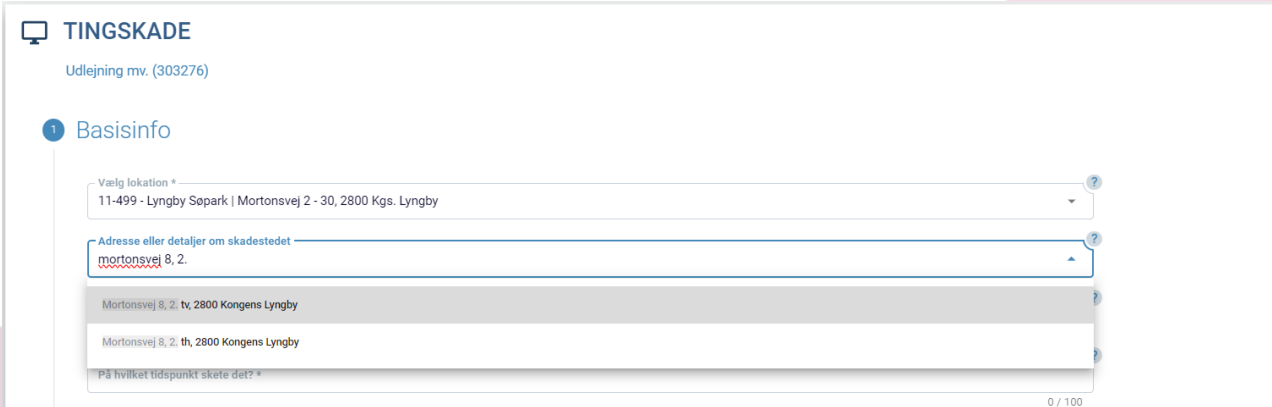
Vælg lokation *

mortons

11-499 - Lyngby Søpark | Mortonsvej 2 - 30, 2800 Kgs. Lyngby

Hvornår skete skaden? *

Next, provide the address where the damage occurred. Enter/select the exact address in the field, e.g., *Mortonsvej 2, st. th, 2800 Lyngby*. This way, we know where to send any craftsmen.



TINGSKADE
Udlejning mv. (303276)

1 Basisinfo

Vælg lokation *

11-499 - Lyngby Søpark | Mortonsvej 2 - 30, 2800 Kgs. Lyngby

Adresse eller detaljer om skadestedet

mortonsvej 8, 2.

Mortonsvej 8, 2, tv, 2800 Kongens Lyngby

Mortonsvej 8, 2, th, 2800 Kongens Lyngby

På hvilket tidspunkt skete det? *

0 / 100

Specify when the damage occurred. If you do not know the exact time, please indicate when you discovered the damage.

Select the type of damage and the corresponding subtype.

Note that once you've filled out the basic information and clicked Next step, a draft of your registration will automatically be saved. If you're interrupted or do not have all the information available, you can always continue the registration later. However, the draft is only saved for 1 month from the creation date. After that, it'll be deleted.

Dashboard / Anmeld skade


Anmeld skade

FORTSÆT ANMELDELSE

Firma	Aktiv	Skadedato	Vælg typen af skade	Undertype	Udløbsdato	
Udlejning mv.	Mortonsvej 2 - 30, 2800, Kgs. Lyngby	02-07-2024	Anden tingskade	Hærværk	09-08-2024	...

Start ny anmeldelse

Firma
Udlejning mv.

 **TINGSKADE**

Tingskade dækker over anmeldelse af skade på bygning og/eller leasere.

Describe the damage

Please be specific about what led to the damage and specify what exactly has been damaged. For major damage, such as fire damage, a more general description is acceptable.

Contact person

As the reporter, you'll be registered as the contact person. If the contact person should be someone else, please indicate this here.

Claimant

By default, it's indicated as Rental, but feel free to enter your own name.

Causer of damage

If there's a known causer of the damage, please indicate it. If not, leave the causer field blank.

Attachments

Attach any supporting documents such as photos, drawings, or other evidence of the damage.

Confirmation

Review your damage report and complete the registration if you're satisfied with the content.

Note that the damage now has a number. This is your reference to DEAS' insurance team for any questions regarding the damage.

We hope this short guide has been helpful in registering your damage.