Website user guide



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Before you start

Before beginning your registration, please make sure you:
✅ Have access to your email account.
✅ Have created or signed in to your JustGiving account.
✅ Know your team's name and team password (if joining a team).
✅ Check your spam or junk folder for emails during registration.
✅ If you're creating a team, make sure you add yourself as a participant before completing registration.

IMPORTANT

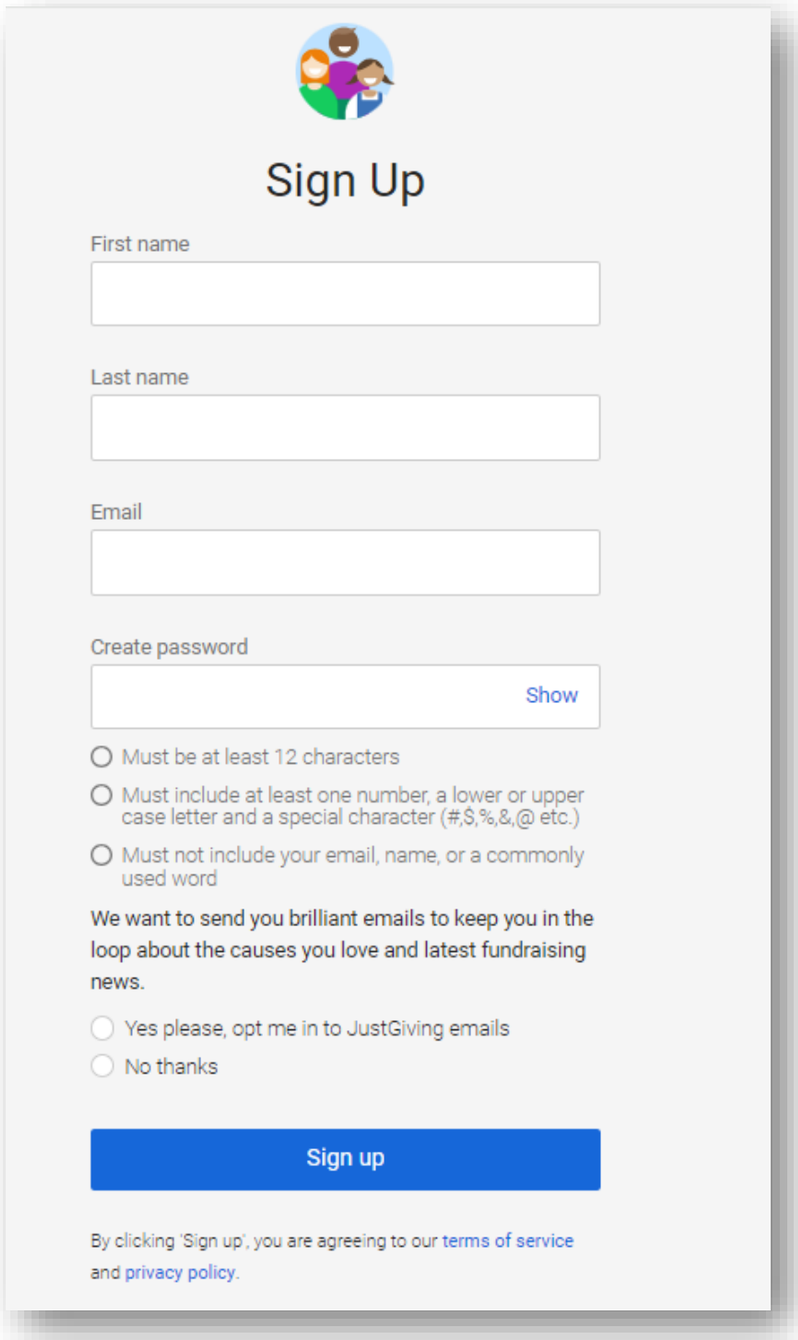
- If you complete another person's fundraising page while logged into your own JustGiving account, the page will become linked to your account and cannot be transferred into another name later.
- If you’re registering anyone else and they’re not part of the same team as you, ensure you’re logged out of your own team.

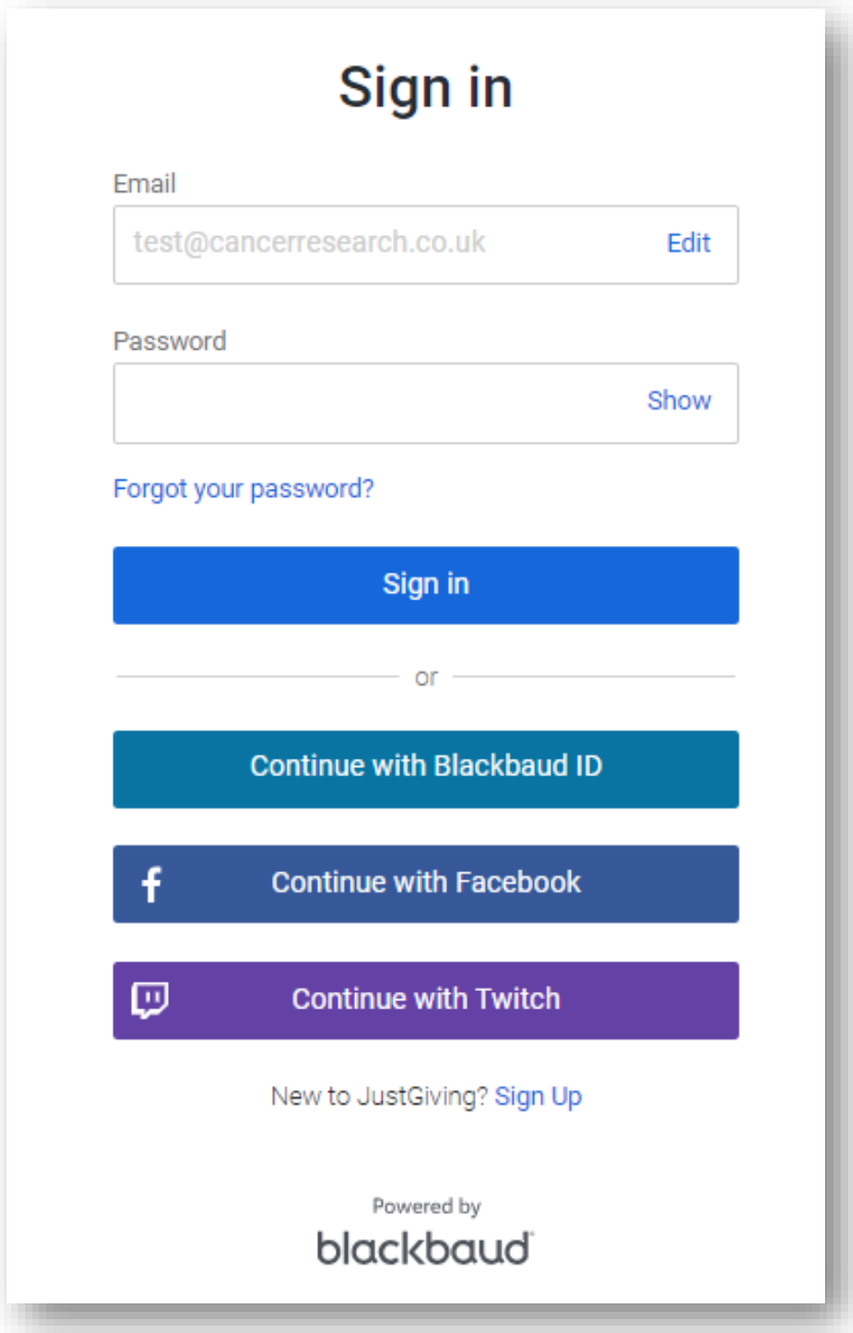
JustGiving sign-up

Cancer Research UK works with JustGiving to support your fundraising for Relay for Life**. You must have an account with JustGiving to create your fundraising page**.

Sign up to JustGiving here before starting registration.

Already have an account? Visit justgiving.com and login using your existing details.





Forgotten your password?
Select 'Forgot Password' and follow the instructions provided by JustGiving.

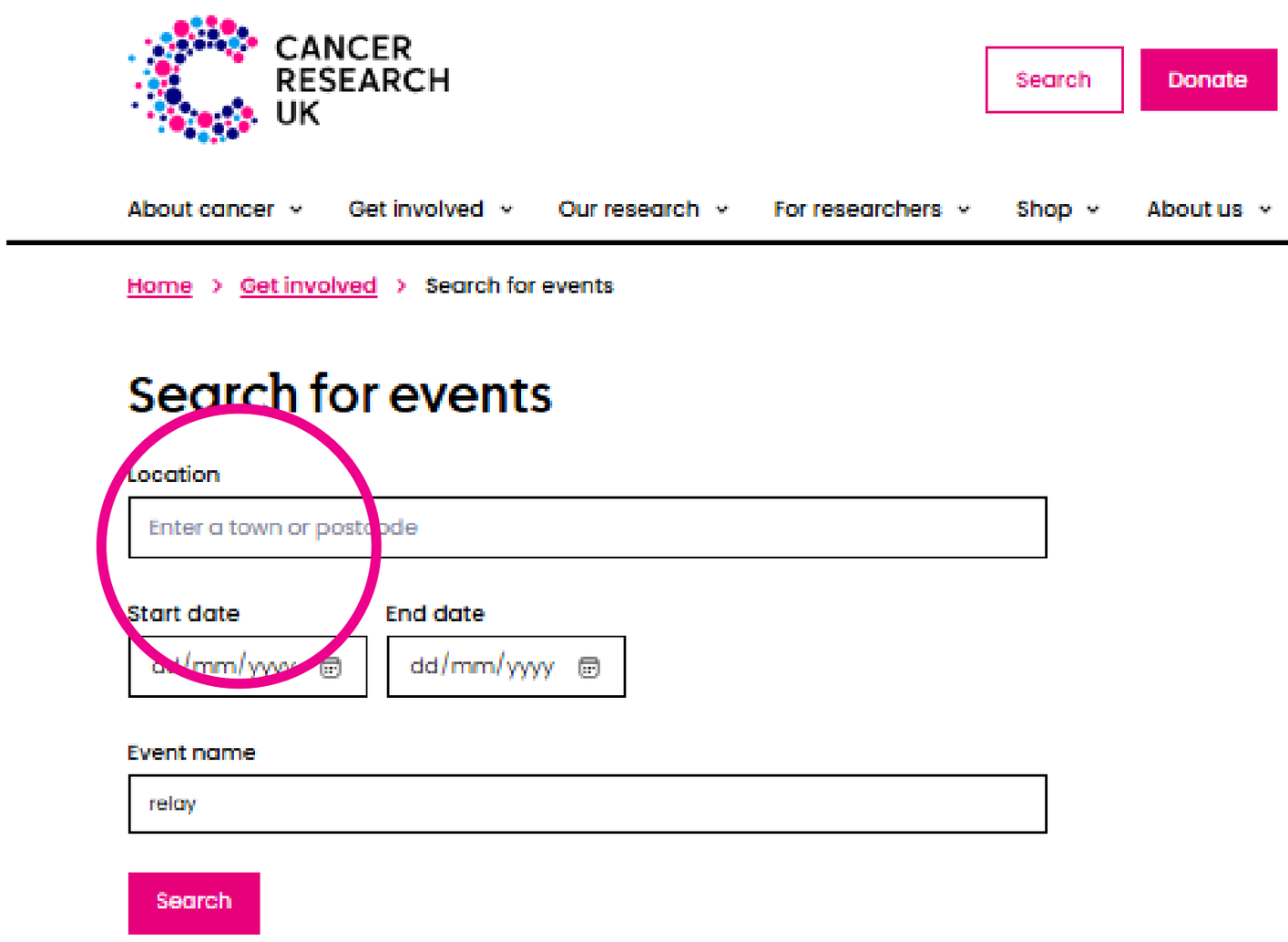
TIP
Creating or logging into your JustGiving account before registration will make completing your fundraising page much easier later.

Find your Relay event

To find your local Relay, visit the Relay For Life page on the Cancer Research UK website: https://www.cancerresearchuk.org/get-involved/find-an-event/relay-for-life



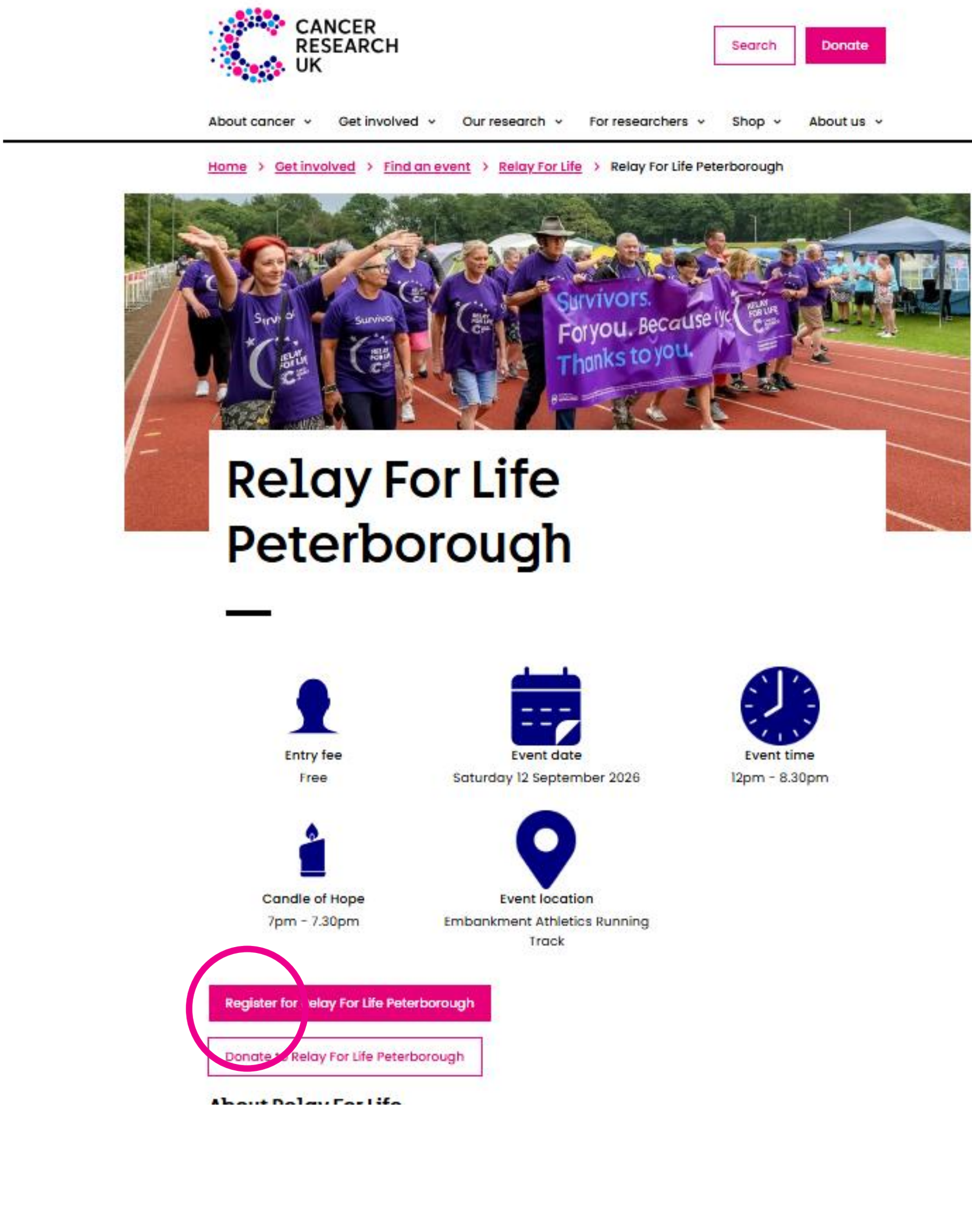
Search for and select your local Relay event:



Relay For Life event page

Once you've found your event, it will take you to their webpage with all the relevant information on. Including the registration button.

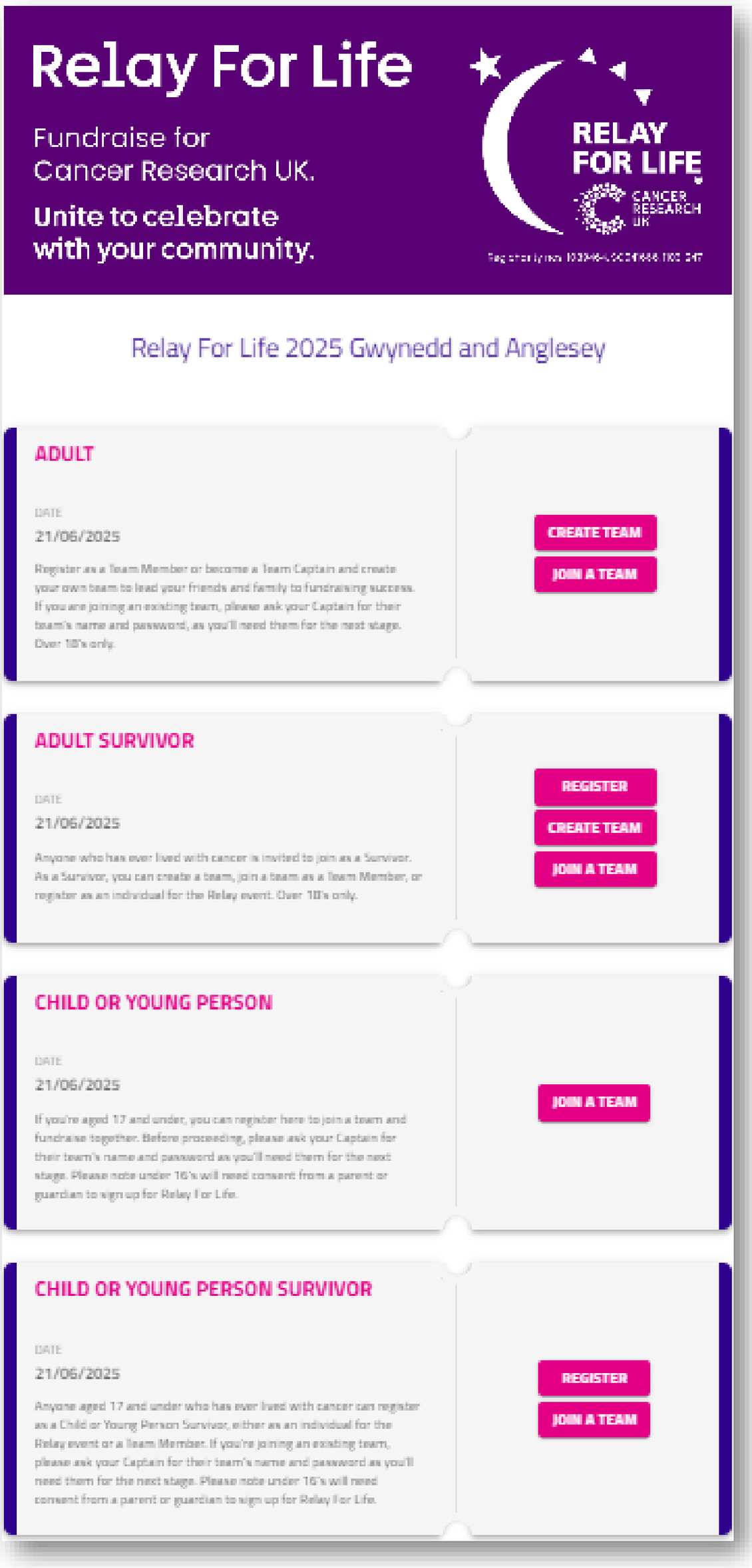
Start a team, join a team or register as a Survivor by clicking here:



Choose your ticket type

You will be asked to choose one of four ticket types:

- Adult - for participants aged 18 or over on the date of the event.
- Adult Survivor - for adults who have lived with cancer.
- Child or Young Person - for participants aged 17 or under on the date of the event. Parent or guardian permission is required for those 17 and under.
- Child or Young Person Survivor - for participants aged 17 or under who have lived with cancer. Parent or guardian permission is required for those 17 and under.



Select the registration type that best describes you.

- Join a team
- Create a team

- Join a team
- Create a team

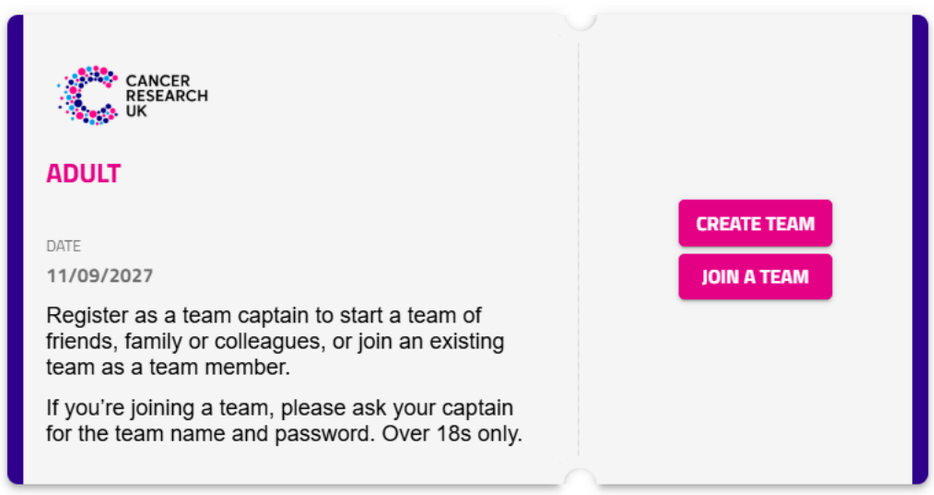
- Register individually
- Join a team

- Join a team
- Participate as a Survivor

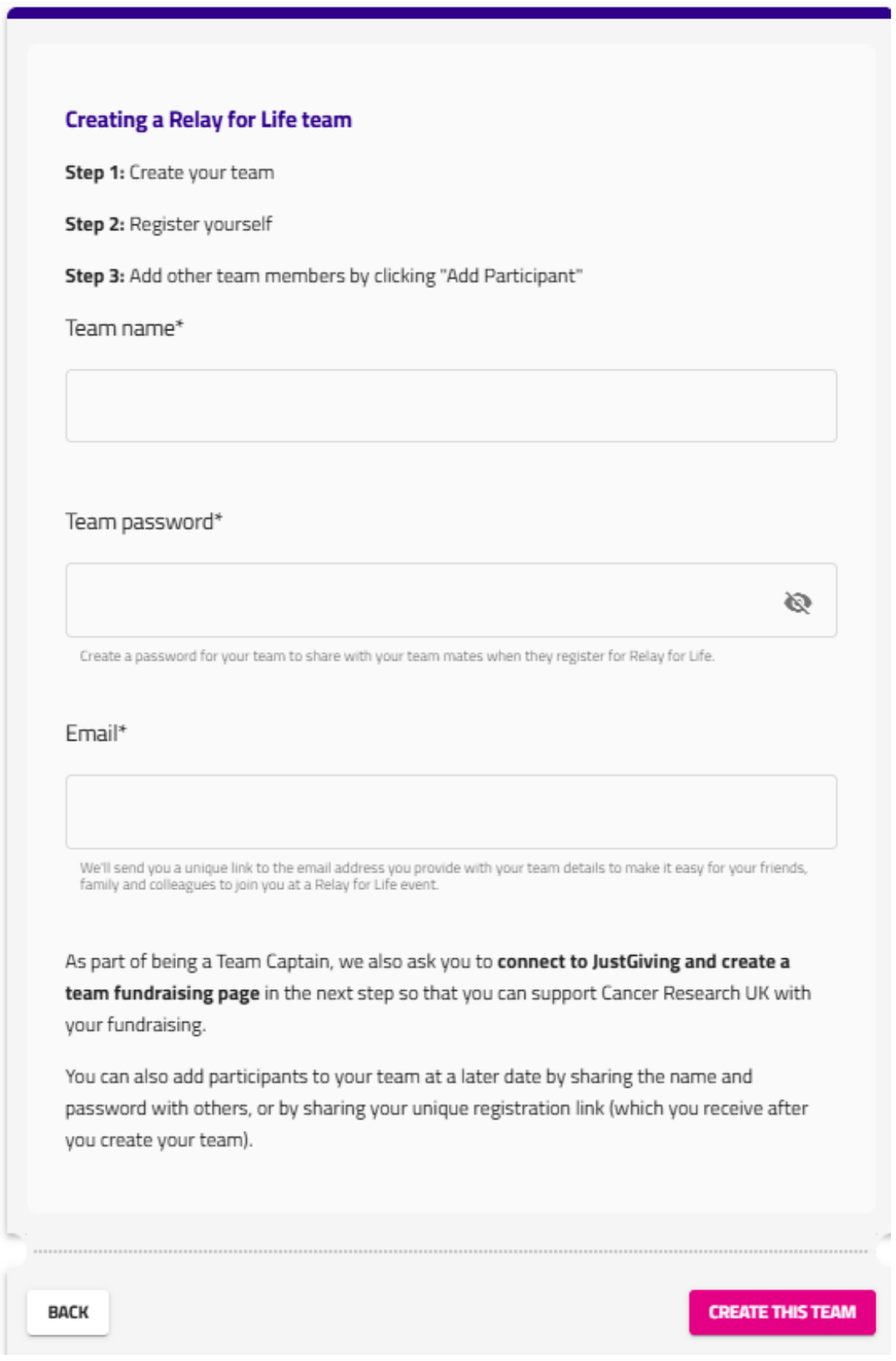
Create a team (team captain)

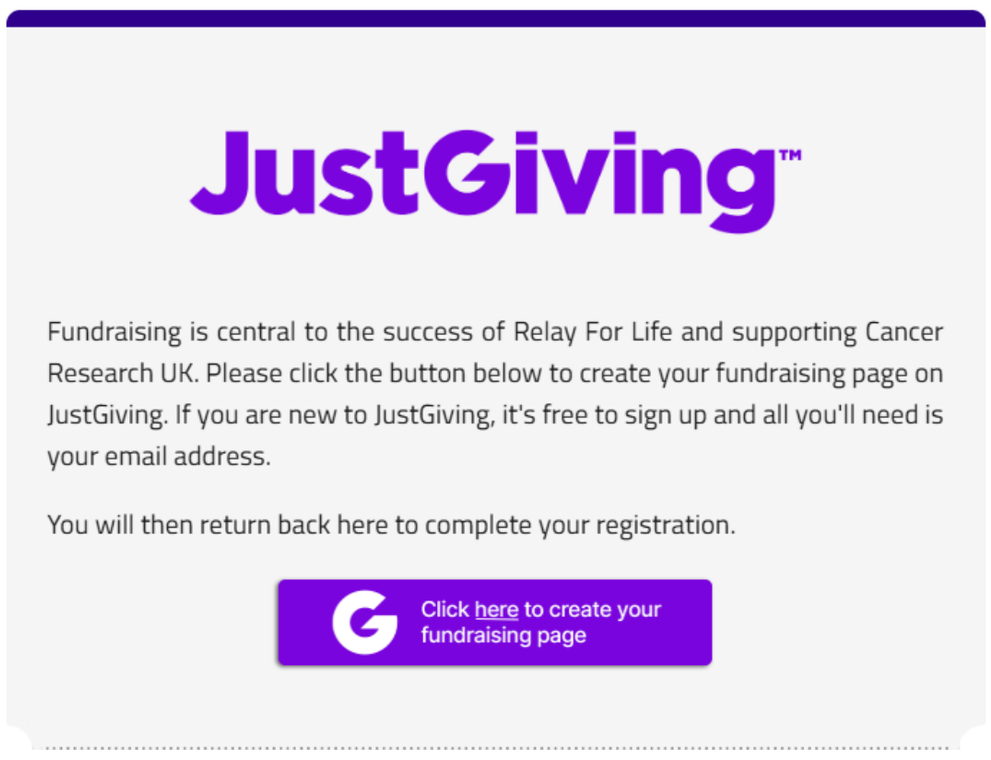
Adults and Adult Survivors can create a team and become Team Captain.

- Select your registration type.
- Choose ‘Create Team’.

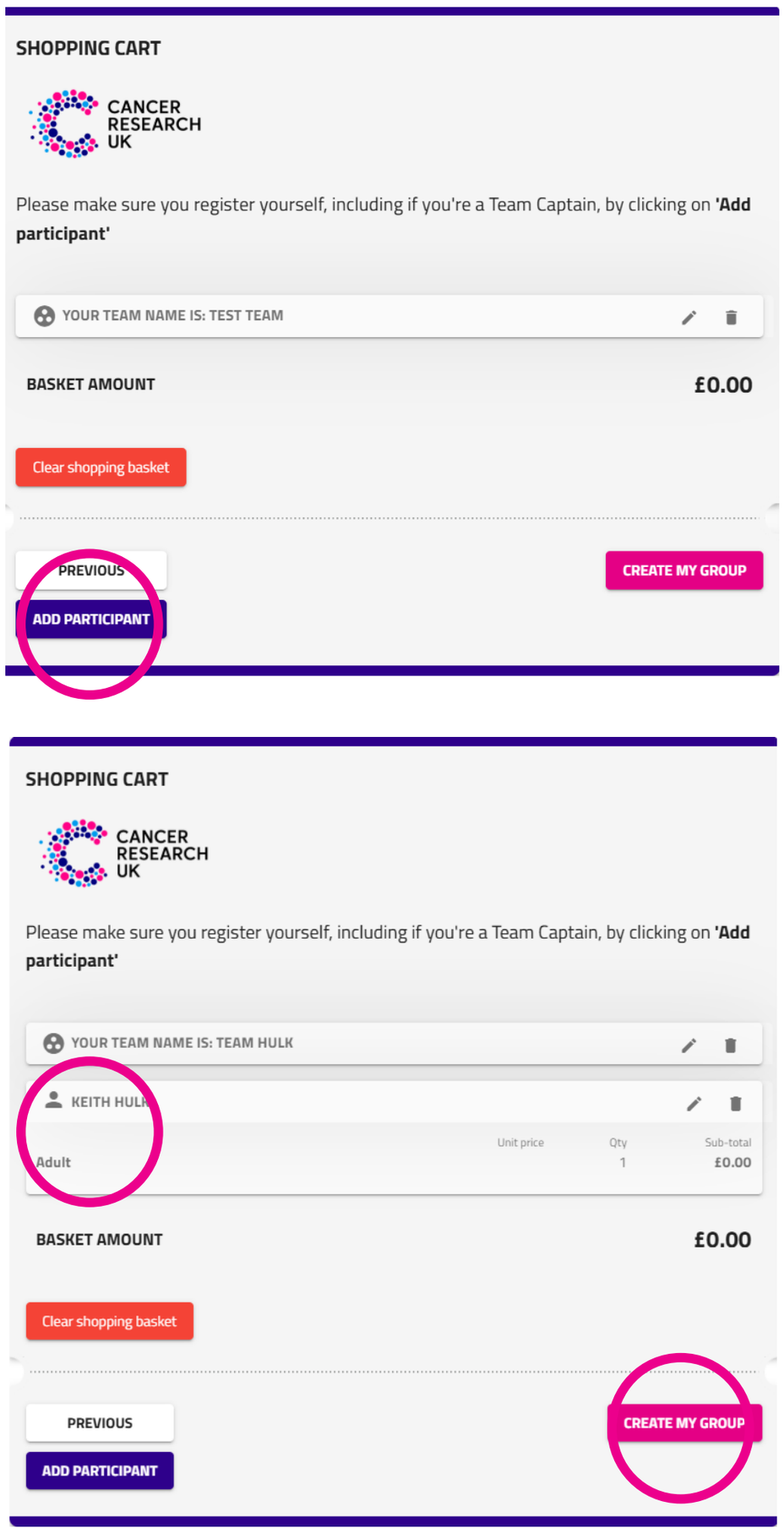


- Enter: team name, team password and email address.
- Select ‘Create this team’.
- Connect your JustGiving account, this will take you through to their sign-up page if you haven’t already logged in:





Once connected to your JustGiving account. You will be brought to the ‘Shopping Cart’ where you can register yourself as a participant.

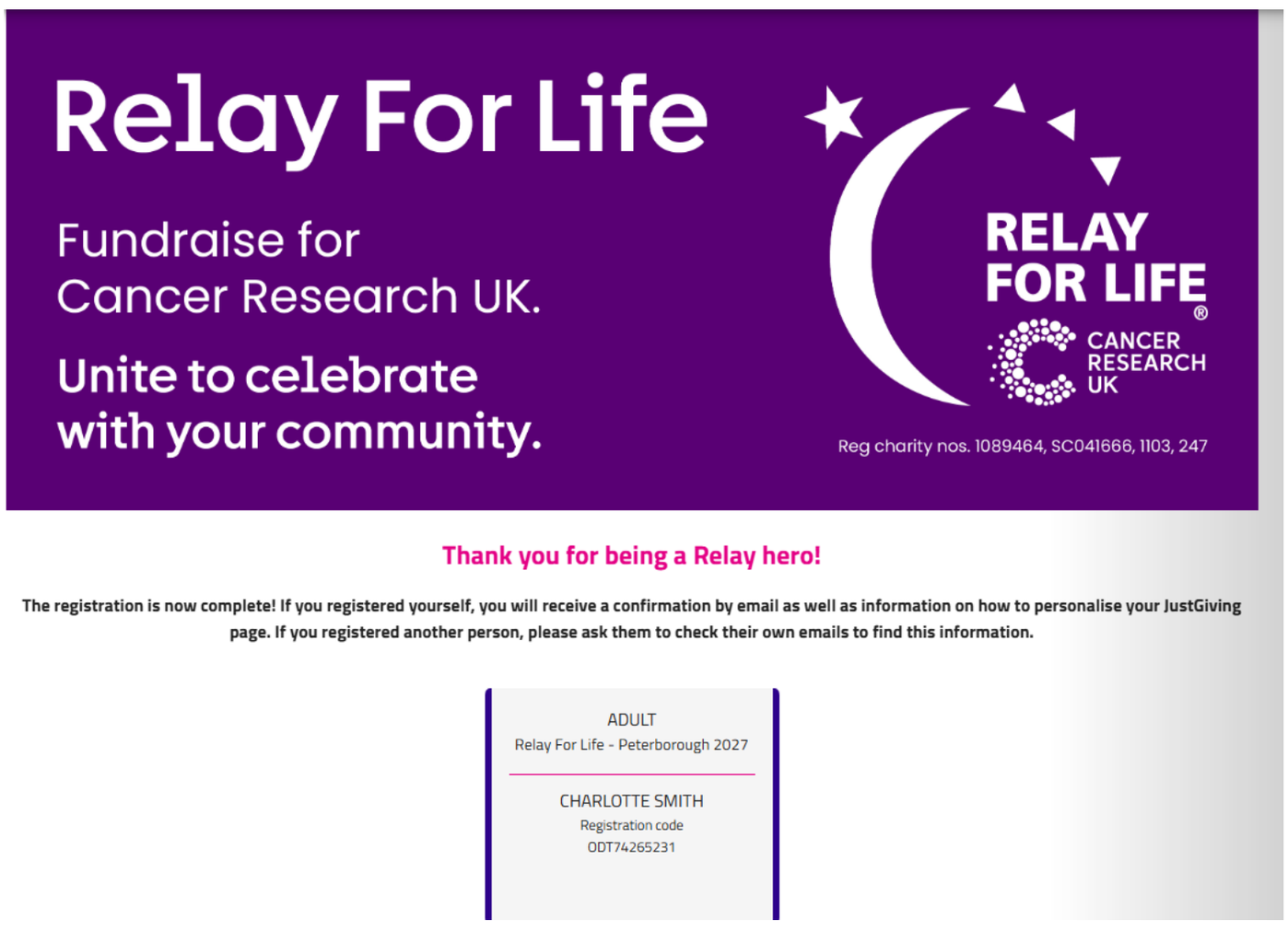


IMPORTANT: Select ‘Add Participant’ and follow the instructions to register yourself as Team Captain.

Once completed, you will be taken back to the ‘Shopping Cart’ and will see your registration has been added.

You can add more participants at this point if you wish. Otherwise, select ‘Create my group’.

Your registration is now complete.



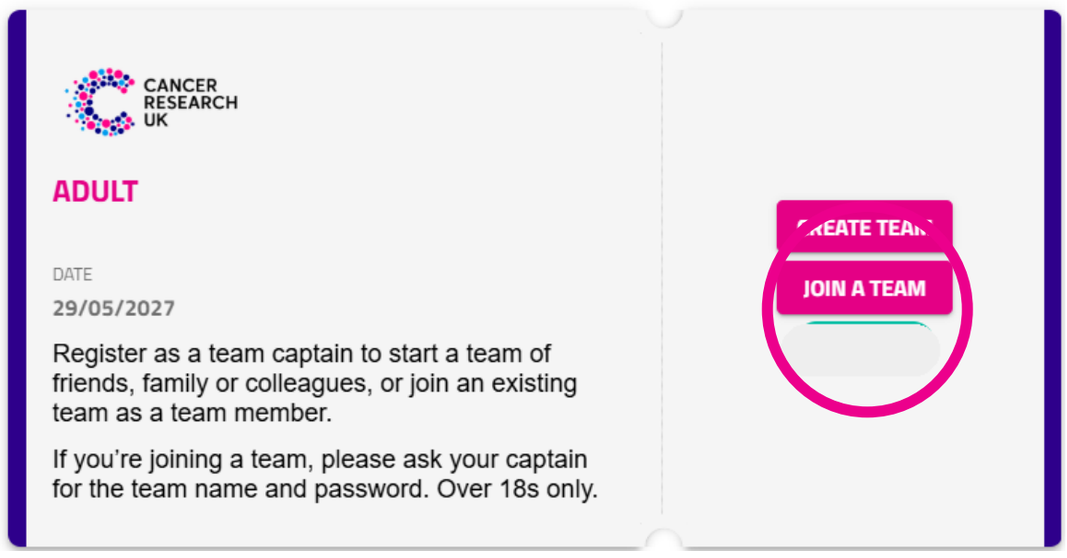
Please check your email (and junk folder) for your team registration confirmation and the link to complete your fundraising page.

Join a team (as an adult)

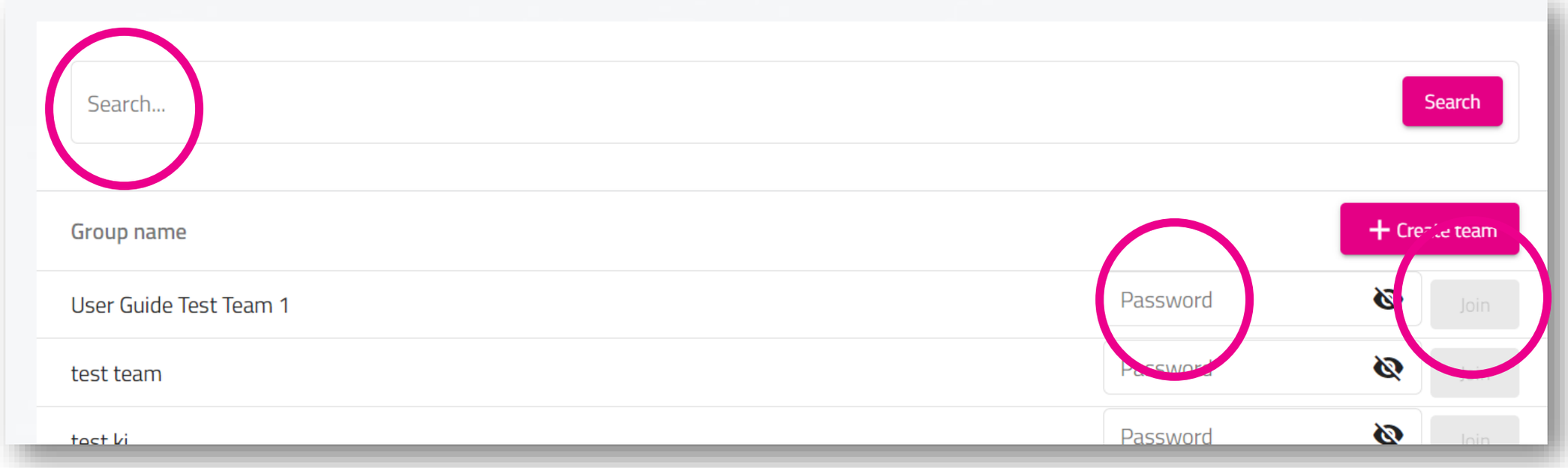
Top tip - ask your Team Captain whether they have a direct registration link. This can take you straight to the correct team. Also, log into JustGiving first.

To join a team, you will need a team name and team password. These should be provided by your Team Captain.

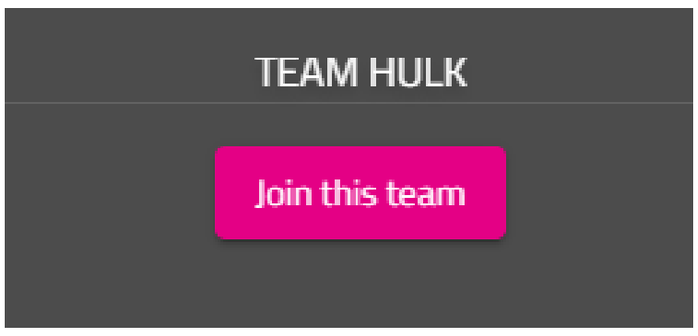
1. Choose your ticket type and select ‘Join a team’



2. Search for your team.
3. Enter the team password and select ‘Join’.

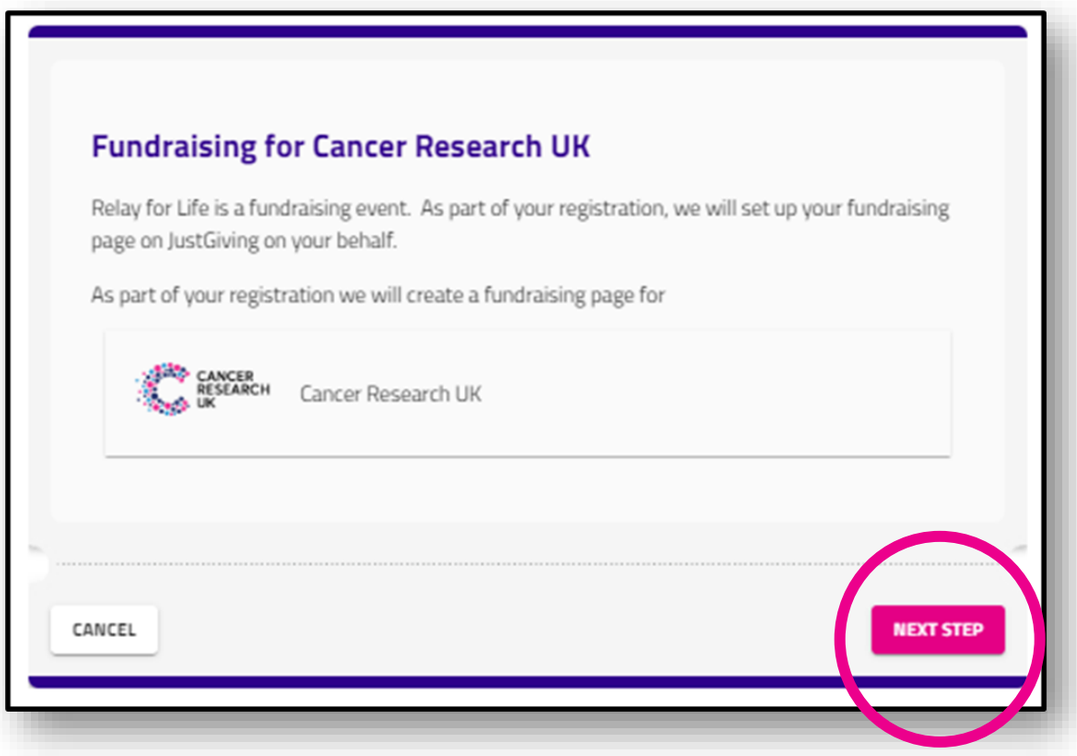


4. On the dashboard click ‘Join this team’

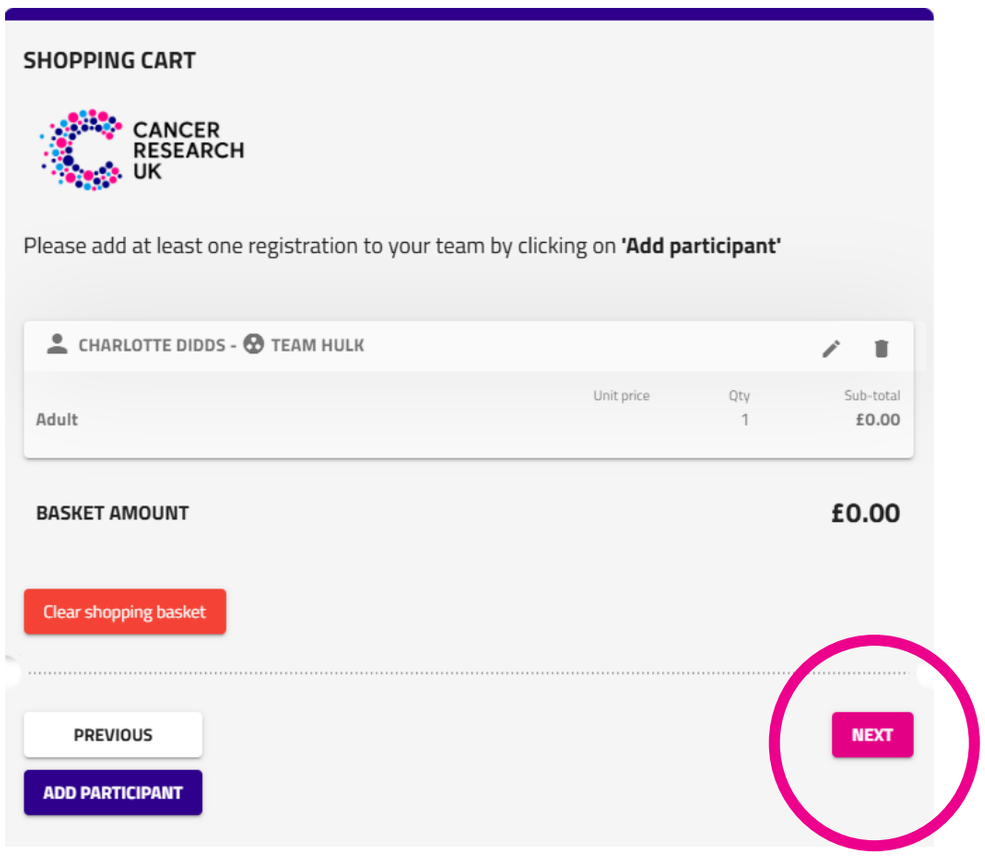


Join a team (as an adult)

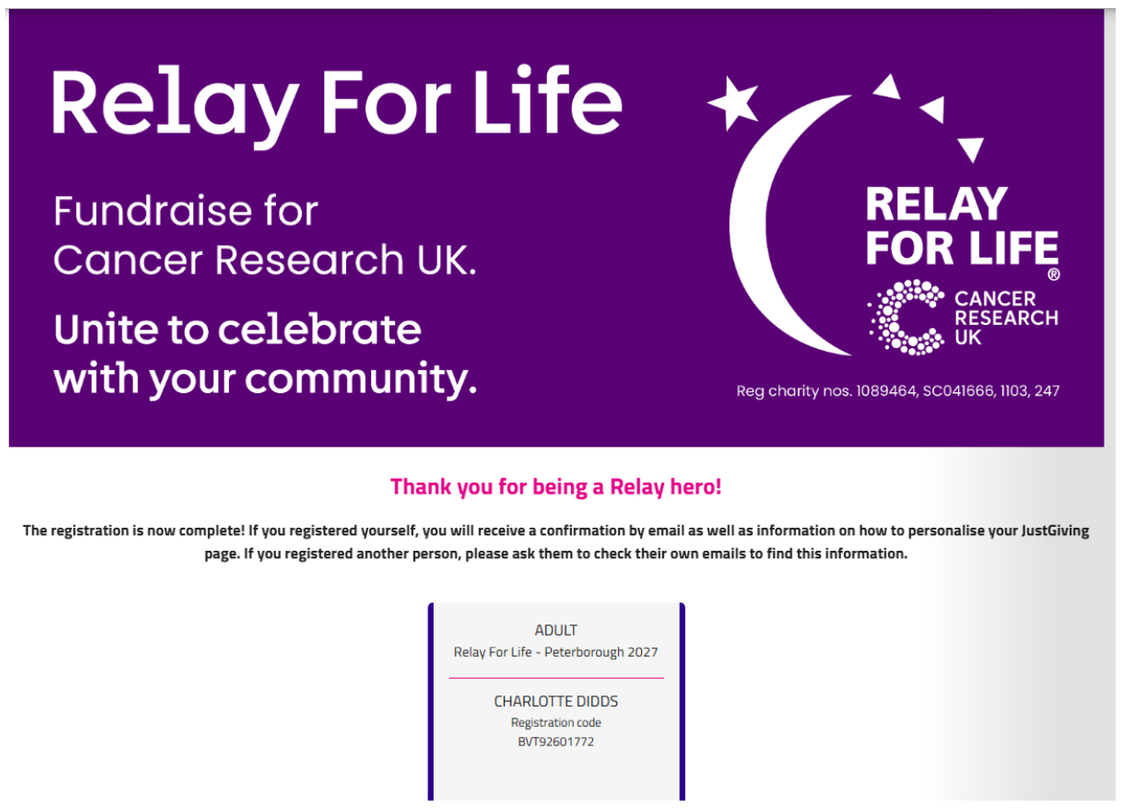
5. Select ‘Register’ on your chosen ticket type. Complete your registration details and confirm you are fundraising for Cancer Research UK.



6. It will take you to a ‘Shopping Cart’ which will confirm your registration and the team you are joining:



7. Click ‘Next’ and you will receive this confirmation message:



A fundraising page will be created automatically as part of registration. Check your emails for a link to complete your fundraising page.

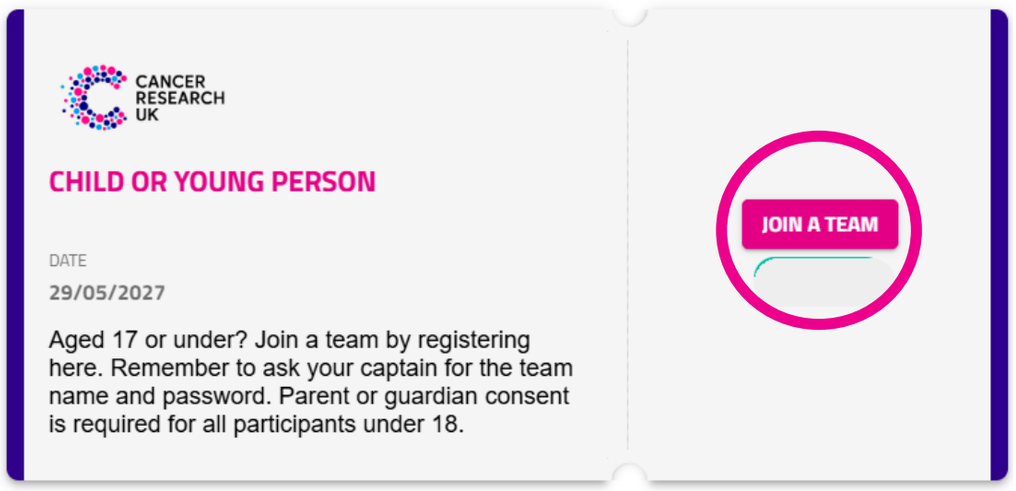
Join a team as a child or young person

Children and young people aged 17 or under can participate in Relay For Life.

Before you start:

- You will need the team name and password to join, which can be provided by the Team Captain.
- If a parent, guardian or another adult completes the fundraising page while signed into their own JustGiving account, or the participant does not own an account, the page will be linked to the adult's account.

Click on 'Join a team' on the ticket you want: 'Child or Young Person Survivor' or 'Child or Young Person'. For these tickets, you must be 17 or under on the date of the event and will need consent from a parent or guardian when registering.



Follow steps on page 10 and 11.

When you come to input details, complete the participant details.

If 17 and under, they will need consent from a parent or guardian.

Registering someone else

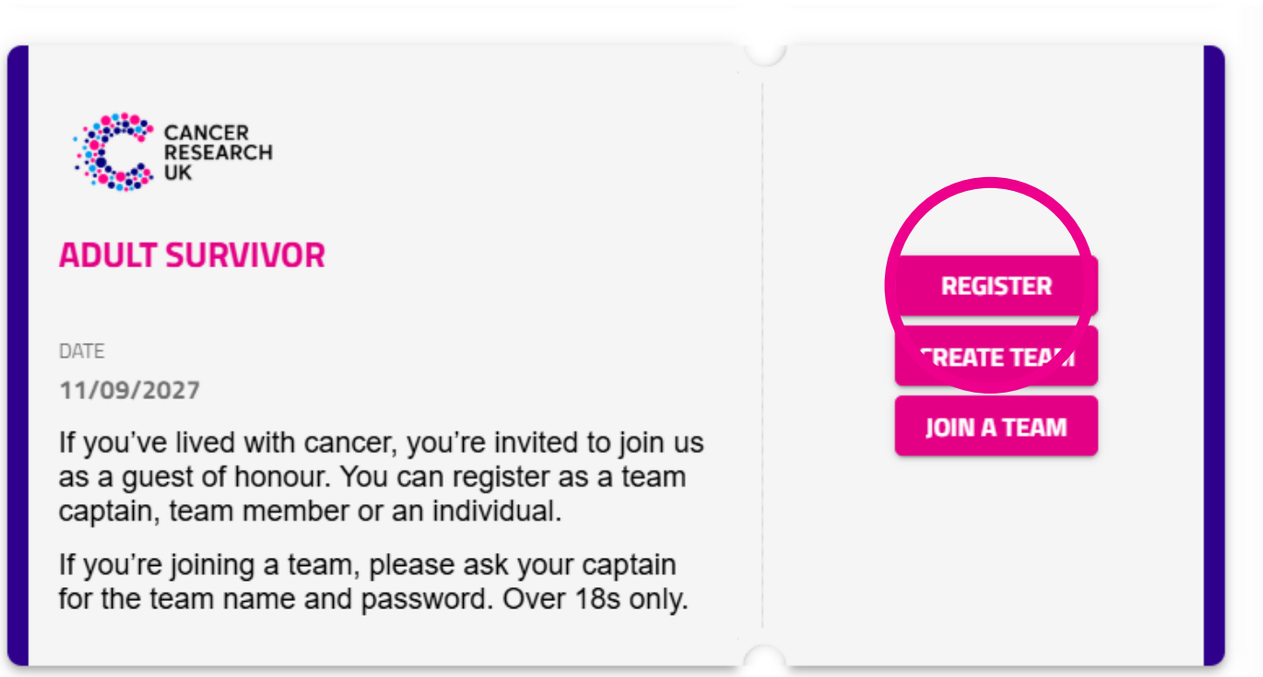
You will need to complete participant details. 17 and under will need consent from a parent or guardian.

Where possible, make sure the participant has a JustGiving account and use the associated email address so they can complete and manage their fundraising page directly.

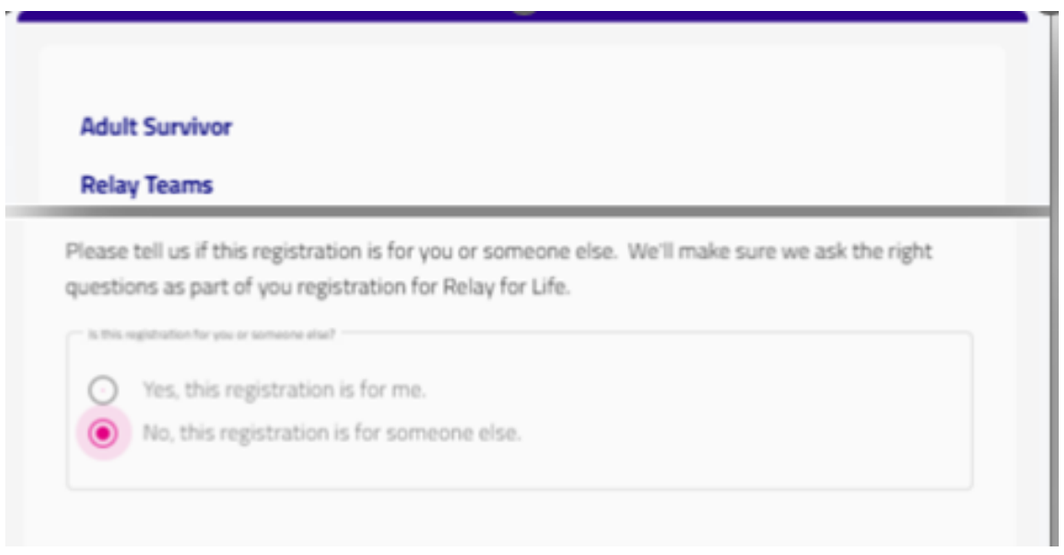
You can add a participant on the registration form or by adding them from your own registration (See Step 6, p. 11 under ‘Create a Team (Adult) for more information).

From the registration form:

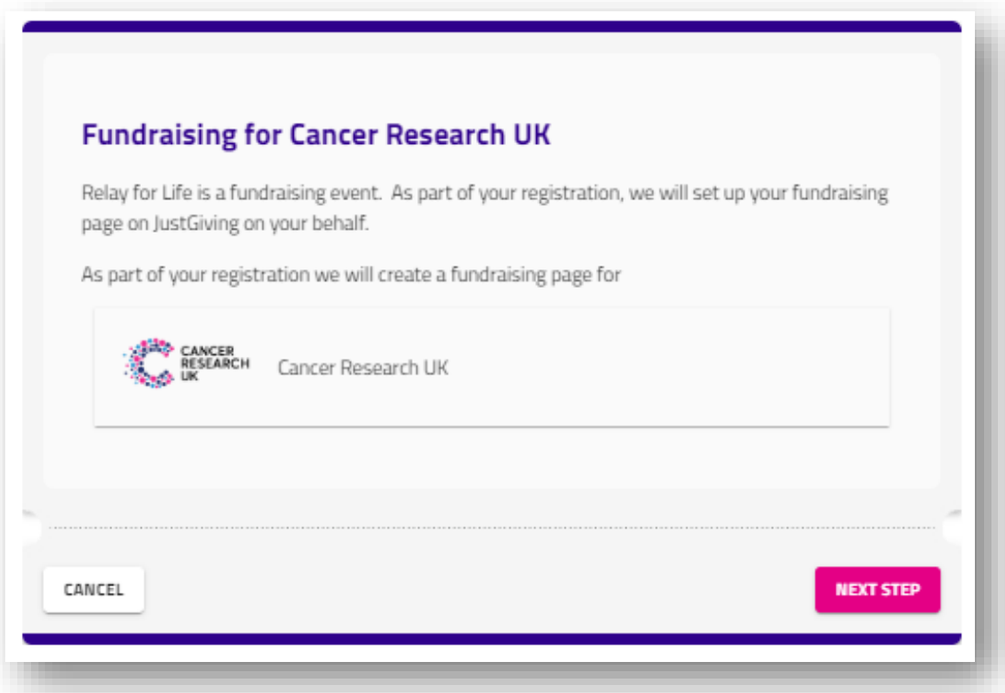
Choose the registration type and select ‘Register’:



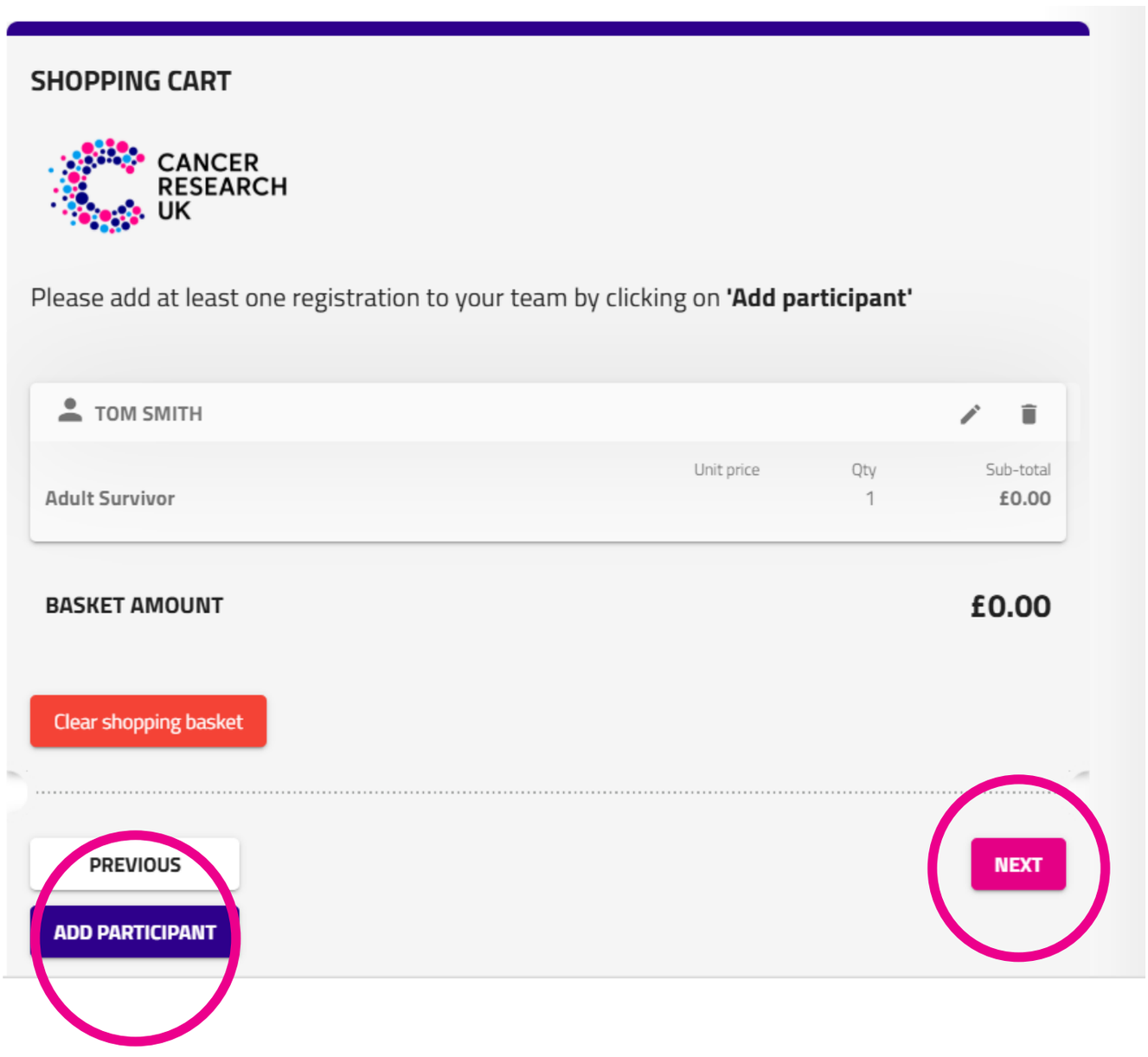
Select: ‘No, registration is for someone else’.



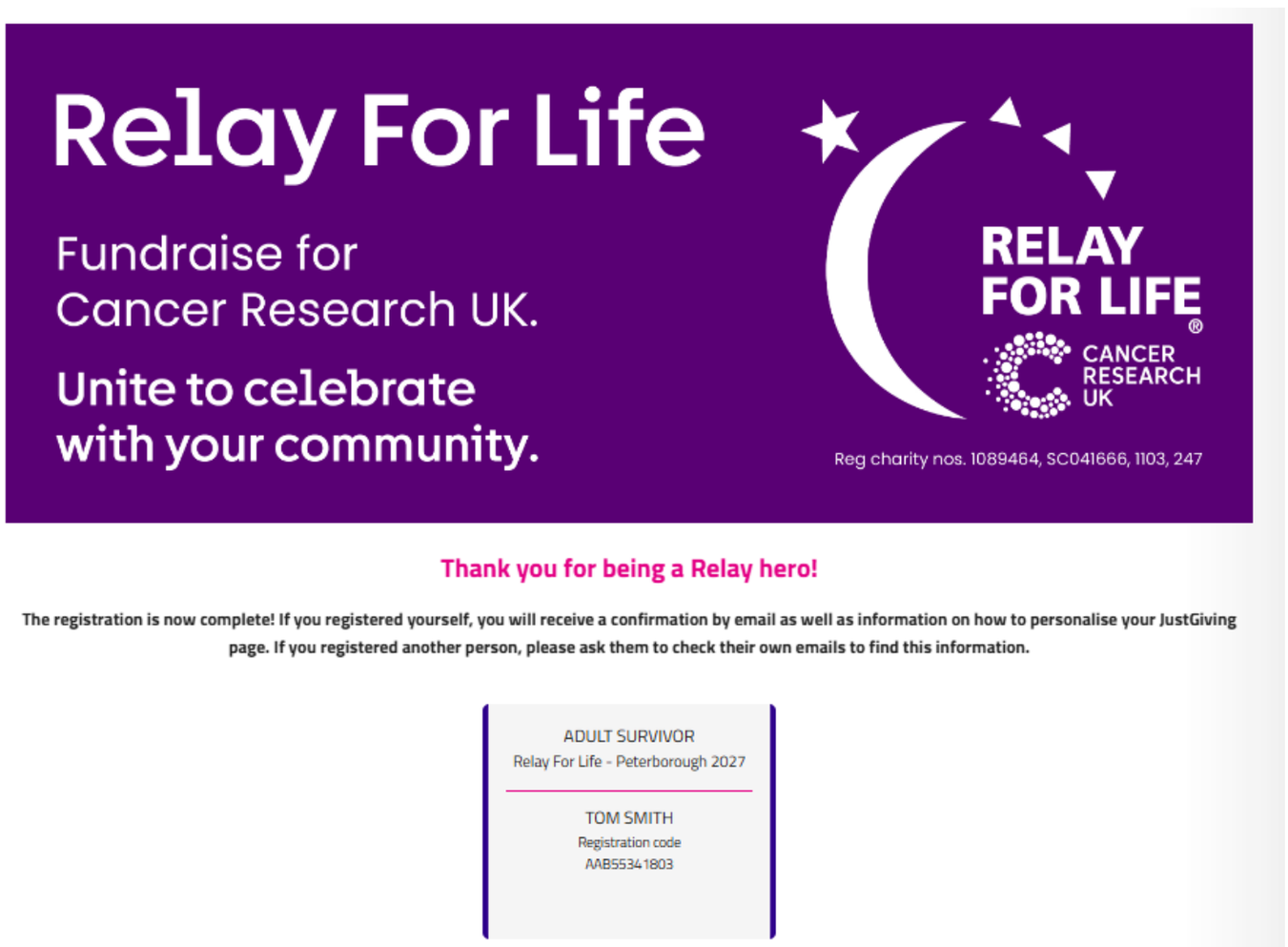
Complete their information and confirm they are fundraising for Cancer Research UK.



It will take you to a ‘Shopping Cart’ which will confirm their registration and the team they are joining. From here, you can add more participants by clicking ‘Add Participant’.



Click ‘Next’ and you will receive this confirmation message:



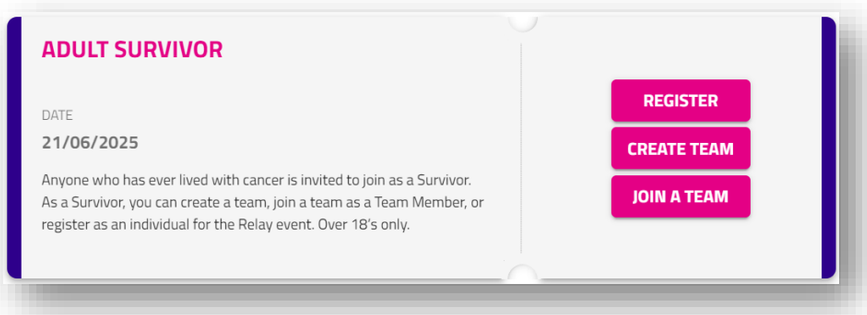
The participant you signed up will receive a confirmation email to the address you provided, where they can complete their JustGiving page.

Register as a Survivor (Adult/Child or Young Person)

Anyone who has lived with cancer is welcome to participate as a Survivor and become a guest of honour at Relay For Life.

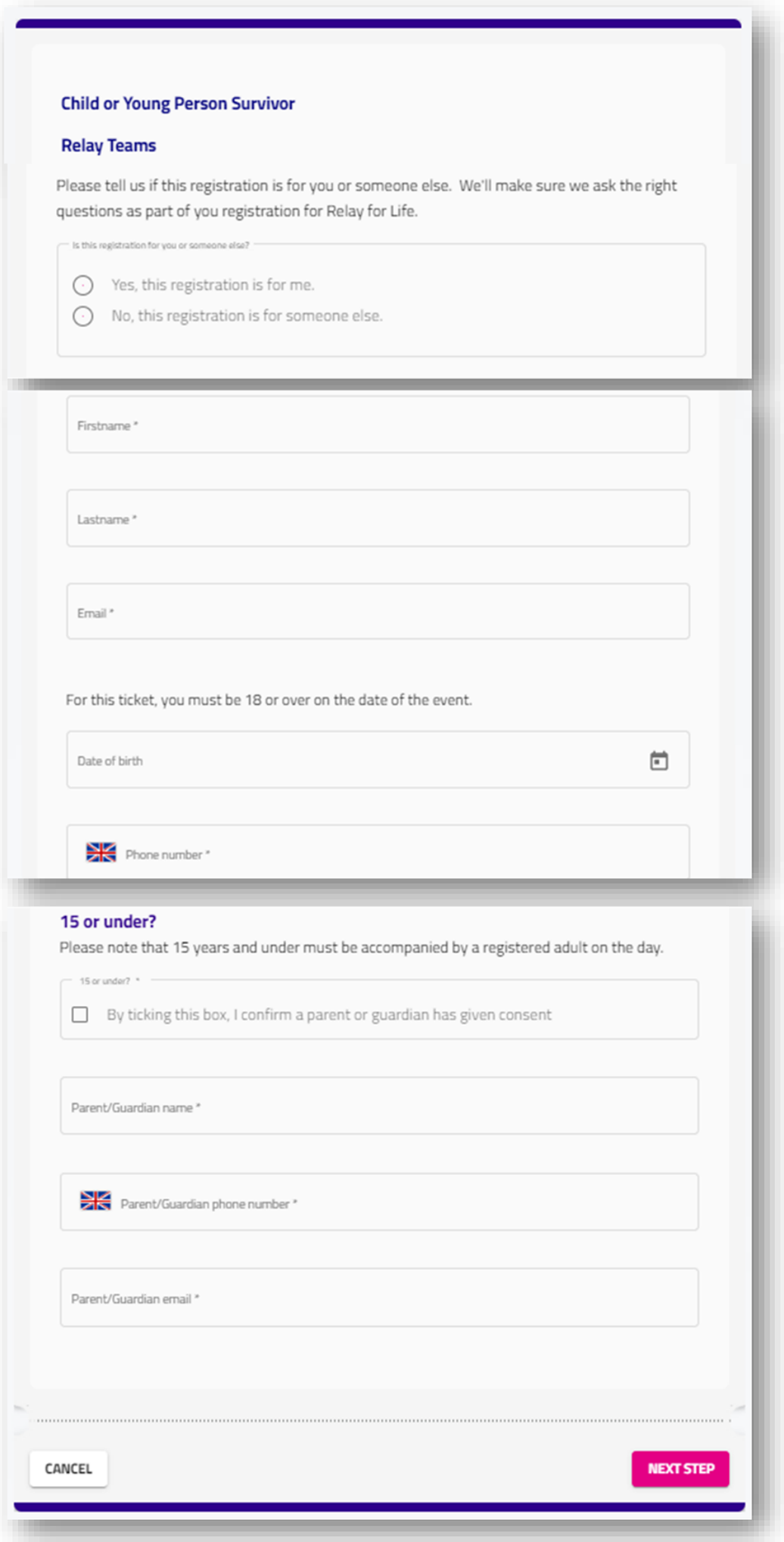
As a Survivor, you do not need to join a team to take part in the Relay. You can register for the Relay as an individual and take part with other Survivors at the event.

Select a Survivor type ticket when registering:





Enter your registration details:



Once you've done so, proceed with the remaining steps on page 11.

Complete your JustGiving fundraising page

After registration, you will receive a confirmation email.

A fundraising page is linked to the JustGiving account that completes it. Make sure you are signed into the correct account before proceeding.

- Open the confirmation email.
- Select **‘Complete my page’.**



Relay For Life

Fundraise for Cancer Research UK.
Unite to celebrate with your community.

Reg charity nos. 1089464, SC041666, 1103 and 247.

RELAY FOR LIFE
CANCER RESEARCH UK

Thank you Sarah for being a Relay hero!

You're now registered for Relay For Life - Liskeard 2025 and we can't wait to see you there.

Each Relay is organised by a dedicated local volunteer committee, delivering an incredible event of celebration and remembrance. There will be music and activities throughout the event and a Candle of Hope ceremony to give us a moment to reflect and honour everyone affected by cancer.

To begin your fundraising, please click the link below to claim your JustGiving page. This is the easiest and quickest way to send in your raised funds.

Claim your JustGiving page

In the coming days, you will receive a welcome pack via email. It's filled with tips and ideas to help you reach your fundraising target, along with all the necessary tools to make a significant impact in the fight against cancer.

We hope you have an amazing time fundraising for Relay For Life and we encourage you to spread the word that you are taking part, to inspire others to sign up by either joining your team or starting their own.

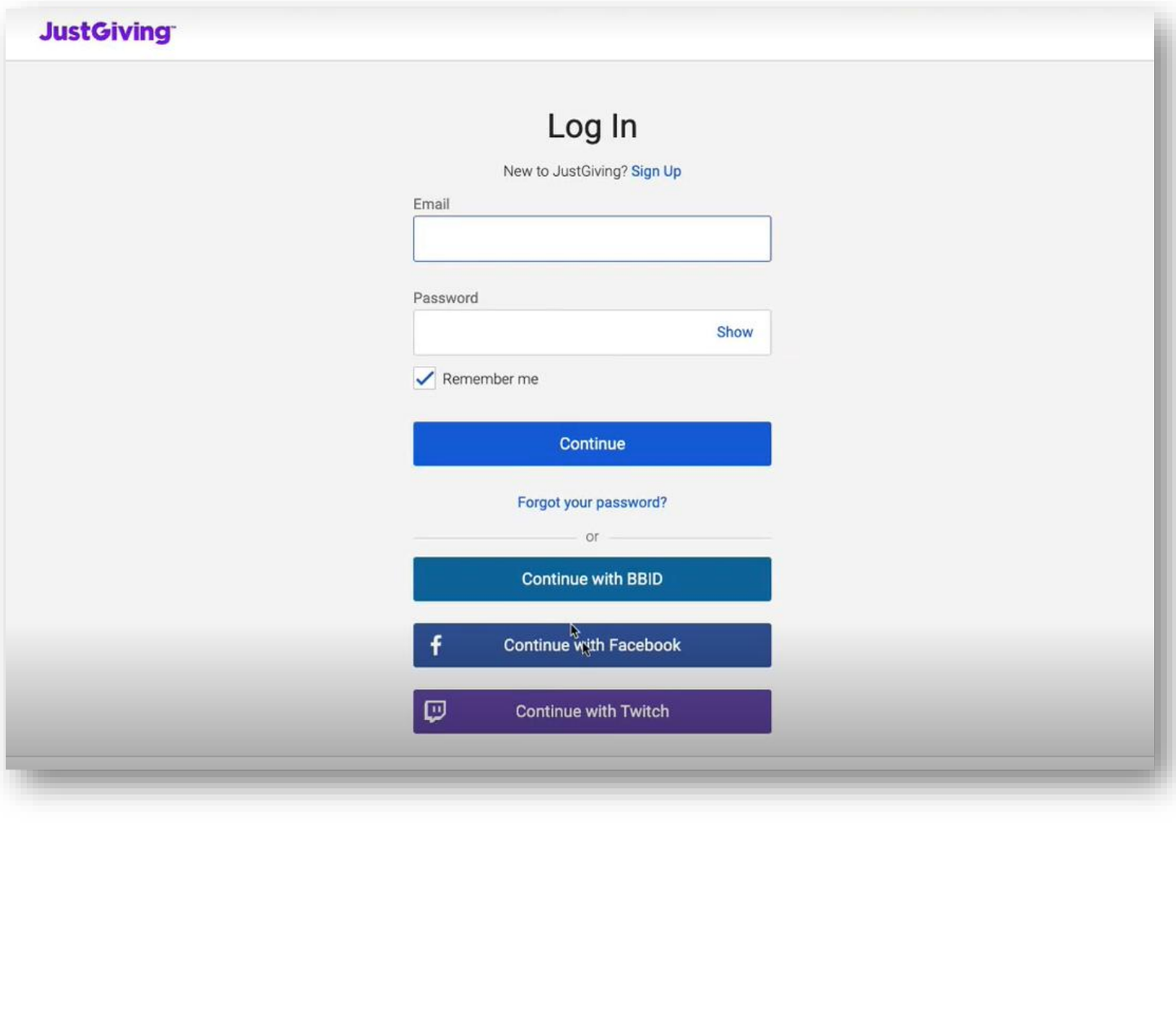
In the spirit of sustainability, we ask that if you've participated in Relay For Life before and already have a T-shirt, you reuse it for this year's event. If you require a new one, a link to purchase a T-shirt will be included in your welcome pack email. If you registered as a Survivor, please do not buy a new one. A member of your Relay's committee will be in touch with you to ensure you have one for the event.

We look forward to seeing you on the day.

The Relay For Life Team
Cancer Research UK

CANCER RESEARCH UK

- Sign into your JustGiving account and follow the prompts to activate your page.



JustGiving

Log In

New to JustGiving? Sign Up

Email

Password

Show

Remember me

Continue

Forgot your password?

or

Continue with BBID

Continue with Facebook

Continue with Twitch

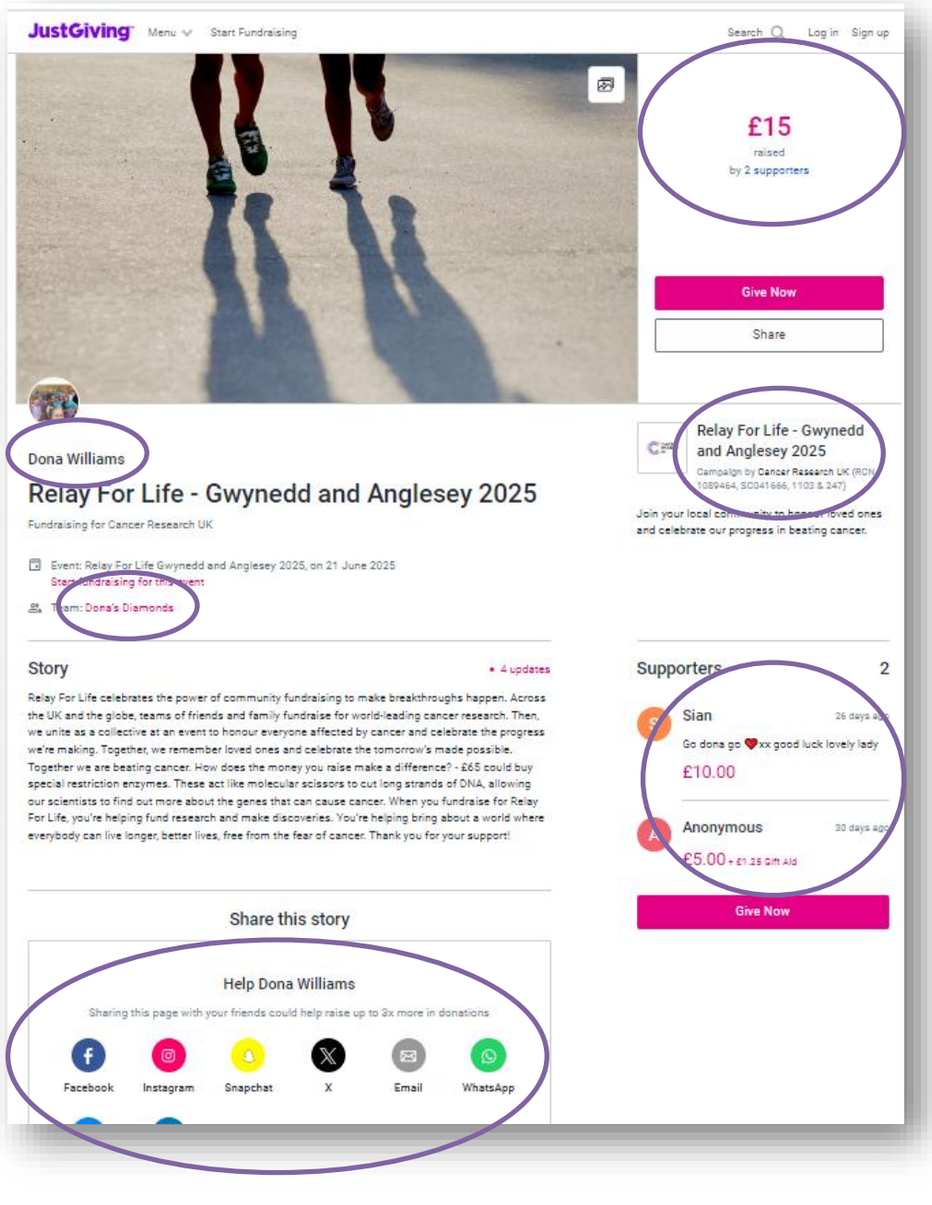
Personalise your JustGiving page

Once completed, you can personalise your page to encourage donations.

Your name

Your team name

Links to share your page on social media



Your fundraising total

Your Relay event name

Your donations

Personalise your page

https://help.justgiving.com/hc/en-us/articles/200669521-Editing-your-Fundraising-Page

Edit your team page (for Team Captains)

For further instructions on how to edit your Team's page, please follow this link to the JustGiving help page:

https://help.justgiving.com/hc/en-us/articles/360002604697-How-to-edit-your-team-page-