

# 2025 PALMER EVENTS CENTER BOOTH CATERING SUBMISSION FORM

## STEP 1: READ ORDER & PAYMENT DETAILS BELOW

- ALL ORDERS ARE REQUESTED TO BE PLACED 30 DAYS PRIOR TO EVENT. ANY REQUESTS WITHIN 14 DAYS OF THE EVENT WILL BE SUBJECT TO AVAILABILITY AND AN ADDITIONAL 10% LATE FEE WILL BE APPLIED.
- 100% PAYMENT REQUIRED PRIOR TO COMMENCEMENT OF SERVICES.
- CATERING SERVICES ARE SUBJECT TO A 22% SERVICE CHARGE AND 8.25% SALES TAX. \*SERVICE CHARGE IS NOT A GRATUITY
- A CREDIT CARD MUST BE ON FILE FOR ANY ADDITIONS MADE ON SITE.
- ALL MENU ITEMS ARE FOR DROP OFF SERVICES ONLY.
- CLIENT IS RESPONSIBLE FOR DISPOSAL OF ANY TRASH.
- BEVERAGES ARE PREPURCHASE ONLY, NOT CHARGED ON CONSUMPTION.
- NO CATERING TABLE WILL BE PROVIDED. IF TABLE IS NEEDED, \$180 FEE WILL BE APPLIED
- ALL SERVICES ARE DISPOSABLE:  
ALL FOOD AND BEVERAGE IS PROVIDED WITH SUSTAINABLE, DISPOSABLE WARE. THIS CONTRIBUTES TOWARDS THE BUILDING'S GREEN INITIATIVES AND MAINTAINS ITS LEED GOLD CERTIFICATION.

CONFERENCE NAME:

COMPANY NAME:

CONTACT NAME:

PHONE NUMBER:

EMAIL ADDRESS:

BILLING ADDRESS:

## STEP 2: SELECT MENU OPTIONS & FILL OUT FORM

- REACH OUT TO YOUR SALES REPRESENTATIVE DIRECTLY WITH ANY QUESTIONS ABOUT OUR MENU AND PRICING
- LIST THE TIME THE SERVICE IS NEEDING TO BE DROPPED
- LIST QUANTITIES FOR EACH ITEM
- FILL OUT CONTACT INFORMATION ENTIRELY

## STEP 3: SEND FORM TO YOUR SALES REPRESENTATIVE

EMAIL THIS FORM TO YOUR SALES REPRESENTATIVE NO LATER THAN 14 DAYS PRIOR TO THE CONFERENCE START DATE:

KERRY CRAIG  
KCRAIG@LEVYRESTAURANTS.COM  
512-404-4137

## STEP 4: CONFIRM YOUR CATERING ORDER

- PLEASE ALLOW 7 BUSINESS DAYS FOR PROCESSING
- YOU WILL RECEIVE A CATERING AGREEMENT, SET OF EVENT ORDERS AND A SECURE LINK TO SUBMIT YOUR CREDIT CARD AUTHORIZATION. PLEASE SIGN AND SUBMIT PAYMENT.

ONSITE CONTACT (IF DIFFERENT):

BOOTH NAME:

BOOTH NUMBER:

BOOTH DEMENSIONS:

DO YOU REQUIRE A TABLE FOR YOUR CATERING? YES NO

SERVICE DATE	DROP TIME	MENU ITEMS WITH QUANTITIES

# 2025 PALMER EVENTS CENTER BOOTH CATERING MENU

## BEVERAGES

### NON ALCOHOLIC

#### COFFEE (REGULAR OR DECAF) \$80 / GALLON

DELIVERED IN DISPOSABLE BEVERAGE BOX WITH CREAMER, SWEETENER AND SERVICE WARE

#### HOT TEA \$57 / GALLON

DELIVERED IN DISPOSABLE BEVERAGE BOX WITH ASSORTMENT OF TEAS, PROVIDED WITH LEMON

#### FRESH BREWED ICED TEA \$55 / GALLON

DELIVERED IN DISPOSABLE BEVERAGE BOX WITH SWEETENER AND SERVICE WARE

#### ASSORTED SOFT DRINKS \$5 / EACH

12 OZ CANS

#### BOTTLED SPRING WATER \$5 / EACH

16 OZ BOTTLES

#### SPARKLING WATER \$7 / EACH

#### FRUIT JUICE \$5 / EACH

10 OZ BOTTLES

#### WATER COOLER \$45 / EACH

DISPENSER AND 5 GALLON JUG - REFRESH FOR \$15 EACH

## BAR SERVICES

### ALCOHOLIC

#### MARGARITAS \$650 / BATCH

SERVES 50, CHOICE OF 1 FLAVOR PER BATCH:

- BLOOD ORANGE
- PRICKLY PEAR

#### WHISKEY CIDER \$650 / BATCH

SERVES 50, WHISKEY, APPLE CIDER, LEMON JUICE, LEMON WEDGE AND ORANGE WHEEL GARNISH

#### PALMER PUCKER \$650 / BATCH

SERVES 50, TITOS VODKA, MIDORI, LEMONADE GARNISHED WITH A CHERRY

#### WINE \$45 / BOTTLE

RED, WHITE, SPARKLING

#### BEER \$192 / CASE

## IMPORTANT INFORMATION ABOUT BOOTH BAR SERVICES:

- ALCOHOL SERVICE REQUIRES A BARTENDER AT \$180/BARTENDER, UP TO 4 HOURS. (RECOMMEND ONE BARTENDER PER 100 GUESTS.)
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- ALL BEVERAGES ARE PREPURCHASE ONLY (NOT ON CONSUMPTION).
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- ALL BAR SERVICES SERVED WITH SUSTAINABLE DISPOSABLE WARE
- A BAR WILL BE INCLUDED WITH ALL BAR SERVICE. PLEASE ADVISE IF WILL PROVIDE YOUR OWN.

## BAKERY

#### BREAKFAST BREADS, MUFFINS OR FLAKY DANISHES \$56 / DOZEN

#### ASSORTED JUMBO COOKIES \$57 / DOZEN

#### THICK FUDGE BROWNIES \$57 / DOZEN

#### RASPBERRY CHEESECAKE BARS \$57 / DOZEN

## SNACKS

#### SNACK MIX (SERVES 25) \$29 / SERVING

#### INDIVIDUAL BAGS OF POTATO CHIPS \$46 / DOZEN

#### KIND BARS \$58 / DOZEN

#### LARA BARS \$58 / DOZEN

## COLD PLATTERS

SERVES 25

#### MINI SANDWICHES \$165 / TRAY

GREEN CHILI PIMENTO CHEESE, TX MUFFULETTA AND CURRIED-DILL ALBACORE TUNA SALAD

#### SEASONAL CUT FRUIT DISPLAY \$195 / TRAY

#### FRESH VEGETABLE CRUDITÉ & DIP \$195 / TRAY

#### DOMESTIC CHEESE & CRACKER DISPLAY \$195 / TRAY

## POPCORN KIT

SERVES 80

#### POPCORN MACHINE RENTAL \$400 / DAY

INCLUDES POPCORN MACHINE, CASE OF POPCORN, POPCORN BAGS AND POWER

#### ADDITIONAL CASE \$125/ CASE

#### POPCORN ATTENDANT FEE \$180 / 4 HOURS

ATTENDANT REQUIRED FOR ALL POPCORN KITS - 4 HOUR MINIMUM

## LOCAL FAVORITES\*

#### WILLIE'S MUCHIE MIX \$10.50 / PERSON

BUFFALO STAMPEDE SNACK MIX, SWEET TOOTH SNACK MIX OR BOURBON BACON CHEX MIX

#### TEENY TINY PIES \$96 / DOZEN

APPLE, CHERRY OR TEXAS TWO STEP

#### AUSTIN GOURMET POPCORN \$8 / 3 CUP BAGS

INDIVIDUALLY PACKAGED: BUTTERY, WHITE CHEDDAR OR ZILKER MIX

#### THE CUPCAKE BAR CUPCAKES \$84 / DOZEN

CHOOSE FROM VANILLA, CHOCOLATE, CARROT OR RED VELVET

#### THE CUPCAKE BAR CAKE POPS \$72 / DOZEN

CHOOSE FROM CHOCOLATE, MEXICAN VANILLA, FUNFETTI, CARAMEL, BLUEBERRY, LEMON OR STRAWBERRY

**\*ALL LOCAL FAVORITES ARE MINIMUM ORDER OF 3 DOZEN SERVINGS AND SUBJECT TO VENDOR AND PRODUCT AVAILABILITY**