

The Department offers an Incentive Rate to Show Management on equipment and services when complete event requirements or specifications are received thirty-one (31) days or more from the first contracted day. The Standard Rate applies for Show Management orders when complete event requirements or specifications, add-ons or change orders are received thirty (30) days or less from the first contract day.

Complete event requirements include, but are not limited to:

- Event schedule or timeline
- Exhibition timeline and diagram (move-in, show, move-out)
- Approved floor plans (exhibits, meetings, general session)
- Utility and Technical requirements
- Event Security
- Production and/or audio visual schedule
- General Service Contractor production schedule

Department Exclusive Services

Catered and Concession Food & Beverage, Alcohol Service, Security, Paramedic

Utilities: • telephone • electric • compressed air • technical services • water

Rigging Exclusive Service Provider

- Freeman Audio Visual - 512-827-3200

Equipment & General Labor

Other equipment rates may apply.

| | Unit | Incentive Rate (31 days or more) | Standard Rate (30 days or less) |
|--|----------------|---|--|
| Chair | each per event | \$1.50 | \$2.25 |
| Table | each per event | \$12 | \$16 |
| Table Linen (Not provided for exhibits) | each per use | \$9 | \$12 |
| Table with skirt & linen (not provided for exhibits) | each per use | \$40 | \$55 |
| Stage Section | per section | \$40 | \$50 |
| Water Cooler (Cooler & first 5 gallon water bottle) | per use | \$35 | \$45 |
| Additional Water Bottle | per bottle | \$12 | \$12 |
| Portable Telescopic Risers (with chairs) | per section | \$600 | \$750 |
| Rope & Stanchion | per set | \$35 | \$45 |
| Dance Floor (Not to exceed \$1,350 per 75' x 75') | per section | \$8 | \$10 |
| Coat Rack | each per event | \$35 | \$45 |
| Waste Compactor Service | per service | \$400 | \$400 |
| Re-Key Meeting Room | per core | \$50 | \$50 |
| Additional Room Keys (5 keys per room at no charge) | per key | \$15 | \$15 |
| Lost Key Card | per card | \$50 | \$50 |
| Lost Key | per key | \$75 | \$75 |
| General Labor (excluding holidays) | per hour | \$40 | \$50 |
| Easels | per event | \$10 | \$15 |
| Portable Outdoor Heater/Cooler | per event | \$75 | \$125 |

Equipment and Services Rate Information continued

Credit will not be given for services ordered and not used. A four (4) hour minimum may be required. Department determines the number and type of personnel required for an event. Overtime fees may apply.

For a complete listing and additional information on utility services and technical services, refer to the order forms.

Utilities & Technology Services

Other equipment rates may apply.

| | Unit | Incentive Rate (31 days or more) | Standard Rate (30 days or less) |
|--|-------------------|-------------------------------------|------------------------------------|
| Standard Electrical Outlet (120 Volt, 0-1000 Watts, 8 Amp) | per outlet | \$71 | \$95 |
| Electrical Outlet (120 Volts, 15 Amps) | per outlet | \$79 | \$105 |
| Electrical Outlet (120 Volts, 20 Amps) | per outlet | \$90 | \$120 |
| Internet Connection (Single wire/ One Public IP Address) | each | \$596 | \$795 |
| Premium Internet Service (Single wire/ One Public IP Address) | each | \$896 | \$1195 |
| Local Only Phone Line | per line | \$150 | \$200 |
| Local/ Long Distance Phone Line (Plus LD Charges) | per line | \$188 | \$250 |
| Meeting Room Patch | per area, per day | \$50 | \$50 |
| Exhibit Hall Patch | per area, per day | \$100 | \$100 |
| When using an outside audio contractor, there is a charge for the use of required electrical service and audio patches. | | | |
| Standard Labor (6am- 12am excluding holidays) | per hour | \$50 | \$50 |
| Standard Technical Labor (6am- 12am excluding holidays) | per hour | \$150 | \$150 |

Palmer Events Center Garage Parking Info

Location:

The Palmer Events Center is located at 900 Barton Springs Rd.
 Parking is available at the Palmer Parking Garage,
 adjacent to the facility with two entrances

- Barton Springs Road
- Riverside Drive

| | |
|--|--------|
| 0 mins - 15 mins. | \$ --- |
| 15 mins - 2 hr. | \$5.00 |
| Over 2 hrs. | \$8.00 |
| * Special Event Rates will be as posted. | |