

**WEST VIRGINIA UNIVERSITY
BOARD OF GOVERNORS
POLICY 25B**

DISPOSITION & SALE OF SURPLUS/EXCESS PROPERTY

West Virginia University and Regional Campuses

(As of June 2, 2006, this does not apply to West Virginia University
– it was superseded by Policy25A for WVU)

Section 1. General

- 1.1. Scope: Policy regarding the disposition of surplus/excess property at West Virginia University and its Regional Campuses.
- 1.2. Authority: WV code §18B-1-6 and §18B-5-7
- 1.3. Effective Date: April 8, 2005

Section 2. Policy

- 2.1 The President of West Virginia University or his/her designee shall establish a procedure for West Virginia University and its regional campuses governing and controlling the disposition of all obsolete and unusable equipment, surplus supplies and other unneeded materials, excluding surplus computers and computer-related equipment (“surplus materials”). Such procedures shall comply with the requirements of West Virginia Code § 18B-5-7, and may authorize disposal of surplus materials by any of the following methods:
 - (a) Transfer to other governmental agencies or institutions
 - (b) Exchange or trade
 - (c) Sale as junk or otherwise.