

**Guaranteed Admission and Institutional Agreement  
Between West Virginia University and Columbus State Community College**

THIS GUARANTEED ADMISSION AGREEMENT is made and entered into on this 4th day of May, 2016, by and amongst West Virginia University Board of Governors on behalf of West Virginia University (WVU) and Columbus State Community College (CSCC).

**I. PURPOSE**

These guidelines are designed to facilitate and coordinate the articulation transfer processes and procedures, enhance advising, and promote the acceptance of equivalent courses/credits between WVU and CSCC allowing for an efficient and effective transition from an Associate's degree to a Baccalaureate degree.

**II. ELEMENTS OF THE AGREEMENT**

**A. Admissions Practices**

1. WVU encourages applications from articulating CSCC students who wish to pursue a baccalaureate degree program at WVU (post AA, AS, or AAS).
2. Articulating CSCC students who graduate with an AA, AS, or AAS degree and have a transferable GPA of at least 2.0 and are in good standing are guaranteed admission to WVU. Guaranteed admission to WVU does not mean such students are guaranteed admission to their articulated majors without satisfying the WVU major criteria.
3. Students transferring from CSCC to *specific* WVU programs must meet the same prerequisites, grade point average (GPA), and other admission criteria, as other native or transfer students applying to WVU programs.

**B. Acceptance and Application of Credits**

1. General Education – Transcripts of students completing an AA, AS, or AAS at CSCC will be reviewed by WVU to determine which of the general education requirements are met.

**From our Standard Agreement**

Recognizing the system of preparation afforded by the completion of an Associate of Arts and Associate of Science (AA/AS) degree, and in accordance with the Ohio Articulation and Transfer policy, WVU will guarantee admission to the college/university and afford junior standing to all students who have earned an AA/AS degree from Columbus State Community College, provided their grade point average is at least 2.0 for all previous college-level courses.

Students completing an AA or AS at Columbus State Community College will be considered to have met all lower division general education requirements at WVU.

2. Transferring CSCC applicants must follow all course hierarchies and meet all listed course and GPA requirements, as outlined by the approved WVU articulation pathway, for acceptance into their intended program. The Quantitative Reasoning Assessment (QRA) may be required for certain major specific courses, e.g. MATH or CHEM. Further information is included in the advising sheets specific to those majors.
3. College level course credits and grades accepted by WVU are transferrable. Grades of F, I, or U will be considered failing grades generating 0.0 points in the incoming/starting WVU CGPA calculation.
4. WVU will evaluate courses/credits earned through Advanced Placement (AP), College-Level Examination Program (CLEP), and International Baccalaureate (IB) programs. WVU also reserves the right to evaluate courses/credits earned at non-TES (Transfer Equivalency System) institutions. Credit is not guaranteed for these sources and will be reviewed for credit consistent with WVU's standards and pre-established course equivalencies.
5. WVU will maintain course equivalency information and make this information readily available to CSCC.
6. All credits and grades accepted as transfer credit will be used in the calculation of the cumulative grade point average and total attempted/earned credits. Transfer credits from community colleges and junior colleges are limited to seventy-two hours of lower-division courses. Students articulating from CSCC will be required to complete their final 30 credit hours at WVU (in residence).

**C. Update/Report/Relationship**

1. WVU and CSCC agree to review the agreement and relevant transfer course equivalencies annually. CSCC will designate an individual to serve as liaison for the purposes of monitoring this agreement.
2. **It is understood by the parties that** Columbus State Community College is a state community college created pursuant to O.R.C. Chapter 3358, and is subject to certain applicable federal, state and local laws, including the Ohio Ethics Law, R.C. 102.03 and 102.04, and the Ohio Public Records Act, R.C. 149.43, *et seq.* Any record kept by Columbus State Community College that is deemed a public record is subject to release if a proper request is made.
3. **It is understood by the parties that** West Virginia University is a higher education institution of the State of West Virginia that is subject to the West Virginia Freedom of Information Act ("WVFOIA"), W. Va. Code § 29B-1-1, *et seq.* As a result, this agreement and related documents will be considered a public record subject to disclosure under WVFOIA, unless exemptions apply.
4. Both institutions are committed to, and will adhere to, applicable laws, regulations, policies, and guidelines effective after the date of this agreement. For the avoidance of doubt, student education records will be maintained in accordance with the Family Educational Rights and Privacy Act of 1974 ("FERPA"), located at 20 U.S.C. § 1232g and 34 C.F.R. § 99.

- 5. While this Agreement is active and for a period of three years after its completion, the parties agree to maintain auditable records of all charges pertaining to this Agreement and make such records available to either party as it may reasonably require.
- 6. **It is also understood, as it pertains to both parties that** this agreement is contingent upon the availability of sufficient appropriated funds and the College Treasurers certification that such funds are available as required pursuant to the O.R.C. 3358.10 and applicable West Virginia law.

**D. Amendments and Term of Effect**

- 1. The curriculum transfer guides in effect at the time a student first enrolls at CSCC will be honored by WVU if the student completes an AA, AS, or AAS degree and successfully transfers to WVU within 4 years of that first enrollment at CSCC.
- 2. All course-by-course transfer guides may be amended as needed.
- 3. This Institutional Articulation Agreement has an initial term through June 30, 2017. Thereafter, this Agreement will be renewed every two years, in accordance with the State of Ohio's biennial budget process, unless either party gives the other a minimum of thirty (30) days prior written notice of non-renewal. Should the precepts of this agreement, in the interim, come in conflict with established policy at either institution, the established policy will take precedent and the agreement will be reviewed for possible modification. In either event, care will be taken to insure that agreement modifications will not adversely affect students already enrolled and covered under the provision of the existing agreement.

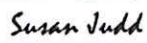
WVU and Columbus State Community College each reserve the right to terminate this agreement provided that at least one year's notice of a process terminated date is given.

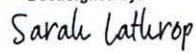
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed as the date of the signatures of their duly authorized representatives.

  
 Joyce McConnell, J.D., L.L.M. 7.27.16  
 Provost Date  
 West Virginia University

DocuSigned by:  
  
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 Allysen Todd, Dean

For Columbus State Office Use

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