



## Project Status Report Template

Opening A New Branch of RCG Coffeehouse / RC2219 / 15 Jun 2023 / Chad Brawl

Complete

Score	25 / 100 (25%)	Flagged items	0	Actions	0
Site conducted					Unanswered
Project Name					Opening A New Branch of RCG Coffeehouse
Project #					RC2219
Location					1653 Garden St, Ogilvie, MN 56358, USA
Conducted on					15 Jun 2023 14:56 PST
Prepared by					Chad Brawl

## Project Performance Areas

## Time

Behind

1. High quality coffee beans and ingredients will be imported from Asia next week.
2. Following equipment are to be purchased next week:
  - Drip coffeemakers
  - Industrial coffee grinders
  - French presses
  - Espresso machines
  - Refrigerators and freezers
  - Insulated flasks for cream and milk
  - Food service containers and pumps
  - Ovens/toasters/other cooking devices
3. Currently interviewing 2 managers

## # of days behind against the plan

45

## Quality

Slipping

## Description/observations

Coffeehouse interior design materials are not yet finished

## Take photo evidence (optional)



Photo 1



Photo 2

## Cost

On Track

## overall budget spent

\$900,000

## Summary

25 / 100 (25%)

## Tasks completed

Interior design materials in place.  
Food supplies and equipment order status are updated.

## New issues, risks, blockers

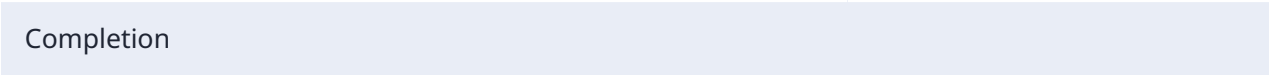
Lack of safety clothing for workers.  
Suppliers are having issues with their machines which can delay some products.

## To do

Wait for equipment and food supplies next week, and continue finishing interior design

**% of Project Completion**

25  
From 0 to 100



**Full Name and Signature of Inspector**

*Chad Brawl*

Chad Brawl  
15 Jun 2023 14:59 PST

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## Media summary



Photo 1



Photo 2