



# Accident Investigation Form - Worksafe NZ

Complete

Score	2 / 5 (40%)	Flagged items	0	Actions	1
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**Document No.** 00009

**Audit Title**

Accident Investigation Report

**Client / Site**

Sunshine Ridge Residential Development

**Conducted on** 22.09.2025 11:20 PST

**Prepared by** Jane Thompson

**Location** Bluegum Avenue, Wollongong, New South Wales, Australia

**Personnel**

Robert Ng

## Actions

1 action

The Accident / Action / Action 1

### When

22.09.2025 10:30 PST

**To do** | Assignee: SafetyCulture Staff | Priority: Low | Due: 02.10.2025 11:52 PST | Created by: SafetyCulture Staff

Do this every before the start of each task

**Audit****Name of organisation**

Sunshine Ridge Residential Development

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**Branch/department**

N/A

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## Particulars of Accident

**Date of accident**

19.09.2025

**Time**

10:15 PST

**Location**

Bluegum Avenue, Wollongong,  
New South Wales, Australia

**Date Reported**

19.09.2025 10:30 PST

## The Injured Person

**Name**

Mark Wilson

**Address**

Bluegum Avenue, Wollongong,  
New South Wales, Australia

**Date of birth**

01.08.1990

**Phone number**

61 2 1234 5666

**Length of employment - at plant**

4 months

**On job**

4 months

**Type of injury**

Fracture

Bruising

**Comments**

Left forearm

## Damaged Property

### Property or material damaged:

Damage to façade panel

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### Attach media (if applicable)



Photo 1

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### Nature of damage:

minor scuffs on one edge

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### Attach media (if applicable)

### Object/substance causing damage:

The panel fell

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### Attach media (if applicable)

## The Accident

1 action, 1 / 4 (25%)

### Describe what happened

At about 10:15 am, Mr Wilson was positioning a 1.2 m × 2.4 m lightweight aluminium composite panel onto the façade framing at Level 3 (approx. 9 m above ground) using a temporary hoist and sling. As he guided the panel into place, the panel suddenly swung free from the sling because the crane hook latch had not been fully closed. The panel began to rotate, striking Mr Wilson on his left forearm and causing him to lose balance. He managed to grab the frame and prevent a fall but sustained a fracture and deep bruise to the forearm.

The panel fell approximately 1 m before being caught (via secondary restraining rope) and was safely recovered. Work was immediately halted, and first-aid was administered. The injured worker was transported to Wollongong Hospital for further medical treatment.

### Drawing of the accident scene (For vehicle accidents / where appropriate)

#### What caused the accident?

The panel suddenly swung free from the sling because the crane hook latch had not been fully closed.

#### How serious could it have been?

Very serious

#### How often is this likely to happen again?

Rarely

What action has or will be taken to stop another accident like this happening?

#### Action

1 action, 1 / 2 (50%)

#### Action 1

1 action, 1 / 1 (100%)

#### Description

Update and enforce a detailed pre-lift checklist including hook latch verification

#### Completed?

Yes

#### By whom

Site Safety Manager

#### When

22.09.2025 10:30 PST

**To do** | Assignee: SafetyCulture Staff | Priority: Low | Due: 02.10.2025 11:52 PST | Created by: SafetyCulture Staff

Do this every before the start of each task

#### Action 2

0 / 1 (0%)

#### Description

Assign additional safety supervisor for façade operations

**Completed?**

No

**By whom**

Project Manager

**When**

01.10.2025 08:00 PST

**Type of treatment given**

First-aid was administered. The injured worker was transported to Wollongong Medical Center for further medical treatment.

**Name of person giving first aid**

Lucy Tran

**Doctor/Hospital**

Ahmed Mansour - Wollongong Medical Center

**Accident investigated by**

Jane Thompson

**Signature**

Jane Thompson  
25.09.2025 11:58 PST

**Date**

19.09.2025 12:00 PST

**WorkSafe advised?**

Yes

19.09.2025 12:00 PST

## Media summary



Photo 1