



Means of Egress Inspection Checklist

Complete

Score	44 / 47 (93.62%)	Flagged items	4	Actions	3
Conducted on					27.03.2026
Location					2500 Mc Hale Ct #100, Austin, TX 78758, USA (30.3842559, -97.72096359999999)
Prepared by					Trish Castle
Department/Team					Facilities and Engineering
Role/Position					Facility Manager

Flagged items & Actions

4 flagged, 3 actions

Flagged items

4 flagged, 3 actions

Means of Egress Inspection / Exit Doors

Do exit doors open easily without sticking or obstruction?

No

Rear exit door (Ground Floor, south side) exhibits stiff operation and audible squeaking upon opening; hinges show signs of rust and inadequate lubrication.



Photo 1

To do | Assignee: SafetyCulture Staff | Priority: Medium | Due: 03.04.2026 09:15 PST | Created by: SafetyCulture Staff

Repair Rear Exit Door @ GF South

- Remove rust from all hinge surfaces
- Apply heavy-duty lubricant

Means of Egress Inspection / Exit Signage & Emergency Lighting

Are exit signs illuminated and clearly visible from the egress path?

No

Stairwell B Landing's exit sign is only partially illuminated. Light is uneven and insufficient brightness

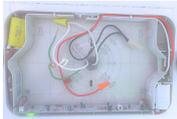


Photo 2

To do | Assignee: SafetyCulture Staff | Priority: Medium | Due: 03.04.2026 09:25 PST | Created by: SafetyCulture Staff

Repair Exit Sign @ Stairwell B

Install missing LED lights and reconnect all disconnected wiring. Test for both normal and battery backup operation upon completion

Means of Egress Inspection / Occupant Capacity

Is occupant load signage posted in assembly areas where required?

No

Missing sign at Terrace

To do | Assignee: SafetyCulture Staff | Priority: Medium | Due: 03.04.2026 09:29 PST | Created by: SafetyCulture Staff

Return Occupant Load Sign @ Terrace

Reconfirm approved occupant load and procure a new sign.

What is the overall compliance status based on this inspection?

Minor Issues Identified

Other actions

0 actions

Means of Egress Inspection	3 flagged, 3 actions, 43 / 46 (93.48%)
-----------------------------------	--

Exit Access (Path to Exits)	2 / 2 (100%)
-----------------------------	--------------

Are exit paths, aisles, and corridors clear, unobstructed, and maintained at the required width?	Yes
---	-----

Are floors and walking surfaces along exit routes stable and in good condition?	Yes
--	-----

Exit Doors	1 flagged, 1 action, 7 / 8 (87.5%)
------------	------------------------------------

Are exit doors unlocked from the inside when the building is occupied?	Yes
---	-----

Are panic hardware or approved latch mechanisms installed and functioning properly?	Yes
--	-----

Do exit doors swing in the direction of egress where occupant load exceeds 50 persons?	Yes
---	-----

Do exit doors open easily without sticking or obstruction?	No
---	----

Rear exit door (Ground Floor, south side) exhibits stiff operation and audible squeaking upon opening; hinges show signs of rust and inadequate lubrication.



Photo 1

To do | Assignee: SafetyCulture Staff | Priority: Medium | Due: 03.04.2026 09:15 PST | Created by: SafetyCulture Staff

Repair Rear Exit Door @ GF South

- Remove rust from all hinge surfaces
- Apply heavy-duty lubricant

Does door hardware require only one operation to open the door?	Yes
--	-----

Are "Not an Exit" signs installed on doors that could be mistaken for exits?	Yes
---	-----

Do door closers operate correctly and close doors automatically?	Yes
---	-----

Do doors latch securely after closing?	Yes
---	-----

Exit Signage & Emergency Lighting

1 flagged, 1 action, 4 / 5 (80%)

Are exit signs illuminated and clearly visible from the egress path?

No

Stairwell B Landing's exit sign is only partially illuminated. Light is uneven and insufficient brightness



Photo 2

To do | Assignee: SafetyCulture Staff | Priority: Medium | Due: 03.04.2026 09:25 PST | Created by: SafetyCulture Staff

Repair Exit Sign @ Stairwell B

Install missing LED lights and reconnect all disconnected wiring. Test for both normal and battery backup operation upon completion

Is emergency lighting operational along exit routes?

Yes

Are emergency lighting fixtures free from damage or obstruction?

Yes

Is emergency lighting tested according to the required schedule?

Yes

Is backup power for emergency lighting systems operational?

Yes

Exit Discharge

4 / 4 (100%)

Do exit doors lead directly to a safe open space (i.e. street, yard, public way)?

Yes

Is the path from the exit door to the open space sufficiently wide?

Yes

Is the path from the exit door to the open space unobstructed and free of other hazards?

Yes

Is the path from the exit door well-lit to support safe evacuation?

Yes

Fire Doors & Stairwells

8 / 8 (100%)

Are fire doors kept closed and not propped or wedged open?

Yes

Do fire doors latch automatically when released?

Yes

Are fire door frames in good condition?

Yes

Are hinges in good condition?	Yes
Are seals in good condition?	Yes
Are stairways and landings free from storage and other obstructions?	Yes
Are handrails installed on stairways?	Yes
Are handrails in good condition on stairways?	Yes
Occupant Capacity	1 flagged, 1 action, 3 / 4 (75%)
Is occupant load signage posted in assembly areas where required?	No
Missing sign at Terrace	
To do Assignee: SafetyCulture Staff Priority: Medium Due: 03.04.2026 09:29 PST Created by: SafetyCulture Staff	
Return Occupant Load Sign @ Terrace	
Reconfirm approved occupant load and procure a new sign.	
Are exits sufficient in number for the average occupant load of the space?	Yes
Are exits sufficient in capacity for the average occupant load of the space?	Yes
Are temporary events or gatherings monitored to prevent exceeding capacity limits?	Yes
Hazard Control	3 / 3 (100%)
Are exit routes free from combustibile materials, hazardous storage, and slip, trip, or fall hazards?	Yes
Is adequate clearance (typically 3 feet) maintained around electrical panels?	Yes
Are fire extinguishers near exit routes accessible?	Yes
Emergency Evacuation Planning	6 / 6 (100%)
Are evacuation route maps posted throughout the building?	Yes
Are evacuation routes consistent with the building layout and exit locations?	Yes

Are evacuation maps regularly updated?	Yes
Are employees or occupants aware of emergency exit routes?	Yes
Are evacuation drills conducted periodically?	Yes
Are evacuation drills documented?	Yes
Security Monitoring of Egress	3 / 3 (100%)
Are security measures implemented without restricting emergency egress?	Yes
Does the CCTV system cover egress and exit areas (if installed)?	Yes
Do guard patrol services monitor egress paths (if applicable)?	Yes
Maintenance & Inspection Records	3 / 3 (100%)
Are inspection and maintenance records for exit safety systems documented, complete, and retained according to required retention periods?	Yes
Are repairs to exit safety systems completed promptly and documented?	Yes
Are compliance records accessible for internal audits and regulatory inspections?	Yes

What is the overall compliance status based on this inspection?

Minor Issues Identified

Additional Comments

Inspector Signature



Trish Castle
27.03.2026 09:32 PST

Supervisor Signature (if applicable)



Norman Yeo
27.03.2026 09:33 PST

Media summary



Photo 1

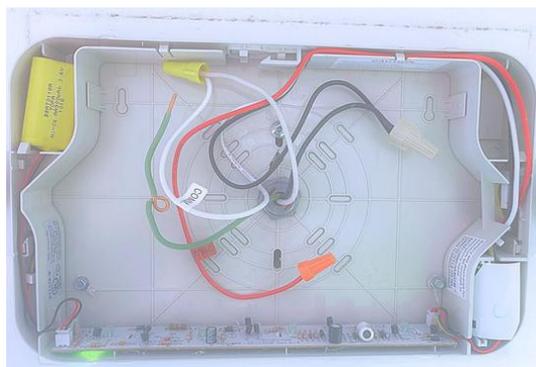


Photo 2