



# Hotel Deep Cleaning Checklist

Complete

Score	89 / 92 (96.74%)	Flagged items	3	Actions	3
<b>Location</b>	1600 Woodland St, Nashville, TN 37206, USA (36.1767174, -86.7417749)				
<b>Cleaner(s) Name</b>	Alex Barnes, Zach Sykes, Jeremiah Dale, Nolan Humphries				
<b>Inspector's Name</b>	Martin Kelso				
<b>Inspection Date</b>	16.03.2026 11:08 PST				

## Flagged items & Actions

3 flagged, 3 actions

### Flagged items

3 flagged, 3 actions

Hotel Deep Cleaning Checklist / AC vents and filters

#### Are AC vents and grills free of visible dust buildup?

No

AC Vent in Room 504 left uncleaned.



Photo 1

**To do** | Assignee: SafetyCulture Staff | Priority: High | Due: 23.03.2026 11:21 PST | Created by: SafetyCulture Staff

#### Clean Room 504 AC Vent

Noticed during inspection that the AC Vent in Room 504 was left uncleaned.

Please remove dust and wipe the AC vents.

Hotel Deep Cleaning Checklist / Curtains, windows, and walls

#### Are walls spot-cleaned to remove visible marks?

No

Scuffed wall found and left uncleaned.



Photo 2

**To do** | Assignee: SafetyCulture Staff | Priority: Medium | Due: 23.03.2026 11:25 PST | Created by: SafetyCulture Staff

#### Scuffed wall in Room 803

Scuff mark found on the wall of Room 1103 on the window side wall.

You can find it near the lounge chair.

Hotel Deep Cleaning Checklist / Lobby, reception, hallways, and elevators

#### Are elevator buttons cleaned and disinfected?

No



Photo 3

**To do** | Assignee: SafetyCulture Staff | Priority: High | Due: 23.03.2026 11:35 PST | Created by: SafetyCulture Staff

Clean Panel of Elevator 4

Finger prints and oil residues still present on the panel of elevator 4.

Kindly clean as soon as possible

Other actions

0 actions

Hotel Deep Cleaning Checklist		3 flagged, 3 actions, 88 / 91 (96.7%)
Pre-clean setup and strip-out		6 / 6 (100%)
Are used linens removed from the area before deep cleaning begins?		Yes
Are used towels removed from the area before deep cleaning begins?		Yes
Is trash removed from the area before deep cleaning begins?		Yes
Are soiled items contained to prevent cross-contamination (e.g., bagged or lidded cart)?		Yes
Are caution/wet-floor signs placed before starting wet cleaning tasks?		Yes
Are cleaning chemicals labeled and available for the planned tasks?		Yes
AC vents and filters		1 flagged, 1 action, 2 / 3 (66.67%)
Are AC vents and grills free of visible dust buildup?		No
AC Vent in Room 504 left uncleaned.		
		
Photo 1		
<b>To do</b>   Assignee: SafetyCulture Staff   Priority: High   Due: 23.03.2026 11:21 PST   Created by: SafetyCulture Staff		
Clean Room 504 AC Vent		
Noticed during inspection that the AC Vent in Room 504 was left uncleaned.		
Please remove dust and wipe the AC vents.		
Are AC filters inspected against the schedule for cleaning or replacement?		Yes
Are return air intakes clear of obstructions?		Yes
Are signs of moisture or mold around vents documented and escalated?		N/A
No moisture or molds found		

Ceilings and ceiling fixtures	4 / 4 (100%)
<b>Are ceilings free of cobwebs?</b>	Yes
<b>Are ceilings free of dust buildup?</b>	Yes
<b>Are light fixtures cleaned on the exterior surfaces?</b>	Yes
<b>Are ceiling fans cleaned (if present)?</b>	Yes
<b>Are leaks or water stains documented and escalated?</b>	N/A
No leaks or water stains found	
Curtains, windows, and walls	1 flagged, 1 action, 5 / 6 (83.33%)
<b>Are interior window glass surfaces cleaned?</b>	Yes
<b>Are window frames and sills cleaned?</b>	Yes
<b>Are window tracks free of debris?</b>	Yes
<b>Are curtains cleaned per schedule (vacuum/steam/laundry as applicable)?</b>	Yes
<b>Are walls spot-cleaned to remove visible marks?</b>	No
Scuffed wall found and left uncleaned.	
	
Photo 2	
<b>To do</b>   Assignee: SafetyCulture Staff   Priority: Medium   Due: 23.03.2026 11:25 PST   Created by: SafetyCulture Staff	
Scuffed wall in Room 803	
Scuff mark found on the wall of Room 1103 on the window side wall.	
You can find it near the lounge chair.	
<b>Is wall damage documented and escalated (if found)?</b>	Yes
Furniture and upholstery	5 / 5 (100%)
<b>Are upholstered items vacuumed, including crevices?</b>	Yes
<b>Are upholstery stains documented for treatment (if found)?</b>	Yes

<b>Are hard furniture tops cleaned?</b>	Yes
<b>Are drawer interiors cleaned (as required by SOP)?</b>	Yes
<b>Are pest signs checked and escalated (if found)?</b>	Yes
Mattress and sleep area	7 / 7 (100%)
<b>Is the mattress inspected for stains?</b>	Yes
<b>Is the mattress inspected for tears or damage?</b>	Yes
<b>Is the mattress inspected for pest activity?</b>	Yes
<b>Is the mattress vacuumed (if required by SOP)?</b>	Yes
<b>Is the bed base/frame cleaned, including corners?</b>	Yes
<b>Is the headboard cleaned at contact points?</b>	Yes
<b>Are under-bed areas cleaned and free of debris?</b>	Yes
Bathroom deep cleaning and disinfection	8 / 8 (100%)
<b>Are toilet exterior surfaces cleaned and disinfected?</b>	Yes
<b>Are toilet seat and hinges cleaned and disinfected?</b>	Yes
<b>Is the toilet bowl cleaned and disinfected?</b>	Yes
<b>Are shower/tub surfaces scrubbed and free of soap scum?</b>	Yes
<b>Are tiles and grout cleaned (where applicable)?</b>	Yes
<b>Are sink and faucet surfaces cleaned and disinfected?</b>	Yes
<b>Is the mirror cleaned with no visible streaking?</b>	Yes
<b>Are bathroom floor corners and drain areas cleaned?</b>	Yes
Floors and base edges	5 / 5 (100%)
<b>Are floors swept or vacuumed before wet cleaning?</b>	Yes
<b>Are floors mopped/scrubbed using correct dilution for the chemical used?</b>	Yes
<b>Are baseboards cleaned with no visible dust lines?</b>	Yes

<b>Are carpeted areas treated per schedule (spot/extract as applicable)?</b>	Yes
<b>Are floor defects or slip hazards documented and escalated (if found)?</b>	Yes
High-touch surfaces	6 / 6 (100%)
<b>Are door handles and locks cleaned and disinfected?</b>	Yes
<b>Are light switches cleaned and disinfected?</b>	Yes
<b>Are thermostat controls cleaned and disinfected?</b>	Yes
<b>Are remote controls cleaned and disinfected?</b>	Yes
<b>Are telephones cleaned and disinfected?</b>	Yes
<b>Are minibar/fridge handles cleaned and disinfected (if present)?</b>	Yes
Lobby, reception, hallways, and elevators	1 flagged, 1 action, 4 / 5 (80%)
<b>Are reception counters cleaned and disinfected at guest-contact points?</b>	Yes
<b>Are lobby seating surfaces cleaned (as applicable)?</b>	Yes
<b>Are hallway floors cleaned end-to-end?</b>	Yes
<b>Are elevator buttons cleaned and disinfected?</b>	No



Photo 3

**To do** | Assignee: SafetyCulture Staff | Priority: High | Due: 23.03.2026 11:35 PST | Created by: SafetyCulture Staff

Clean Panel of Elevator 4

Finger prints and oil residues still present on the panel of elevator 4.

Kindly clean as soon as possible

<b>Are elevator rails cleaned and disinfected?</b>	Yes
Guest dining areas and recreational facilities	6 / 6 (100%)

<b>Are dining tables cleaned and disinfected?</b>	Yes
<b>Are dining chairs cleaned and disinfected at touchpoints?</b>	Yes
<b>Are condiment or self-serve stations cleaned and sanitized (if present)?</b>	Yes
<b>Are gym equipment grips cleaned and disinfected (if applicable)?</b>	Yes
<b>Are pool rails cleaned and disinfected (if applicable)?</b>	Yes
<b>Are slip/trip hazards documented and escalated (if found)?</b>	Yes
Back-of-house and outdoor areas	5 / 5 (100%)
<b>Are back-of-house corridors cleaned and free of clutter?</b>	Yes
<b>Are storage areas organized and clean?</b>	Yes
<b>Are waste holding areas clean with no overflow?</b>	Yes
<b>Are housekeeping closets organized, with chemicals stored correctly?</b>	Yes
<b>Are outdoor guest areas cleaned (bins, furniture, entryways as applicable)?</b>	Yes
Hourly restroom checks	5 / 5 (100%)
<b>Is an hourly restroom check performed for applicable public restrooms?</b>	Yes
<b>Does each log entry include the check time?</b>	Yes
<b>Does each log entry include the operator name or initials?</b>	Yes
<b>Are required items verified during each check (cleanliness, supplies, hazards)?</b>	Yes
<b>Is photo evidence captured when required by SOP?</b>	Yes
<b>Are missed checks documented with a reason and escalation (if needed)?</b>	N/A
No missed checks.	
Consumables thresholds and re-stocking	4 / 4 (100%)
<b>Are soap levels checked during scheduled rounds?</b>	Yes

<b>Are paper consumable levels checked during scheduled rounds?</b>	Yes
<b>Are consumable levels recorded against defined thresholds?</b>	Yes
<b>Is a re-stocking task triggered when a threshold is breached?</b>	Yes
<b>Are stockouts documented with a cause (if they occur)?</b>	N/A
Sanitizer concentration control	4 / 4 (100%)
<b>Is sanitizer concentration tested at the required frequency?</b>	Yes
<b>Is the PPM reading recorded with date and time?</b>	Yes
<b>Are test strips stored correctly?</b>	Yes
<b>Are test strips within expiry date?</b>	Yes
<b>Is corrective action taken if concentration is out of spec?</b>	N/A
Hazard escalation and SLA tracking	6 / 6 (100%)
<b>Are unresolved hazards documented (blocked waste, plumbing issues, damage, pests)?</b>	Yes
<b>Is a maintenance ticket created for each unresolved hazard?</b>	Yes
<b>Does each ticket include the exact location?</b>	Yes
<b>Does each ticket include a priority or SLA requirement?</b>	Yes
<b>Is ticket status tracked until closure?</b>	Yes
<b>Is closure verified with evidence?</b>	Yes
Records retention and compliance summaries	6 / 6 (100%)
<b>Are hourly logs stored in the required location?</b>	Yes
<b>Are deep cleaning records stored in the required location?</b>	Yes
<b>Are records retrievable by date?</b>	Yes
<b>Are records retrievable by area?</b>	Yes
<b>Are records retrievable by the operator?</b>	Yes

**Are site-level compliance summaries produced on the required cadence?**

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Yes

Overall Compliance Assessment

Compliant

**Additional Notes/Comments**

Besides a few missed items that were easily addressed, the overall deep cleaning work was compliant with standards.

**Inspector Signature**



Martin Kelso  
16.03.2026 11:37 PST

**Supervisor/Manager Signature (if applicable)**



Carla Cox  
16.03.2026 11:38 PST

## Media summary



Photo 1



Photo 2



Photo 3