BABA certification checklist

30 Oct 2026 / Riverside Avenue water main replacement, Contract No. WM-2026-014 / Megan Callahan

Complete

Score	44 / 46 (95.65%)	Flagged items	2	Actions	0

This template records the Buy America certification evidence for the iron, steel, manufactured products and construction materials on one federally funded project.

Complete this template before signing the certification and again whenever new deliveries or waivers are added, with one row in the covered materials log for each material.

Any No response is flagged: hold the item until the gap is closed. Photos are requested for product markings
and items that do not match the submittal.

Name of inspector	Megan Callahan
Position / role of inspector	Contract compliance manager
Date of inspection	30.10.2026
Location	E 12th St, Kansas City, MO, USA (39.0983183, -94.5361276)
Project name and award or contract number	Riverside Avenue water main replacement, Contract No. WM-2026-014
Funding agency and program	U.S. Environmental Protection Agency, Clean Water State Revolving Fund

Flagged items

2 flagged

Covered materials log / template_editor.default_table_repeated_section_label / Row 4

Proof on file

None

Covered materials log / template_editor.default_table_repeated_section_label / Row 4

Domestic status

Noncompliant

Project coverage and governing rule

6 / 6 (100%)

Confirm which domestic content rule governs this project before you classify any material. Check the award agreement or solicitation, and ask the contracting officer or funding agency if anything is unclear.

Are all federal funding sources for the project listed in the project file?	Yes
Is the governing domestic content rule identified from the award agreement or solicitation (BABA, FAR 52.225-2, or an agency program rule)?	Yes
Has the agency's effective date for this funding source been checked against the obligation date?	Yes
Is every agency exemption for this project documented (for example, emergency funds or small housing projects)?	Yes
Is the project free of contract splits made to avoid domestic content requirements?	Yes
Have unclear applicability questions been raised with the contracting officer or funding agency?	Yes

Asked the funding agency on 14 Oct whether valve actuators count as part of the valve assembly. Confirmed by email on 16 Oct: yes, test the whole valve.

Covered materials log

2 flagged, 10 / 12 (83.33%)

	Material	Submittal ref	Category	Manufacturer	Place of final manufacture	US component cost %	Proof on file	Domestic status	Waiver or exemption ref	Verified by	Date verified
1	12-inch ductile iron water main pipe	SUB-001	Iron or steel	Midwest Pipe Works	Birmingham, AL		Manufacturer certificate	Compliant		Daniel Whitaker	30.10.2026
2	12-inch gate valve with electric actuator	SUB-004	Manufactured product	Prairie Valve & Controls	Cedar Rapids, IA	68	Manufacturer certificate	Compliant		Daniel Whitaker	30.10.2026
3	HDPE service line pipe, 1-inch	SUB-006	Construction material	Lakeshore Polymer Pipe	Houston, TX		Manufacturer certificate	Compliant		Daniel Whitaker	30.10.2026
4	Ductile iron fittings (bends and tees)	SUB-002	Iron or steel	Not stated on delivery ticket	Not confirmed		None	Noncompliant	Agency de minimis waiver, sample ref DM-01	Daniel Whitaker	30.10.2026

Material log review gates

6 / 6 (100%)

Review the covered materials log. These checks confirm the log is complete and that any open items are escalated before certification.

Is every material in the log assigned to exactly one category?	Yes
Is every row in the log marked Compliant or Waiver applied?	Yes
Does every row have at least one proof document recorded?	Yes
Is the US component cost above the agency threshold for every manufactured product row?	Yes
Is every row that relies on a waiver linked to a waiver or exemption reference?	Yes
Are all open or non-compliant items escalated to the project owner?	Yes

Supplier proof and delivery verification

8 / 8 (100%)

Complete this section for each delivery of covered materials. A Made in USA label is not automatically considered proof, so check the supporting documents.

Was the supplier's compliance document received before the order was placed?	Yes
Does the manufacturer certificate or specification sheet name the place of manufacture?	Yes
Does the delivered product match the approved submittal?	Yes
Does the manufacturer on the delivery documents match the submittal?	Yes
Is every Made in USA label backed by a manufacturer document?	Yes
Are product markings and labels photographed and attached to the record?	Yes
Is the purchase order number recorded on the delivery record?	Yes
Is every non-matching item on hold until it clears?	Yes

Waivers and exemptions

7 / 7 (100%)

Complete this section for any item that relies on a general waiver or needs a project-specific waiver request. Waiver rules differ by agency, so check the current agency guidance.

Is each general waiver relied on confirmed as current for the funding agency?	Yes
Is each general waiver used recorded against the specific item?	Yes
Has any waiver request been submitted through the direct recipient of the award?	Yes
Is market research documented for each waiver request?	Yes
Do the market research records show dates, contacts and notes?	Yes
Are waiver requests limited to items not yet purchased?	Yes
Has the prime contractor or grantee been told about items that may need a waiver?	Yes

Certification and records

7 / 7 (100%)

The person at your company who signs the certification completes this section.

Confirm that this assessment's structure and outputs are consistent with the requirements of the applicable agency rule or FAR clause.

Completing this template documents your process. It does not certify compliance, and it is not legal advice.

Were all previous sections completed before the certification was signed?	Yes
Is the certification form the current version required by the agency or solicitation?	Yes
Has the certification wording for the applicable rule or clause been reviewed?	Yes
Is a list of covered materials procured attached to the certification?	Yes
Are FAR 52.225-2 exceptions listed by line item number?	Yes
Are the records stored in hard copy or electronic form and ready to hand over on request?	Yes
Are records kept in line with the retention rules for the funding program?	Yes

Signer name and signature (if not the inspector)

Megan Callahan
30.10.2026 15:24 PST

Completion

Responses are auto-saved and flagged items are captured automatically. Review any flagged responses first.

Before signing below, check all rows in the covered materials log. Confirm no category, proof document or status is missing. Confirm all rows marked Noncompliant or Pending are noted for escalation.

The completed log is an audit evidence document. It records a process, not a certification of compliance.

Inspector name and signature

Megan Callahan
30.10.2026 15:24 PST