



Construction Project Handover Template

Complete

Score	13 / 14 (92.86%)	Flagged items	1	Actions	0
Client/Site Name					Emily Feil
Location					Los Angeles, CA 90003, USA (33.9657994, -118.2731269)
Project Name					Feil Guest House Renovation
Project Manager					Russel Hickle
Client					Emily Feil
Handover Date					24 Aug 2024 00:00 PST

Flagged items

1 flagged

Construction Project Handover Details / Documentation Transfer

Manufacturer's Warranties

Not Yet Submitted

Waiting on manufacturer to update documents for warranties.

Construction Project Handover Details

1 flagged, 3 / 4 (75%)

Project Overview

Type of Construction Project

Renovation (Guest House)

Duration of Construction Work

March 2024 to August 2024

Completion Date

17 Aug 2024 00:00 PST

Documentation Transfer

1 flagged, 3 / 4 (75%)

Building Permits

Submitted

Los Angeles Residential Building Permit

[Feil-Renovation-LA-Residential-Building-Permit.pdf](#)**Manufacturer's Warranties**

Not Yet Submitted

Waiting on manufacturer to update documents for warranties.

Maintenance Agreements

Submitted

Contract attached.

[Maintenance-Contract-Feil-Renovation.pdf](#)**Worker Training Certificates**

Submitted

See attached document for Compliance Training.

[Compliance-Training-Certificate.pdf](#)**Other Documents or Certificates Submitted**

General Inspection Before Handover	10 / 10 (100%)
General	2 / 2 (100%)
Structural Integrity	Pass
Lift Operations	N/A
Elevator System	N/A
Accessibility Standards	Pass
Electrical	2 / 2 (100%)
Operation of Lights	Pass
Signage Lighting	N/A
Emergency Lighting	Pass
Mechanical	3 / 3 (100%)
Air Conditioning Operation	Pass
Ventilation Operation	Pass
Water Isolations	Pass
Fire Safety	3 / 3 (100%)
Fire Alarms	Pass
Sprinkler System	N/A
Fire Suppression System	Pass
Gas Interlock	Pass

Completion and Sign-Off

Signature of Project Manager

Russel Hickle

Russel Hickle
13 Sep 2024 12:29 PST

Signature of Client

Emily Feil

Emily Feil
13 Sep 2024 12:28 PST

Media summary

File summary

[Feil-Renovation-LA-Residential-Building-Permit.pdf](#)

[Maintenance-Contract-Feil-Renovation.pdf](#)

[Compliance-Training-Certificate.pdf](#)