



Slip, trip and fall hazards checklist

30 Oct 2026 / Sam Nguyen

Complete

Score	92 / 93 (98.93%)	Flagged items	1	Actions	0
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This template is for supervisors and WHS officers.

Walk your workplace, indoors and outdoors, and check for the hazards behind slips, trips and falls from two meters or less.

Complete this template on each walk-through and again when conditions, layouts or tasks change.

Answer each item based on what you see during the inspection. Answer No to flag a hazard. Answer N/A if the item is not applicable to your workplace.

Some questions may require you to add a photo.

Name of inspector	Sam Nguyen
Position / role of inspector	Store Manager
Date of inspection	30.10.2026
Location	14 Kendall St, Harris Park NSW 2150, Australia (-33.819406, 151.0083308)
Workplace being inspected	Unanswered

Flagged items

1 flagged

Slip, trip and fall hazards checklist / SECTION 1: Internal floors and walkways

Do floor surfaces provide adequate grip for the conditions expected in each area?

No

Anti-slip grip tape on the stockroom ramp is old and worn smooth in places

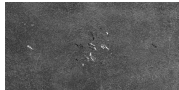


Photo 1

Slip, trip and fall hazards checklist

1 flagged, 92 / 93 (98.93%)

SECTION 1: Internal floors and walkways

1 flagged, 7 / 8 (87.5%)

Walk the indoor floors and walkways people use. Check their condition, grip and anything in the way.

Are floors in good condition, level and free from damage?

Yes

Do floor surfaces provide adequate grip for the conditions expected in each area?

No

Anti-slip grip tape on the stockroom ramp is old and worn smooth in places

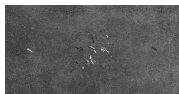


Photo 1

Are changes in floor level or surface type clearly visible?

Yes

Are floors free from leaks, pooled liquids and tracked-in water?

Yes

Are walkways free from objects, cables, equipment and stored items?

Yes

Are carpets, rugs and mats secured so they can't lift, curl or move?

Yes

Are grates in walkways and aisles slip resistant?

Yes

Do any treated floor areas (for example, after cleaning or repair) have the same grip as the surrounding floor?

Yes

SECTION 2: External areas and extreme environments

8 / 8 (100%)

Check outdoor paths, car parks and entrances, plus cold, wet or humid areas like cold rooms and kitchens. Mark N/A if an area doesn't exist.

Are outdoor pathways stable, level and well maintained?

Yes

Do outdoor surfaces stay slip resistant when wet?

Yes

Does drainage prevent water and mud from pooling on outdoor surfaces?

Yes

Are grates and covers in outdoor areas in good condition?

Yes

Is vegetation controlled so it doesn't drop debris or block the path of travel?

Yes

Are designated outdoor routes provided and maintained for commonly used access?	Yes
Do watering systems run outside periods of high foot traffic?	Yes
Are cold rooms, kitchens and other wet or humid areas kept free of ice and standing water?	Yes
SECTION 3: Cleaning and maintenance	
8 / 8 (100%)	

Check how spills, cleaning and repairs get handled. Ask workers and look at maintenance records if you need to.

Do cleaning methods suit the flooring material?	Yes
Do cleaning methods avoid leaving residue that reduces grip?	Yes
Are spills cleaned up promptly using an effective procedure?	Yes
Are wet-floor signs, barriers or exclusion zones used correctly when floors are wet?	Yes
Are maintenance issues such as leaks, flooring damage and lighting faults fixed promptly?	Yes
Is drainage adequate where liquids are used or stored?	Yes
Are spill kits available where spills are likely?	Yes
Is the slip resistance of floors monitored on a regular basis?	Yes
SECTION 4: Housekeeping and furniture	
8 / 8 (100%)	

Check that accessways, storage and furniture aren't creating trip hazards or blocking safe movement.

Are accessways clear, tidy and free from clutter?	Yes
Is storage located close to where items are used?	Yes
Are power outlets positioned to avoid trailing cords?	Yes
Do contractors follow the site's housekeeping and cleaning expectations?	Yes
Is furniture stable and in good condition?	Yes

Are furniture feet and chair castors suited to the floor type, for example anti-slip pads or braked castors on hard floors?	Yes
Is furniture kept clear of walkways, emergency exits, swinging doors and blind corners?	Yes
Are drawers kept closed when not in use?	Yes
SECTION 5: Access routes and layout	5 / 5 (100%)

Observe how people and vehicles move around the site. Check that routes are separate, signed and safe when conditions change.

Are pedestrian and vehicle routes separate?	Yes
Is there clear signage for accessways and storage areas?	Yes
Are alternate safe routes provided when the usual route is blocked?	Yes
Are loads moved over level, dry surfaces where possible?	Yes
Do entrances have canopies or drainage that stop water being tracked inside?	Yes
SECTION 6: Lighting levels	9 / 9 (100%)

Check lighting at the times people use each area, including early, late and low-light conditions. Use a light meter for the lux question.

Is lighting sufficient to see slip, trip and fall hazards?	Yes
So far as is reasonably practicable, do corridors, walkways, stairs and lifts measure at least 100 lux?	Yes
Is lighting even across each area, without bright and dark patches?	Yes
Are glare, reflections and deep shadows kept to a minimum?	Yes
Are changes in light level, such as moving from bright outdoors into a dark stairwell, managed?	Yes
Is airborne dust kept low enough that it doesn't cut visibility?	Yes
Are dim or flickering bulbs replaced promptly?	Yes
Is emergency lighting in working order?	Yes

Are motion-sensor lights used where people are only in an area some of the time?

Yes

SECTION 7: Outdoor lighting and visual contrast

5 / 5 (100%)

Check outdoor lighting at dusk or after dark, then check that handrails, edges and trip hazards stand out clearly.

Do outdoor paths and car parks have adequate lighting in low light conditions?

Yes

Do outdoor lights follow seasonal and daylight saving changes?

Yes

Do handrails have strong visual contrast?

Yes

Do the edges of loading docks, dock plates and platforms have strong visual contrast?

Yes

Are trip hazards that can't be removed, such as raised door frames and cord covers, marked with visual contrast?

Yes

SECTION 8: Stair and ramp design

6 / 6 (100%)

Check every staircase and ramp in use, indoors and outdoors. Compare the design against the standards that apply to your workplace.

Do stairs and ramps meet the design standards that apply to your workplace?

Yes

Are stairs and ramps well maintained and free from damage?

Yes

Is the slope consistent along the whole stair or ramp?

Yes

Are corners wide enough to turn safely with loads or trolleys?

Yes

Is there advance warning where a stair or ramp changes in steepness or width?

Yes

Are stairs and ramps wide enough for the loads and equipment used on them?

Yes

SECTION 9: Stair and ramp edges, handrails and grip

7 / 7 (100%)

Check the edges, handrails and surfaces of every staircase and ramp. Mark N/A where a feature doesn't apply.

Are step edges and the entry and exit of ramps marked with strong visual contrast?	Yes
Are stair treads and risers a consistent depth and height from one step to the next?	Yes
Are handrails present, secure, continuous and easy to grip?	Yes
Do handrails extend past the exit onto flat ground?	Yes
Do open sides have both upper and lower handrails?	Yes
Do very wide stairs have an extra handrail in the center?	Yes
Do stair and ramp surfaces provide suitable grip in the conditions expected?	Yes
SECTION 10: Ladders	8 / 8 (100%)

NOTE: Complete this section only if you use ladders. Otherwise mark N/A for every question. This checklist doesn't cover work where someone could fall more than two meters.

Are ladders suitable for the task, location and weather conditions?	Yes
Do ladders have a load rating of at least 120 kg?	Yes
Do ladders meet the relevant standard (for example, AS 1892.1-2018 Portable ladders)?	Yes
Are ladders inspected by a competent person in line with the manufacturer's instructions?	Yes
Are ladders checked for visible damage before each use?	Yes
Are damaged or faulty ladders removed from service?	Yes
Are ladders set up on a solid, stable surface and prevented from slipping?	Yes
Are workers trained to inspect, set up and use ladders safely?	Yes
SECTION 11: Work tasks and footwear	7 / 7 (100%)

Watch how the work gets done, not just the space. Look at how workers carry loads, use trolleys and move between areas.

Do work tasks allow workers to keep their balance and see	Yes
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their path of travel?	
Can workers see where they are walking while carrying loads, especially on stairs and ramps?	Yes
Are trolleys and other mechanical aids suited to the surface and the task?	Yes
Are distractions such as noise, flickering lights and multitasking minimized?	Yes
Is footwear suited to the surfaces and tasks in the workplace?	Yes
Is footwear in good condition, with tread that isn't worn down?	Yes
Do workers understand and follow the workplace footwear requirements?	Yes
SECTION 12: Training, reporting and supervision	
8 / 8 (100%)	

Ask workers and check training and incident records. Confirm people know what to do and who to tell.

Are workers trained in slip, trip and fall risks?	Yes
Are workers trained in spill response?	Yes
Are workers trained in hazard reporting?	Yes
Are training records kept and reviewed when processes or equipment change?	Yes
Do workers know how to report hazards, near misses and faulty equipment?	Yes
Is it clear who workers should contact to report a hazard or incident?	Yes
Is supervision suited to the task risk and worker experience?	Yes
Are control measures reviewed after incidents, near misses and changes to the workplace?	Yes
SECTION 13: Work demands and fatigue	
6 / 6 (100%)	

Time pressure, rosters and fatigue can raise the risk of slips, trips and falls. Speak with workers and review schedules.

Are deadlines and quotas realistic, with enough time to finish work safely?	Yes
Is work balanced between fast and slow pace and between high and low concentration?	Yes
Do rosters take into account total hours worked, shift length and night or irregular work?	Yes
Are workers monitored for signs of fatigue?	Yes
Are there enough breaks for the type of work and the worker's needs?	Yes
Do incentives avoid encouraging workers to rush?	Yes

Completion page

Your responses save automatically and flagged items are captured for you.

Review any flagged responses, then summarize your findings before signing.

REMINDER: This checklist template is adapted from Safe Work Australia's Guide to managing the risks of slips, trips and falls (September 2026), © Commonwealth of Australia, licensed under CC BY 4.0 (creativecommons.org/licenses/by/4.0). Read the original guide at https://www.safeworkaustralia.gov.au/sites/default/files/2026-09/guide_managing_risks_slips_trips_falls-sept2026.pdf. Mitti reworded, reorganized and extended the questions. Safe Work Australia neither produced nor endorse this version of the template. Completing this template records your inspection process and doesn't by itself show compliance with WHS laws.

Provide a summary of major hazards found in the workplace.

The stockroom ramp grip tape is worn out, will change ASAP.

What solution/s should be implemented to address these hazards?

Order new one and change.

Who is/are assigned to address observed hazards, and by when?

Jordan Lee (Maintenance) to replace the stockroom ramp grip tape by first week Nov

Inspector name and signature

Sam Nguyen
30.10.2026 10:47 PST

Date of next review

11.11.2026

Media summary

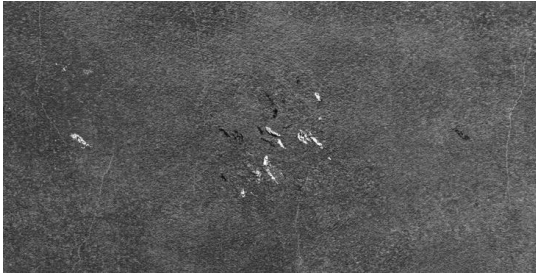


Photo 1