**IELTS Course Terms and Conditions (T&Cs)** 

Please read these terms and conditions carefully before completing your registration. By proceeding with the payment, you agree to be bound by these terms.

### 1. Registration and Payment

- **1.1. Course Fee**: The student agrees to pay the full course fee as advertised for the chosen course (Comprehensive or Intensive).
- **1.2. Agreement**: Enrollment is confirmed only upon receipt of the full payment and acceptance of these Terms and Conditions.
- **1.3. Course Dates and Changes**: IDP Education Egypt reserves the right to change course dates, times, and instructors if necessary. Students will be notified immediately of any such changes.

# 2. Refund and Cancellation Policy

This policy governs the terms under which a student may be eligible for a refund of their course fees. All cancellation requests must be submitted in writing via the official IDP email address.

Cancellation Timeframe (Prior to Course Start Date)	Student Action	Refund Percentage	Notes/Administrative Fee
More than 10 calendar days	Cancellation request	100% of the full course fee.	A full refund is provided.
10 days or less (but more than 4 days)	Cancellation request	<b>50%</b> of the full course fee.	The remaining 50% is retained as a non-refundable administrative and reservation fee.
4 days or less	Cancellation request	<b>0%</b> (No refund).	The full amount is retained as a non-refundable administrative and reservation fee.

Cancellation Timeframe (Prior to Course Start Date)	Student Action	Refund Percentage	Notes/Administrative Fee
On or after the course start date	Cancellation request or no- show	<b>0%</b> (No Refund).	No refunds will be issued once the first session has commenced, regardless of the student's attendance.

- **2.1. No-Show Policy**: If a registered student fails to attend the course without submitting a formal cancellation request prior to the course start date, they are considered a "No-show," and no refund will be provided.
- **2.2. Refund Processing**: Approved refunds will be processed within 2 to 4 weeks from the date of official approval.

### 3. Course Postponement or Cancellation by IDP

- **3.1. Company Decision**: If IDP Education Egypt is compelled to postpone or cancel a course entirely due to unforeseen circumstances (e.g., instructor unavailability, technical issues, low enrollment, or Force Majeure), the registered student will be immediately notified.
- **3.2. Student Options**: In the event of a postponement or cancellation by IDP, the student is entitled to choose one of the following options:
- \* Option A (Full Transfer): Transfer the full fee amount to a subsequent course date determined by IDP.
- \* **Option B (Full Refund)**: Receive a 100% cash refund of the paid course fee. The refund must be claimed by sending an official email and collected from the office where the payment was originally made.

#### 4. Intellectual Property and Course Materials

- **4.1. Ownership**: All course materials, including presentations, handouts, exercises, audio/video recordings, instructor commentary, and any proprietary content shared during the course, remain the exclusive intellectual property of IDP Education Egypt and/or its licensors.
- **4.2. Prohibition of Sharing**: The student agrees not to copy, reproduce, distribute, record, publish, or share any course materials (digital or physical) or Zoom session links with any third party, whether for commercial or non-commercial purposes.

**4.3. Use of Content**: The materials are provided solely for the personal and non-transferable use of the registered student for the purpose of their IELTS preparation. Any unauthorized use constitutes a violation of these terms and may lead to legal action and immediate termination of access without a refund.

## 5. Student Conduct and Online Sessions

- **5.1. Attendance**: Students are responsible for ensuring they have a stable internet connection and the necessary technical equipment (microphone, camera, etc.) to attend the online sessions. IDP is not responsible for non-attendance due to personal technical failures.
- **5.2. Behaviour**: Students are required to maintain a respectful and professional demeanour towards the instructor and fellow students. IDP reserves the right to remove any student who disrupts the learning environment or violates the rules of conduct, with no right to a refund.
- **5.3. Confidentiality of Login Details**: The student is responsible for maintaining the confidentiality of their Zoom Meeting ID, Passcode, and any course login credentials. Sharing these details is strictly prohibited and will result in immediate termination of access.