



Global Biodiversity Information Facility

BID Africa 1 – National Grant Template Early Progress narrative report

Instructions

- Fill the template below with relevant information. If no result has been achieved on a specific point, please indicate it as "no result achieved yet"
- Use the information included in your project Full proposal (reproduced in annex III.a. of your BID contract) as a baseline from which to complete this template
- The information provided below must correspond to the financial information that appears in the financial report
- Sources of verification are for example links to relevant digital documents, news/newsletters, brochures, copies of agreements with data holding institutions, workshop related documents, pictures, etc.
- This report must <u>first</u> be sent as a Word document to <u>BID@GBIF.org</u> and be preapproved by GBIFS
- Once this report is pre-approved in writing by GBIFS, it must be signed by the BID project coordinator and sent by post to:

The Global Biodiversity Information Facility Secretariat (GBIFS)

Universitetsparken 15

DK-2100 Copenhagen Ø

Denmark

.....

Template

1. Table of Contents

2. Project Description

- 2.1. Project Coordinator: Institution/network/agency name: University of Lomé, Faculty of Science, Laboratory of Biology and Plant Ecology
- 2.2. Main contact person and role: Prof RADJI Aboudou Raoufou Pierre, GBIF Togo Node Manager, Coordinator
- 2.3. BID proposal identifier: BID-AF2015-0004-NAC
- 2.4. Project title: Strengthening the biodiversity stakeholders network in Togo
- 2.5. Start date and end date of the reporting period: 01/06/2016 31/10/2016
- 2.6. Country in which the activities take place: Togo







3. Overview of results

3.1. Executive summary

Give a short summary of the activities implemented and the outcomes of the project for the reporting period (no more than ½ page)

Following the approval notification by BID program Team, the project have been finalized and contract signed. Then first amount of \in 12,000 was paid. Indeed, from the receipt of this start-up funds, two working sessions allowed the pilot project team to plan activities including the launch meeting. The first meeting was held at the Ministry of Environment and Forestry Resources (MERF) and the second at the University of Lomé.

The first meeting bring together all local partners for more understanding of BID program and review activities planned in the full proposal submitted.

On the preparing sessions, the pilot team suggested and decided to meet officially data holders before any CE workshop. Objectives of this meeting that is not included in the full proposal submitted is to launch officially the project by inviting media to cover and relay the event and let people -other data holders not listed in the first list provided by the local partners - come out and join the Node and partners.

This launch meeting can be considering as sensitization workshop planned in the full proposal.

The second working session has harmonized the program of this launch meeting.

The major activity of these first months is undoubtedly the launch meeting of the BID program in Togo. It was held in September 7, 2016 at the University of Lomé (WASCAL meeting room). It brought together 31 participants from 18 institutions among which are all Conventions from MERF, University of Lomé with all partners (departments of Botany, Zoology), NGOs and the Togolese Federation of Traditional Medicine Practitioners.

Apart from launching officially the BID Project in Togo, the objectives of this meeting are to establish a national network of data owners and users on biodiversity and to define together data mobilization strategies and their publication to increase Togo presence in GBIF community.

After the welcoming words addressed by the Dean of the Faculty of Sciences, the opening ceremony was chaired by the Secretary General of MERF followed by an introductory communication (on GBIF organization and BID Program) presented by Togo GBIF Node manager (Prof Radji Pierre).

After coffee break, the participants followed two communications on Data types by Dr Kossi Adjonou and Data format published by GBIF by Sodjinou Edjedu.

Many fruitful exchanges including sensitive data, the link between biodiversity and agriculture, GBIF institutional support, duplicate management, copyright, etc. allowed to participants, better understanding of GBIF value and importance. The need for capacity building in the various themes discussed during the meeting was raised and the two workshops planned were scheduled. New registration on GBIF site is planning on the CE workshop agenda but all institutions are free to contact the Node for an earlier registration.

A round table led to list the data available from the participating institutions.

3.2. Progress against expected milestones:

Expected milestones/activities	Completed? Yes/No	Explanatory notes	Sources of verification
Completed capacity self-assessment questionnaire for national biodiversity information facilities (www.gbif.org/resource/82277).	Yes		Project Launching Meeting (7.09.2016)
At least three national data publishing institutions are registered with GBIF.org For registered data publishers see:	Yes	More than 3 national data publishing institutions are able to be registered. Registration is planned as exercice in the CE workshop planned for november	Report section 3.3 The node strategize to not given opportunity to any holder to say I don't want to publish my data. Then







http://www.gbif.org/publisher/search		2016 (see CE Agenda)	all of participants was invited to talk about its dataset can be published during and after the workshop.
At least one person from the project team has completed the certification process following the first BID Capacity Enhancement workshop	Yes	Participation of the first BID CE workshop held in Kigali (nominee Sodjinou Edjédu)	See the CE workshop report <u>http://www.gbif.org/progra</u> <u>mme/bid/project/africa/201</u> <u>5/strengthening-togo-</u> <u>stakeholder-network</u>
Knowledge dissemination activities have been scheduled following the first BID Capacity Enhancement workshop	Yes	Following the launching meeting relayed by all national media and private one.	Launching meeting report http://www.gbif.org/progra mme/bid/project/africa/201 5/strengthening-togo- stakeholder-network

3.3. Datasets published on GBIF.org

If the dataset is not yet published, please indicate the name of the institution that is expected to host the data when published in the column "DOI or URL/Planned hosting institution". Add as many rows as needed.

This table shows exhaustively the list of data than could be mobilized in the country. The pilot team decides to publish this list in view of the next step that is the Sustainable workplan and fundraising. During the November workshop, datasets that are conform to GBIF formats will be firstly published.

Dataset title	Publishing institution	DOI or URL/Planned hosting institution	Date/expected date of publication	Explanatory notes
 Angiosperms, Seaweeds, Macroscopic fungi, Togo Agroforestry species Minor plants, Spontaneous and exotic horticultural plants Plant Biotechnology, GMOs Non-timber forest products, Ethnobotany and Ethnomycology 	Department of Botany	GBIF TOGO www.gbif.org	From November 2016 during the workshop	Will receive the mobile team in October 2016
Production, area and yield - cereals (maize, rice, millet, sorghum, fonio etc.) - tubers (cassava, yam, taro, sweet potato etc.) - legumes (cowpeas, groundnuts, vouandjou, soy) - coffee, cocoa, cashew - In-process data pineapple - Data production project on orange, banana, avocado, palm oil, ginger	Agricultural statistic Office	GBIF TOGO www.gbif.org	From November 2016 during the workshop	Start working with the Node
- Quotas, - operating license, - hunting permit, - Recipes - taken measures - Traded species	CITES Convention Office	GBIF TOGO www.gbif.org	Up to June 2017	
- data on forest biodiversity (agroforestry, community forests, protected areas),	NGO Amis de la	GBIF TOGO	From November	







- data on the chain of Atakora (hydro-potential pastoral agro- forestry),	Terre	www.gbif.org	2016 during the workshop	
indigenous cultures of certain community: yellow yam, etc.				
 threatened plants, poisonous plants 	FTPMT	GBIF TOGO www.gbif.org	From November 2016 during the workshop	
 Medicinal plants: treatment of malaria and associated symptoms The nutraceuticals (medicated feed) Veterinary phytomedicine Threatened Medicinal Plants and rarefactions due to anthropogenic pressure. 	CERFOPLAM/UL	GBIF TOGO www.gbif.org	From November 2016 during the workshop	Will receive the mobile team in October 2016
 Reforested species Area by species Species location No faunal data 	ODEF	GBIF TOGO www.gbif.org	From November 2016 during the workshop	
Biosecurity Taxonomy Access to genetic resources Invasive alien Expèces Conservation of Plants Ecosystems anthomophiles: forest plantations	CBD Focal Point	GBIF TOGO www.gbif.org	From November 2016 during the workshop	
 Turtles -Lamatins (monitoring lamatins of Togo lakes) Migratory Birds - Reptils - Natural resources - Sacred Forests 	NGO Agbozegue	GBIF TOGO www.gbif.org	From November 2016 during the workshop	
 The implementation of the CBD and associated agreement in Togo The fauna and the flora, Projects related to biodiversity in Togo Species and Ecosystems Reports and strategies developed by Togo 	СНМ	GBIF TOGO www.gbif.org	From November 2016 during the workshop	Start working with the Node
 Exceptional tide Data sea, Wind data Bacteria contained in ballast water 	Lomé Port	GBIF TOGO www.gbif.org	Up to June 2017	
 Plant Genetic Resources for Food and Agriculture, Plant Genetic Resources for Food and Agriculture collections (PGRFA) Conservation and Use Crop production, collection on food crops (gene bank), cereals (maize sorghum rice, fonio rice), grain legumes (cowpeas, soybeans, arrachides), fruits, minor species, about adapting variety diseases (fungal , bacterial, viral) and various pests, not vivirères crops (cotton, cocoa, oil palm, cashew tree species, cola Soil data: cover crops for soil fertility Animal production: cattle, goats, poultry, studies on special farms: escargot, rabbit, beekeeping, Fishery resources: fish 	ITRA Research Institute	GBIF TOGO www.gbif.org	From November 2016 during the workshop	Start working with the Node and will receive the mobile team in October
 Forestry Animal health, Vegetable production Special Livestock (rabbits, Cane rats) 	INFA Tové Training Institute	GBIF TOGO www.gbif.org	From November 2016 during the workshop	





- Gardening				
Data on climate changeSpecies that can adapt to climate change	Red Cross	GBIF TOGO www.gbif.org	Up to June 2017	Waiting for the workshop
- Regulatory and operational measures	APA Convention	GBIF TOGO www.gbif.org	Up to June 2017	
 Typology of wetlands in Togo (ponds, rivers, artificial lakes and natural) Ramsar sites in Togo Synergy: Ramsar and CMS, Ramsar and AEWA 	RAMSAR Convention	GBIF TOGO www.gbif.org	From November 2016 during the workshop	
- Entomological collection	Department of Zoology	GBIF TOGO www.gbif.org	From November 2016 during the workshop	

3.4. Examples of use of biodiversity data available through GBIF

Use the table to document use or planned use of data available through GBIF as part of your project. Please provide the DOI for datasets published on GBIF or data downloaded from GBIF in the "Dataset" column. Briefly describe how the data have been used or are planned to be used in the "Data use" column (ca. 50 words). Provide the date or approximate time frame in months for the use or planned use in the "Date/time frame" column. Please provide links to any documents or webpages documenting the use in the "Sources of verification" column. Add as many rows as needed.

Dataset	Data user	Data use	Date/time frame	Sources of verification	Notes
-Herbarium sheets -Angiosperms -Threaten plants	-Researchers (scientists, doctorate, masters students, therapists) -NGOs	 Research (botany, plant and animal physiology Phytotherapists (medicine) Sensitization and awareness 	From November to the end of the project (2018)	CE workshop report (December 2016), Next progress report	Will be identified on the next workshop
Projects related to biodiversity	Decision makers	Management of protected area	From November to the end of the project (2018)	CE workshop report (December 2016), Next progress report	
Botanical collection Entomological collection	-Scientists, -Researchers	Data papers	From February 2017	Data paper workshop report	

3.5. Events organized as part of the project

List all the events that have been organized as part of your project. Please provide links to any documents or webpages documenting the use in the "Sources of verification" column. Add as many rows as needed.

Full title	Organizing institution	Dates	Number of participants	Sources of verification
Partners information meeting	GBIF TOGO	30/06/2016	7	Documents preparation







Preparation of launching meeting	Node and local partners	18/08/2016 02/09/2016	4 7	Invitation and preparation documents
Launching meeting of BID Program in Togo	GBIF TOGO and local Partners	07/09/2016	30 + 11 local media	Meeting report http://www.gbif.org/programme/bid/project/ africa/2015/strengthening-togo- stakeholder-network

4. Implementation of BID project activities

Refer to section 2.2 "Deliverables, activities and reporting criteria" in your BID full proposal. Provide updates on each of the activities using the reporting criteria and other sources of verification as appropriate. Sources of verification are for example links to relevant digital document, news, newsletter, brochures, copies of agreements with data holding institutions, workshop related documents, pictures, etc.

4.1. Goal 1: Establish or strengthen national biodiversity information facility

Activity 1 name: Capacity enhancement (Node Team Training) Technical workshop for Node Staff

Please use same activity name as the one given in section 2.2 "Deliverables, activities and reporting criteria" in your BID full proposal.

Description of any implementation during the reporting period

One nominee from Togo's Node and the Node manager have attended the BID Capacity Enhancement Workshop: Biodiversity data mobilization workshop for Sub-Saharan Africa held in Kigali, Rwanda from 22 to 25 August 2016.

The mobile team is already working with data holders starting with researchers at the University of Lomé (Faculty of Agronomy, Faculty of Science, etc.)

Node staff training will be held in November as side event for data holders CE workshop. Trainers will come from BelgianBIF and Canadensys. The Node manager is working with them, preparing these 2 events (emails, Skype meeting, Hangouts meeting, GoogleDocs).

Presentation of the progress report in the symposium of the Governing Board GB23 held in October in Brasilia (Brazil).

Sources of verification

GoogleDocs link <u>https://docs.google.com/document/u/0/</u> GB23 Agenda and report <u>http://www.gbif.org/event/82941</u>

Activity 2 name: Capacity enhancement (stakeholders): BID Program Launch meeting

Description of any implementation during the reporting period

Meeting with data owners, data holders and data managers from 18 national institutions, to explain what is GBIF and its objectives, what about BID program and its involvement, what is data and in what format it can be published by GBIF. What is the main role of each partner and data holder in the project, what is needed from them, the expected outcomes and outputs, what they will gain and how this project will make contributions towards national conservation and development efforts and towards international reporting obligations?

The event was attended by 4 national media and 7 private one.

A short survey applied during the meeting allowed the identification of available data.







We consider that the launch meeting has replaced the activity planned as "Sensitization workshop". The expected reporting criteria for the sensitization workshop listed in the full proposal will be achieved through the next activities like the CE workshop and other steering meeting with local partners.

Sources of verification

Meeting Report

http://www.gbif.org/programme/bid/project/africa/2015/strengthening-togo-stakeholder-network

- Links about some media participating o the launch meeting
- 1. Journal klinklin.info : http://klinklin.info/spip.php?article431
- 2. Journal <u>leredacteurlibre.info</u>: <u>http://www.leredacteurlibre.info/new/developpement-durable/211-la-synergie-des-</u> recherches-pour-preserver-la-biosecurite-togolaise
- 3. Radio Lomé web site: <u>http://www.radiolome.tg/2016/09/07/enseignants-chercheurs-et-membres-de-la-societe-civile-planchent-sur-la-preservation-de-la-biodiversite/</u>
- 4. Journal alwihdainfo : <u>http://www.alwihdainfo.com/Vers-la-mise-en-place-d-un-reseau-national-sur-la-</u> biodiversite_a40591.html

[Add as many activities as given in your full proposal under "Deliverables, activities and reporting criteria" for goal 1]

4.2. Goal 2: Increase available biodiversity data, within and beyond the grant period

Activity 1 name: CE on Biodiversity Data publishing

Description of any implementation during the reporting period

The launch meeting planned the first CE workshop on November 2016. The Node is now working with BelgianBIF and Canadensys on the agenda of this workshop. The approach adopted is to be very practice on this workshop. Then the first email was sent to the institutions to nominate the candidate corresponding to the profile describing. On the profile description, we include that "any participant will work on his own data that can be publishing during and after the workshop".

The mobile team including 2 PhD students is recruited to work on the project. This mobile team is already working closely, by direct contact with data holders like lecturers, researchers, PhD and Masters Students from the University of Lomé.

Sources of verification

https://docs.google.com/forms/d/e/1FAIpQLSerARO8W174jhnBntVolWysYkwZFry_iV201Sg8g_lgra6dng/viewform https://docs.google.com/document/d/1M2wBiXk1_gLQ541HeakiWUn8v0Wa92v-v3hEtBFS9EY/edit

Activity 2 name: Sustainable workplan and fundraising

Description of any implementation during the reporting period

Participants of the launch meeting express and request the node expertise on proposal writing. Then for each participant, the next step is to identify the project ideas before the second round of BID programme for Africa. As example, on the launch meeting, a slide presenting the titles of projects funded by BID programme was shown.

Moreover, a proposal was sent to TWAS, applying for a grant for scientific meeting on Data paper writing and publishing. This application was supporting and signing by the Dean of Faculty of Science (University of Lomé), siege of the GBIF TOGO.

List of dataset in 3.3 must be an exciting source for fundraising on mobilising data.

Sources of verification

[Add as many activities as given in your full proposal under "Deliverables, activities and reporting criteria" for goal 2]

Table 3.3.





4.3. Goal 3: Apply biodversity data in response to national priorities *Activity 1 name:* Data use understanding survey Description of any implementation during the reporting period

The Node working with external partners, is elaborating the survey that can be sent to local partners before the CE workshop in November 2016. Then, at the end of this first workshop, participants can plan for the second that will be focusing in data analysis and use.

Sources of verification

GoogleDocs

Activity 2 name: Data analysis techniques workshop Description of any implementation during the reporting period Planned for February 2017

Sources of verification

[Add as many activities as given in your full proposal under 'Deliverables, activities and reporting criteria" for goal 3]







5. Updated calendar for the BID project implementation and evaluation period

The calendar should be completed in the same way as in the Full Project Proposal, but should include any expected changes. Provide reasons for any expected changes in section 5.1 'Explanatory Notes'.

Implementation period (maximum 24 months, starting	g 1 J	une	20 [.]	16 a	t the	e ea	rlies	st)																		
Implementation period start date and end date (dd/mm/yy)		tarti ndir	-																							
Activity	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	9 20) 2	1 2	2 2	3	24	Notes
Setting up of the project steering committee	х		х	х																						
Capacity enhancement (Node Team Training)			x	х																						Starting of scientists data publication
BID Capacity Enhancement workshop 1			x	x				1																		
Sensitization workshop: Awareness of politicians and decision makers. LAUNCH MEETING		x	x	x																						
Capacity enhancement (stakeholders) + Workshop on data analysis techniques				х	х	х																				Including Workshop on data analysis techniques and data publishing tools
Setting up of monitoring and evaluation committee for biodiversity data mobilization						х	х																			
Publication of national committee members in the Official Journal						х																				
Advocacy actions to promote biodiversity data use						Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	X	$\langle \rangle$	()	x)	Х	Х	
6-month progress analysis						Х																				
Red list survey (National inventory of biodiversity data)								Х	Х	Х	Х															
Data use understanding survey							Х	Х	Х													Τ				
Strengthen IPT metadata publishing										Х	Х	Х														



BID																									K GBIF
Mid-term evaluation & reporting											Х	Х													
Sustainable work plan and fundraising												Х	Х	Х											
Digitization and publishing of Natural history collections				Х	Х	X	$\langle \rangle$	X	Х	Х	Х	Х	Х	Х	Х										
Data publishing		Х	Х	Х	Х	X	$\langle \rangle$	X	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	Х	
Data papers											Х	Х											Х	Х	
Final reporting including politics and decision-makers recommendations																							х	х	
Sustainable workplan and fundraising																		х	x	х	х	х	x	x	New proposal writing by the sustainability committee and fundraising activities

Evaluation period (maximum 6 months, ending 31 Dec	emb	per 2	2018	3 at	the	late	ist)							
Evaluation period start date and end date (dd/mm/yy)		Starting date: 01 June 2018 Ending date: 31 December 2018												
Activity	1	2	3	4	5	6	Notes							
Final financial and narrative reporting		Х	Х											
Monitoring meeting of sustainability committee		Х	Х											
Assessment of the project results		Х	Х	Х										
Final review of new proposal and fundraising activities			Х	Х	Х	Х	Proposal submission to UNDP, JRS or other partnership identified by the committee							
<activity name=""></activity>														

5.1. Explanatory notes:

Local partners at the setting up meeting indicate the necessity of a launching workshop. This meeting was included in the agenda and was held on september 7, 2016. Importance of this launch meeting is to inform people (scientists, NGOs, politicians and decision makers about BID Programme) and to bring together scientists from university and resarch institute and others coming from ministries (environment and forest resources, health, planification, agriculture, etc.)





6. Beneficiaries/affiliated entities and other cooperation

6.1. Relationship with project partners

Please describe the relationship between your project coordinating team/institution and your project partners, and with any other organisations involved in implementing your BID project.

Relationship with the project partner is appreciable. Since announcing the project grant, all of them was informed by email. All of them are replied expressing their happiness. Two meeting was held with local partners to prepare and organize the launching meeting. In the launching meeting, all of them was physically. Report of the meeting was assured by the partner of Ministry of Environment.

The mobile team (Communicator Agent) is from University of Lome and MERF.

Many email was exchanged with external partners (BelgianBIF and Canadensys) and the launching meeting report sent to them. On September 29, 2016, a Skype meeting was held between the Node and external partners, starting organizing the next CE workshop. GoogleDoc in Google Drive <u>https://drive.google.com/drive/my-drive</u> is open for exchange and workshop agenda build.

6.2. Links to other projects and actions

Where applicable, outline any links and synergies you have developed with other actions, e.g. GBIF nodes, other BID funded projects, etc. If your organization has received previous grants in view of strengthening the same target group, to what extent has your BID project been able to build upon/complement the previous project(s) ?

The Node applied for a small grant to help organizing a workshop on Data Papers. We are waiting for the result.

7. Visibility

Please refer to the **BID** guidelines.

7.1. Visibility of the BID project

How is the visibility of your BID project being ensured?

Short summary

- For any courrier at local, national or international level, logos (BID, GBIF, UE) and sentence like This project is funded by the European Union" are included.
- For any speech (starting presentation, welcoming speech, etc.) sentence "This project is funded by the European Union" is many time pronounced.
- For each event, agenda and report are sent to BID team on GBIF Secretariat and information published on BID Togo webpage on BID web site.
- For the launching meeting, 11 media was invited to cover the event. News cutting, interviews and reportage are available.

Sources of verification

http://www.gbif.org/programme/bid/project/africa/2015/strengthening-togo-stakeholder-network

7.2. Visibility of the EU contribution

How is the visibility of the EU contribution being ensured within your project implementation?

Short summary

 For any courrier at local, national or international level, logos (BID, GBIF, UE) and sentence like This project is funded by the European Union" are included.







- For any speech (starting presentation, welcoming speech, etc.) sentence "This project is funded by the European Union" is many time pronounced.
- For each event, agenda and report are sent to BID team on GBIF Secretariat and information published on BID Togo webpage on BID web site.
- For the launching meeting, EU Office in Togo was invited
- At the opening ceremony of launching meeting, 11 media was invited to cover the event. News cutting, interviews and reportage are available

Sources of verification

Images and meeting report available at:

http://www.gbif.org/programme/bid/project/africa/2015/strengthening-togo-stakeholder-network

