BID Africa 2017 – National Grant Template
Midterm narrative report

Instructions

- Fill the template below with relevant information. If no result has been achieved on a specific point, please indicate it as "no result achieved yet" and **indicate expected date of completion**
- Use the information included in your project Full proposal (reproduced in annex III of your BID contract) as a baseline from which to complete this template
- The information provided below must correspond to the financial information that appears in the financial report
- Sources of verification are for example direct links to relevant digital documents, news/newsletters, brochures, copies of agreements with data holding institutions, workshop related documents, pictures, etc. **Please provide access to all mentioned sources of verification** by either providing <u>direct link</u> or sending a copy of the documents.
- This report must <u>first</u> be sent as a **Word document** to <u>BID@GBIF.org</u> and be pre-approved by GBIFS
- Once this report is pre-approved in writing by GBIFS, it must be signed by the BID project coordinator and sent by post to:

  The Global Biodiversity Information Facility Secretariat (GBIFS)

  Universitetsparken 15

  DK-2100 Copenhagen Ø

  Denmark

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Template

1. Table of Contents

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2. Project Information

2.1. Project Coordinator: Institution/network/agency name: Bindura University of Science Education

2.2. Main contact person and role: Lizzie Mujuru

2.3. BID proposal identifier: BID-AF2017-0237-NAC

2.4. Project title: Mobilisation of data on non timber forest products' species in Zimbabwe's five biodiversity hotspots: towards the enhancement of food security and human health.

2.5. Start date and end date of the reporting period: 01/02/201 to 31/05/2018

2.6. Country in which the activities take place: Zimbabwe

3. Overview of results

3.1. Executive summary

Give a short summary of the activities implemented and the outcomes of the project for the reporting period (500 words maximum)

The main activities during the reporting period were registration, initiation workshop and data collection. An initiation workshop was held from 01 to 02 March 2018 in Bindura. Workshop participants included representatives from the five communities, government and non-governmental organisations. A total of 42 participants attended the workshop. The workshop started with some opening remarks from the Dean of the faculty of Agriculture and Environmental Science and was officially opened by a representative from the office of the Resident Minister for Mashonaland Central Province. The workshop activities included outline of project and workshop objectives. Presentations were given by the project coordinator, team members and guests from Natural History Museums and Monuments of Zimbabwe. An overview of NTFP species in Zimbabwe was given by a representative from National Herbarium and Botanic Gardens. Group discussions on food and medicinal plants in each biodiversity hotspot area were led by community representatives. The initial discussions were on prioritisation of food plants followed by medicinal plants. Each group prioritised and ranked the species in each area with a final presentation in the plenary session. Participants were however, sceptical on the publicity of information on medicinal plants. Prioritised species were discussed in vernacular and these were later converted to scientific names, by taxonomists and botanists from Bindura University and National Herbarium.

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3.2. Progress against expected milestones:

Give an overview of all the expected milestones for your project from the beginning until now (see Annex IV of your contract)

Expected milestones/activities	Completed? Yes/No	Explanatory notes	Sources of verification
Completed capacity self-assessment questionnaire for national biodiversity information facilities https://www.gbif.org/document/82277/capacity-self-assessment-guidelines-for-national-biodiversity-information-facilities (EN) https://www.gbif.org/document/82782/auto-evaluation-des-capacites-pour-les-systemes-nationaux-dinformation-sur-la-biodiversite (FR) (**Early Progress report milestone**)	Yes		
At least one national data publishing institutions are registered with GBIF.org Guidelines to become a publisher: https://www.gbif.org/become-a-publisher (**Early Progress report milestone**)	Yes	Approved on 23/04/2018 Endorsed by the Ministry of Environment Water and Climate	https://www.gbif.org/publisher/30e59560-2a13-41cb-bfb2-4cc567c8698f
At least one person from the project team has completed the certification process following the BID Capacity Enhancement workshop on Data Mobilization organized as a part of the BID programme Africa 2015 or the BID programme Africa 2017 (**Early Progress report milestone**)	Yes	2nd Workshop attended from 04-08 April in Cape Town, South Africa	Certificate Workshop attendance list
Knowledge dissemination activities have been scheduled following the first BID Capacity Enhancement workshop (**Early Progress report milestone**)		Data generated will be public domain for use by different instituions in Zimbabwe as deemed necessary	Development of links with key organisations
At least one dataset has been published to GBIF.org (**Midterm report milestone**)	Yes	Metadata and checklist data	https://www.gbif.org/publisher/30e59560-2a13-41cb-bfb2-4cc567c8698f
The data users identified in the full proposal have documented their intended use of the mobilized data and provided early feedback (**Midterm report milestone**)	Yes	Stakeholder workshop to be held in Early August	MoUs to be finalised in next quarter

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3.3. Project deliverables and activities

Refer to the table in section 2.2 "Deliverables, activities and reporting criteria" of your BID full proposal. Provide updates on the status of each of planned deliverables. In the event of unexpected delay, please provide detailed explanatory notes and indicate planned completion date. Add as many rows as needed.

Deliverable	Related activity	Completed ? Yes/No	Explanatory notes	Sources of verification
GBIF member	registration	Yes	Confirmed 23 January 2018	https://www.gbif.org/publisher/30e59560-2a13-41cb-bfb2-4cc567c8698f
GBIF Certificate	Member cerification	No	2nd workshop held from 9-13 April 2018	Participant list
Capacity enhancement	Data management training	Yes	Hosted by project mentor 16-19 January 2018	Workshop attendance list
NTFPs species list	Community meetings	Yes	Five meetings held	Participant list
Priority Species consolidation	Initiation workshop	No	Held on 1-2 March 2018	Priority species identified Workshop report
NTFPs data collection	Data collection	No	In progress	https://www.gbif.org/publisher/30e59560-2a13-41cb-bfb2-4cc567c8698f
Data uploading	Database uploading	No	In progress, updating	https://www.gbif.org/publisher/30e59560-2a13-41cb-bfb2-4cc567c8698f

3.4. Datasets published on GBIF.org

Refer to the table in section 2.4 "Biodiversity data mobilization plan" of your BID full proposal. If the dataset is not yet published, please indicate the name of the institution that is expected to host the data when published in the column "DOI or URL/Planned hosting institution". Add as many rows as needed.

Dataset title	Publishing institution	DOI or URL/Planned hosting institution	Date/expected date of publication	Explanatory notes
Food Plants in biodiversity hotspots	BUSE	Cloud GBIF- https://www.gbif.org/dataset/4df785bf-4428-4364-a7ab-b417543d089a	May 2018	89 plant species
Medicinal plants in biodiversity hotspots	BUSE	Cloud GBIF- https://www.gbif.org/dataset/1c811268-5a5c-45df-a538-9f09ca5e3834	May 2018	151 medicinal plant species

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3.5. Examples of use of biodiversity data available through GBIF

Use the table to document use or planned use of data available through GBIF as part of your project. You may want to refer to the section 2.5 "Plan to support the integration of biodiversity information into policy and decision-making processes" of your BID full proposal. Please provide the DOI for datasets downloaded from GBIF in the "Contributing dataset(s)" column. Briefly describe how the data contribute or are planned to contribute in the "targeted application" column (ca. 50 words). Provide the date or approximate timeframe in months for the completion of activity in the "Date/time frame" column. Timeframe indicated may be after the completion of the project unless targeted application is one of the deliverables of your project. Please provide links to any documents or webpages documenting the use in the "Sources of verification" column. Add as many rows as needed.

Targeted application	Data user	Contributing dataset(s)	Date/time frame	Sources of verification	Notes
Medicinal plants in biodiversity hotspots	Universities and Colleges, Policy makers, Researchers, NGOs	Research, policy making, education	Four months	https://cloud.gbif.org/bid/	Project just starting and data has not been published for use
Food plants in biodiversity hotspots	Universities and Colleges, Policy makers, Researchers, NGOs	Research, policy making, education	Four months	Publications and data downloads	Project just starting and data has not been published for use

3.6. Events organized as part of the project

List all the events that have been organized as part of your project. Please provide links to any documents or webpages documenting the use in the "Sources of verification" column. Add as many rows as needed.

Full title	Organizing institution	Dates	Number of participants	Sources of verification
Initiation workshop	BUSE	1& 2 March 2018	42	Workshop report

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4. Updated calendar for the BID project implementation and evaluation period

The calendar should be completed in the same way as in the Full Project Proposal, but should include any expected changes. Provide reasons for any expected changes in section 4.1 'Explanatory Notes'.

Implementation period start date and end date (01/10/17 to 31/11/18)																
Activity	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	**Notes**
Registration	X															Confirmed 23 April /2018
Initiation workshop					X	X										Held on 1 and 2 March 2018
Data collection					X	X	X	X	X	X	X					
Training on data use							X									One member trained in Cape Town from 04-08 April 2018
Mid-term evaluation & reporting							X	X								Submitted 29 May 2018
Database uploading								X	X	X	X	X	X			First upload on 25 May 2018
Database access							X	X	X	X	X	X	X	X	X	Next quarter we train stakeholders on data access

4.1. Explanatory notes:

The project Mentor attended the initiation workshop and gave a background of other BID projects in Zimbabwe. All the other activities are on schedule.

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5. Beneficiaries/affiliated entities and other cooperation

5.1. Relationship with project partners

Please describe the relationship between your project coordinating team/institution and your project partners, and with any other organisations involved in implementing your BID project.

Bindura University continues to work with the National Herbarium and Botanic Gardens (NHBC) to update and digitize the lists of food and medicinal plants in the biodiversity hotspots using archives of biodiversity information, kept mainly in the form of un-digitized herbarium specimens. We will make the data easily accessible for key decision making and research. The Forestry Commission will help in mobilizing communities for the meetings and other conservation strategies that may be needed. Furthermore, we continue to work with the Ministry of Environment, Water and Climate, mainly the Biodiversity office. The existence of the GBIF platform will be shared with other Universities, researchers, policy makers and forest users.

5.2. Links to other projects and actions

Where applicable, outline any links and synergies you have developed with other actions, e.g. GBIF nodes, other BID funded projects, etc. If your organization has received previous grants in view of strengthening the same target group, to what extent has your BID project been able to build upon/complement the previous project(s) ?

This is our first project. The project team is working closely with the Mentor whose organization is also having several BID funded projects. At the initiation workshop, we discussed with stakeholders on the issue of becoming a node. Only two organisations in the country (Bindura University and the National History Museum and Monuments) are familiar with BID issues. The Ministry of Environment, Water and Climate appointed Bindura University to work as the node for Zimbabwe.

6. Visibility

Please refer to the BID guidelines.

6.1. Visibility of the BID project

How is the visibility of your BID project being ensured?

Short summary

The bid project has been explained and accepted by relevant stakeholders at a meeting held in Bindura from 1-2 March 2018. The information to be generated from the project will be used nationally to enhance biodiversity conservation activities in Zimbabwe. The publication of open access data enables global access by all stakeholders including researchers and policy makers. The faculty and departmental websites will have a link to the GBIF platform.

Sources of verification

Project reports, Website links

6.2. Visibility of the EU contribution

How is the visibility of the EU contribution being ensured within your project implementation?

Short summary

The data is hosted on the GBIF platform. The EU is acknowledged as the funding Agency in the mata data for each resource published and in research publications. In this regard,
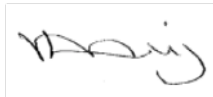
stakeholders and government are able to recognize the role played by EU in enhancing the implementation of the project.

Sources of verification

Project reports, Website links, Scientific publications.

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Signature   _____

Name of the contact person for the BID Project: **Lizzie Mujuru**

Date report sent by email in Word format to bid@gbif.org for pre-approval: **29 May 2018**

Date report sent by post to GBIF Secretariat: _**11 July 2018**

This programme is funded by the European Union