# Model Letter of confirmation from partner

Written on letter headed paper that clearly indicates person’s name and institution.

Date

To GBIF,

Subject line: (Title of project, Project ID)

This letter is to confirm my support and participation as (NAME OF ROLE i.e. Mentor, data provider etc.) in the project proposal entitled (TITLE OF THE PROJECT), to be submitted to GBIF by (NAME OF PROJECT LEAD) of (NAME OF LEAD ORGANIZATION).

My partnership in this project will contribute to its success by [insert key reasons].

(Please add here any further information you feel necessary to support the application, including, if applicable, details such as co-funding support.)

Signature

Name of signatory

Position

Name of Organization